

RECORD OF PROCEEDINGS

Minutes of Bowling Green Township Board of Trustees Special Session

Meeting

Nov 16 SATURDAY
BEAR GRAPHICS 800-325-8094 FORM NO. 70148

Held *DET* Tuesday, November 07, 2020 at 8:30 a.m.

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PUBLIC NOTIFICATION: BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES SPECIAL SESSION

SIGN POSTED WEDNESDAY 10/17/2020 AT TOWNSHIP BUILDING PUBLIC ENTRANCE: SPECIAL MEETING SET SATURDAY NOVEMBER 7, 2020 TIME 8:30 A.M. AGENDA: CARES ACT - CORONAVIRUS RELIEF FUND - LOCAL GOVERNMENT ASSISTANCE PROGRAM UPDATES BY ORDER OF BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES

TRUSTEE ROLL CALLS: Township officials present Chairman Trustee Richard L. Holcomb calling meeting to order with Trustee Duane J. Wolf. Trustee David K. Trihaft is absent from meeting.

VISITORS: None. Ben Schwaderer dialog stopped in to get mowers, mowing today.

RECORD OF PROCEEDING: Minutes 10/31/2020 Special Session – CARES Act Updates read by board members. Trustee Wolf Motion approve minutes Trustee Holcomb second vote roll calls three ayes.

CARES ACT CORONAVIRUS RELIEF FUND LOCAL GOVERNMENT ASSISTANCE PROGRAM: BUDGETARY: Resolution 20201107: Trustee Wolf Motion to accept Amended Appropriations within Coronavirus Relief Fund reallocated account code amounts and purposes Trustee Holcomb second two ayes.

FINANCIAL: Reports acknowledgement as of meeting today 11/07/2020 Coronavirus Relief Fund Summary Unencumbered Fund Balance \$1,614.43 plus interest to be determined (TBD); Fund Ledger Balance \$14,066.15; Cash Flow Detail YTD Balances Total Revenue \$31,499.84 Total Expenditures \$17,433.69 YTD Ending Balance \$14,066.15.

Purchase Order Total amount encumbered for 2020 Coronavirus Relief Fund:

PO#	Item	Order Date	Invoice Date	Due Date	Vendor	Amount
9-2020	BC Super	11/07/2020	11/07/2020	12/31/2020		\$2,920.48
34-2020	FO Reg	10/31/2020	10/31/2020	12/31/2020	J & S Isler, Inc DBA	\$145.00
35-2020	FO Reg	10/31/2020	10/31/2020	12/31/2020	QUILL CORPORATION	\$1,169.99
36-2020	FO Reg	10/31/2020	10/31/2020	12/31/2020	MRA Hewlett Packard (HP)	\$2,348.00
37-2020	FO TnnW	11/03/2020	11/03/2020	12/31/2020	Scioto Valley Fire District	\$15,000.00

Total for selected purchase orders: \$21,583.47

Trustee Wolf dialog Super Blanket Certificate #9-2020 Sub Total \$2362.48-two iPad; \$198-two AppleCare; \$360-two months internet fee; no document update. Aforementioned purchase orders certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection each fund Trustee Wolf Motion to approve purchase orders Trustee Holcomb second two ayes.

Payment Advice in accordance with 2020 Coronavirus Relief Fund:

PO#	Date	Invoice Date	Vendor	Amount
9354	11/03/2020	11/03/2020	AW Scioto Valley Fire District	\$15,000.00
Purpose: Notice of Award and Subgrant Agreement Grant Name: 21.019 Coronavirus Relief Fund Project Start Date 3/1/2020 Project End Date 12/28/2020 Grantor: Bowling Green Township Subgrantee: Scioto Valley Fire District Project Description: To advance COVID 19 specified expenses Award Amount: \$15,000.00				
9355	11/07/2020	11/05/2020	AW QUILL CORPORATION	\$51.61
Purpose: Facilities in accordance with 2020 CRF - Disinfect & Sanitize wipes for equipment				
9356	11/07/2020	11/06/2020	AW QUILL CORPORATION	\$1,169.99
Purpose: Facilities in accordance with 2020 CRF - Air Purifier cleans air for 300-700 sq ft Fellowes AeraMax PureView AM3 PC Stainless - Bd Mtg Approval Trustee Trihaft Motion Trustee Holcomb second three ayes.				

Total Payments: \$16,221.60

Trustee Wolf Motion to approve Quill Payments Trustee Holcomb second two ayes.

Financial Report in accordance with 2020 Coronavirus Relief Fund:

\$ 279.96	Board approved 10/15/20 meeting - Meeting Room Tables 6ft L- social distance measures
\$ 6,000.00	Board approved 10/15/20 meeting - \$4710.50 up to \$6000 Mid Ohio Plumbing & Gas - touchless fixtures
\$ 500.00	Board approved 10/15/20 meeting - Quill.com purchase up to \$500 cleaning & sanitation supplies
\$ 1,521.98	Board approved 10/15/20 - \$1500+\$10.99x2mos. Richwood Marketing - website design - citizen update during pandemic
\$ 145.00	Bd approved 10/31/20 - J & S Isler, Inc. estimate general sanitize & fog sanitize would figure \$145 each quarter 1 time re pandemic
\$ 1,169.99	Board approved 10/31/20 - AeraMax Professional AM3 PC Air Purifier (\$1199.99) current Quill price re pandemic
\$ 2,348.00	Board approved 10/31/20 - MRA Hewlett Packard HP 2 Laptop - township internet, virtual meetings in accordance with 2020 CRF
\$ 15,000.00	Board approved 10/31/20 pending Certification Signatures: Scioto Valley Fire District Clerk and Marion County Prosecutor
Subsequent Amounts Pending Supporting Documentation:	
\$ 2,362.48	\$2,362.48 - Board approved 10/31/20 pending new purchase order amounts - two Apple i-Pads in accordance with 2020 CRF - virtual meetings, internet
\$ 198.00	\$198 - Board approved 10/31/20 pending new purchase order amounts - Apple warranty two i-Pad
\$ 360.00	\$320 - Board approved 10/31/20 pending new purchase order amounts - Verizon internet hot spots \$160@monthx2(11/3/2020 DW+\$20@month)
\$ 29,885.41	Total Encumbered
\$ 31,499.84	2020 CRF Revenue+\$2.06 interest
\$ 2.06	Interest - Board Approved interest appropriation 9/30/2020 \$2.06 10/31/2020 \$ TBD
\$ 1,614.43	Total Unencumbered
\$ -	Interest - Board Approved interest appropriation 9/30/2020 \$2.06 10/31/2020 \$ TBD

Trustee Wolf Motion in accordance with 2020 Coronavirus Relief Fund to encumber remaining total

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Bowling Green Township Board of Trustees Special Session

Meeting

Nov 10 SATURDAY

REF: ARJ GRAPHICS, BOX 325 RD 94 FORM NO. 107-28

Tuesday, November 07, 2020 at 8:30 a.m.

Held

OK RCH

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unencumbered balance plus interest amount total for Quill purchase order bulk supplies after talking to Jason (Hix, Elgin Athletic Director) about activities, extra-curricular, sports, FFA and Kim (Stutler Green Camp Township Fiscal Officer) "getting some supplies and donating to Elgin since the kids in township attend Elgin" Trustee Holcomb second two ayes. Trustee Holcomb request additional cleaning supplies for equipment building.

FACILITIES:

TECHNOLOGY:

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TECHNOLOGY:

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ADJOURNMENT:

In accordance with 2020 Coronavirus Relief Fund Trustee Wolf dialogs:

Mid Ohio Plumbing & Gas – date of services not confirmed.

Richwood Marketing – Website will be "BGTownship.com" mid December.

J & S Isler, Inc. DBA – scheduled fog and sanitize for 11/30/2020

Apple / AppleCare / Verizon – Work on.

MRA Hewlett Packard (HP) – laptops ordered.

Trustee Wolf Motion Trustee Holcomb second three ayes, time 9:11 a.m.

Robin Anderson

ABSENT

Dave T. Holt

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.