

**RECORD OF PROCEEDINGS**

Minutes of Bowling Green Township Board of Trustees Regular Session

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Thursday October 15, at 6:00 p.m.

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**TRUSTEE ROLL CALLS:** Township officials present Trustee Duane Wolf calls meeting to order with Trustee David K. Trihaft present. Chairman Trustee Holcomb arrives later after D & B payment.

**VISITORS:** D & B Excavation LLC Ben Schwaderer spouse Sharon Schwaderer received payment #9349 invoice #492 amount \$450 mowing. New mowers dialog. Trustee Wolf Motion we pay Ben for mowing Trustee Trihaft second two ayes.

John Lightner Winnemac Pike resident dialog contacting local officials, Marion County Commissioner Andy Appelfeller, Marion County Engineer Brad Irons, Bowling Green Township Trustee Trihaft about truck traffic speed on Winnemac (C.R.2), commercial trucks "Midwest Express hired by Honda" traffic should instead be using State Route 37. Enforcing road use law IFTA (International Fuel Tax Agreement), "No Thru Trucks" road sign use likewise Mt. Victory in Hardin County.

**RECORD OF PROCEEDING:** Minutes 9/17/2020 read by board members. Trustee Trihaft Motion approve minutes Trustee Wolf second vote roll calls three ayes.

**SCIOTO VALLEY FIRE DISTRICT (SVFD):**

Scioto Valley Fire District Board Meeting. Fire Board President Trihaft documented fireboard meeting. Submitted Halloween candy receipt for reimbursement payment #9342 amount \$97.40. Trustee Holcomb ask "still having candy thing"? Trustee Trihaft dialog \$97 worth of candy still have...Tom (Ford, Fire Board Clerk) text about COVID...he's quarantined...missed meeting last night.

**CITIZEN SERVICE REQUEST – Ohio Township Association Risk Management Authority - KLA Risk Consulting recommended the township use "Citizen Service Request" (CSR) forms - Documented by all public officials elected to serve the residents of Bowling Green Township of Marion County:**

Maria Salinas 9/18/2020 call to township re 1633 Richwood LaRue Road parcel septic and well dialog documented by fiscal officer. Directed Salinas's to contact Marion Co Health district. Documented Sandy Bridenstine, RS Sanitarian dialog Salinas did contact health district re 1633 Richwood LaRue Road, Richard Holcomb should not be doing septic systems. Board dialog. No Motion.

Ben Schwaderer call to township re Guthery (cemetery) LaRue call about people parking in his yard to go to (Guthery) cemetery dialog documented by Trustee Wolf, Ben mows to make it look nice, the township buy to make it part of Guthery cemetery grass lot or ask Mike Sager or Sager Farms to donate access, property easement for a driveway. Trustee Wolf sources land acreage ownership on county engineer map, auditor parcel search. Board dialog. No Motion.

John Lightner call 10/15/2020 Winnemac Pike LaRue Ohio wants to come to meeting documented by Trustee Trihaft. Trustee Wolf dialog phone call to MidWest. Trustee Trihaft dialog phone call to Union County Sheriff Jamie Patton. Trustee Holcomb dialog 5:30 p.m. truck traffic. No Motion.

Duane Wolf dialog Winnemac road ditch water washing (east) bank away, tree is dead, concrete slopped in extra, aggregate 1s&2s washed away, do over, on his property. Board dialog. Trustee Trihaft Motion we get Rip Rap Trustee Holcomb second vote roll calls two ayes Trustee Wolf abstains.

**COMMUNICATIONS:** OTARMA Building Inspection for Bowling Green Township Marion County 10/8/2020 Eric Markovic Consultant CBIZ Valuation Group, LLC email contacting to schedule the onsite appraisals of insurable properties valued at \$50,000 and above, attached statement of values and OTARMA 2020 Announcement Letter. Board dialog resolve Trustee Trihaft Motion to give Trustee Wolf authority to schedule day and time, get paperwork, email forwarded, Trustee Holcomb second vote roll calls three ayes.

The Shelly Company letterhead - 2021 some changes in prices for aggregates.

TC Energy Pipeline emergency response information – booklet handouts.

Marion County Sheriff's Office – Event Reports - Speed Sign –

C.R.2 Winnemac - Trustee Wolf dialog documented copies for all township officials, sheriff's event report for Bowling Green Twp. July-September 2020. Neighbor Ted Garner passed away. Speed sign was on Winnemac for about 3 weeks until someone hit and damaged it.

**NEW BUSINESS:** Township Building – New Floor Mats – Trustee Wolf dialog documented two proposals on new floor mats from The Supply Place at ACE date 10/13/2020 3'x5' 3-Charcoal Floor mat each price \$349 total \$1,047; and from Quill.com date 10/13/2020 NoTrax® Akro® Sabre™ Decalon® Fiber Better Entrance Floor Mat; 3'x5' 3-Charcoal each \$55.99 total \$167.97. Board dialog color choice accepting Quill total price reasoning quality Trustee Wolf Motion Trustee Trihaft second vote roll calls three ayes.

Township Building – Paint Meeting Room Walls and Trim – Trustee Wolf dialog getting estimate to paint whole room, we'll try to come up with quotes, \$200-\$300, know painters. Trustee Holcomb neighbor Bob Haycook, neighborhood, paint houses, older guy, local, will offer quotes for next meeting paint inside trim and walls. Trustee Trihaft dialog get primer, fixes, will do after harvest, so much, find someone. Not bathrooms. No Motion.

Township Roadways – Scioto Valley Fire District Chief Paul Kerr List Trees to Be Trimmed in Bowling Green Township — Trustee Trihaft dialog Paul drove around cemetery south drive open up, Broadwell road south of Randy's (Murphy), trees need trimmed so fire trucks do not get scratched, abstain because of farming (Broadwell), get estimates. Trustee Trihaft submitted Paul Kerr List. Trustee Holcomb dialog trees will scratch our brand new tractor, did Bell School Jet Winnemac, resident dialog, cousin (Tillman) gave permission to push trees back, Coddling south at Vance residence, Mt. Olive Green Camp at Fleming two pines, Trustee Wolf dialog tree trimming, something we can do, 15ft. illegal, heads up, Dolce's or someone else, one job, Jeff Mouser (local zoning inspector) cut down at parsonage someone is with him takes out dead 15'and under, look around Trustee Wolf Motion Trustee Holcomb second, get estimates.

**OLD BUSINESS AND / OR UNFINISHED BUSINESS:**

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Township Building - Concrete Parking Lot Apron Sealing – Scott Forman submitted \$1350 written proposal waterproof all outside concrete at the BGTwp Garage – Proposal left on township board table with D & B invoice #492. Trustee Wolf Dialog Motion to accept quote, couldn't find verbal quote amount, thought to be \$1200, hold, look up. Board discussion. Motion died for lack of second.

Township Building - Floors Redone – Meeting Room & Bathroom Floors Cleaned - Update – Trustee Wolf dialog floors cleaned tomorrow, documented Got paperwork for floors to clerk and rescheduled floors for tomorrow. Payment Advice #9351 date 10/15/2020 J & S Isler, Inc. DBA \$250.00 Purpose: Pending 10/15/2020 Bd Mtg Approval - Trustees Trihaft and Wolf 10/13/2020 text dialog payment and prep room plan Thursday...do floors Friday - Township Building - Floors Redone - J & S Isler, Inc. DBA ServiceMaster by Isler... amount \$250 description floor cleaning strip and wax floors in 2 bathrooms 6 x 7'7" meeting room 19 x 24 – Update - Trustee Wolf dialog documented floors scheduled 10/10/2020, wait on floor, push back doors too long, on hold until doors are done by Butch, Isler pushed back, no paperwork.

Township Building – New West Walk-In-Doors – Update - Trustee Wolf dialog doors in, trim, yellow, white; documented New doors installed with David's help, talked with Butch and David about the doors and they are installed and sent Robin a message about paying him and received no answer. Trustee Trihaft dialog glue, Butch did, doors look good, documented Richwood Hardware paint cleaning supplies, new doors move home to shop paint one side, paint off & on all day on doors, 2 coats primer & 2 coats paint, finish paint, load doors on trailer take over evening, Dick & I unload; open up 7:00 for Butch (two days). Payment Advice #9336 date 10/15/2020 Plotner Hardware amount \$107.08 Purpose: Sales Receipt#248774 - Trustee Trihaft undersigned tools and cleaning supplies. Payment Advice #9350 date 10/15/2020 Dry Lane Construction Co. amount \$3,690.00 Purpose: Pending 10/15/2020 Bd Mtg Approval - Trustee Trihaft 10/13/2020 dialog not done yet...Trustees Trihaft and Wolf 10/13/2020 text dialog payment - Township Building - 10/8/2020 Invoice#5365 Description Labor and material to install two 3' x 6'8" steel doors and frames, closers, threshold and locksets. Demo existing doors. Painting not included.

Township Cemetery – Trustee Trihaft dialog grass looks good, two graves settle. Trustee Holcomb dialog Bill Simmermon grave looking good, mowed grass.

Township Equipment – Contract - John Deere / Parrott – Tractor / Loader New / Old – Update – Trustee Trihaft dialog Terry Patton, no tire fluid in old tractor, don't need, take down hoses, 100 gal. fluid \$400-\$500. Trustee Holcomb dialog need fluid in back tires weight of fluid keeps us on the road. No Motion. Trustee Wolf dialog new lights replace yellows, take down lights that Ben got us, saw it, it's nice, Sawyer, light package refund, upgrade, no charge, there in there. Payment Advice #9348 date 10/15/2020 John Deere Company amount \$6,283.50 Purpose: 10/13/2020 Trustee Trihaft undersigned 10/12/2020 delivered our tractor to change lights & hoses & fluid - pickup new tractor Saturday - Ref#3194026 Bill to: 2026887 Bowling Green Township Total \$6,283.50 - Contract OH STS515 - John Deere 6145M Cab Tractor - 640R Standard Farm Loader - Quote ID21468989 Created 25March2020. Understanding John Deere/ Parrott 9/16/20 email communication - Passive acknowledgment: Deal 203853, Bowling Green Township, PO 21-20B... "After a complete audit of your recent order, it has been determined that the contract price is \$3,102 lower than your purchase order amount \$9,385.50. The reason for the lower price is the non-contract item. Light package premium was removed. This is a passive acknowledgement and you will be invoiced the lower contract amount of \$6,283.50. A response is not required." Purchase Order #15-2020 Then Date: 3/19/2020:

Terms: Board approved

Purpose: Contract OH STS515 - John Deere 6145M Cab Tractor - 640R Standard Farm Loader - Quote ID 21468989 Created 25March2020

Requisition #	Quantity	Unit	Description	Unit Price	Sub Total
20200326Mtg	-1.00	Trade 6145M	2017 John Deere 6145M - 1L06145MHHG878533	\$95,000.000	-\$95,000.00
20200326Mtg	-1.00	Trade 640R	2017 John Deere 640R - 1P0640RXPFD005355	\$5,200.000	-\$5,200.00
20200326Mtg	1.00	6145M - NEW	John Deere 6145M Cab Tractor	\$103,044.750	\$103,044.75
20200326Mtg	1.00	640R - NEW	John Deere 640R Standard Farm Loader	\$6,540.750	\$6,540.75
					\$9,385.50

Account Code	Amount Encumbered	Amount Charged	Amount Adjusted	Amount Overspent	Available Balance
2021-760-740-0000	\$9,385.50	\$6,283.50	\$0.00	\$0.00	\$3,102.00
	\$9,385.50	\$6,283.50	\$0.00	\$0.00	\$3,102.00

Township Equipment - 2018 International Series 4300 Red Dump Truck – CB Radio & Antenna - Trustee Wolf dialog documented two proposals on CB radio & antenna from Love Truck Stop IMG.jpg(s) date 10/13/2020 Cobra Ltdclassic 40 Channel CB Radio \$129.99 & Magnetic CB Antenna \$44.99; and Quill.com date 10/13/2020 Cobra® Classic™ 29 NW CB Radio with NightWatch® Display \$158.99 & Cobra® HG A1000 HighGear® Magnet Mount Antenna \$24.49. Board dialog accepting Quill total \$183.49 price reasoning have Quill account, free shipping Trustee Wolf Motion Trustee Trihaft second vote roll calls three ayes.

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Township Equipment – New Mowers – Trustee Wolf dialog documented Mowers delivered and old ones traded in, mower books will be mailed later to the township. Payment Advice #9339 date 10/15/2020 EVOLUTION AG, LLC amount \$16,175.44 Purpose: 10/7/2020 Trustee Wolf undersigned delivery detail - Amount \$16175.44 - Kuboto 1200 series mowers quote #1726089: 2\_ZD1211-3-60 Diesel mowers \$26,346.44 1\_ZD3166 Mulch kit \$279 1\_ZD5960 Chute \$250 1\_labor to install \$100 Trade-in 2\_JD mowers Z920M (4,900) Z930M (5,900)9/17/2020 Board Authorized Trustee Wolf undersign quote acceptance.

Township Road 2-G Winnemac – Inspection – Signs Missing – RR Crossing - Trustee Wolf dialog order a couple of RR crossing signs from county garage, one plus spare, straighten sign Trustee Wolf Motion Trustee Holcomb second vote roll calls three ayes.

Township Road 13-A Clark – Trustee Holcomb dialog post to hold breather. Board dialog. No Motion.

Township Roads - Berm Aggregate – Trustee Holcomb dialog stone. Board dialog. No Motion.

**PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTING ACKNOWLEDGEMENT**

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Holcomb documented drive road daily September 21 fix tile on Clark Rd and Codding September 22 fix tile on Linwood October 10 stone breather on Linwood dig for tile at Evans October 15 install breather on Clark.

Trustee Wolf documented Twp Time card: 10/2020 Did a lot of follow ups on projects; New doors installed with David's help Mowers delivered and old ones traded in; Called Rush several times on spreader base still working on this; Got paperwork for floors to clerk and rescheduled floors for tomorrow; Cleaned old mowers before turning them in; Talked with Parrots about mowers and tractor; Speed sign was on Winnemac for about 3 weeks til someone hit and damaged it; Made several more calls about the bathrooms; Went to upper to get prices on the CB project; Talked with RBC Marketing for website project; Made several phone calls about Verizon project; Talked to David and Richard several times about the projects; Talked with Doug from Mcauliffe's about tables and he delivered them to me at work; Talked with Ryan and Dutton about the sign and to Ryan about a report for the meeting; Talked with Butch and David about the doors and they are installed and sent Robin a message about paying him and received no answer; Sent Robin a message about the floors and her paperwork and no response; Talked to Ben about the new mowers and a citizen's complaint from him; Talked to John and Stacey about the railroad sign; Talked to Murphy Tractor about the Backhoe; Quote from MidOhio Plumbing; Talked to our government rep at 5pm today after several phone calls; Drove roads; Helped Richard with ditch mowing; Helped David and Richard do some Breathers; and documented Public Building Inspection Checklist.

Trustee Trihaft documented Twp Hours mid Sept mid Oct Sep 17 clean up twp room, twp meeting (unreadable) 18 Richwood Hardware paint cleaning supplies 19 new doors move home to shop paint one side 20 paint off & on all day on doors, 2 coats primer & 2 coats paint 21 finish paint, load doors on trailer take over evening, Dick & I unload, 3 of us do tile breathers 22 drive south roads 23 drive north roads 24 Tom Ford come to sign F B paper 26 to cemetery check 28 drive south roads 30 drive north roads, Chief Kerr called Oct 2 drive south roads 3 drive north roads 5 to Dublin Sam's Club buy Halloween Candy 6 drive cemetery 8 open up 7:00 for Butch, back over look new mowers 9 open up Butch 7:00 12 (unreadable) called talk 13 receipt to Robin, clean up office a little 14 to fireboard.

UAN Backup CD 09/09/2020 exchanging offsite CD 10/13/2022.

Budgetary Resolution Trustee Trihaft Motion Trustee Wolf second vote roll calls three ayes to Amend Appropriations within Coronavirus Relief Fund reallocate account codes:

09/17/2020	09/18/2020	2272-110-599-0000	\$279.96	2020091703	Permanent Tables qty 4-four @ 8399693-5/Whit Plst Rectangular Folding Table - No
09/17/2020	09/18/2020	2272-930-930-0000	-\$279.96	2020091703	Permanent Tables qty 4-four @ 8399693-5/Whit Plst Rectangular Folding Table - No

Budgetary Certificate of County Auditor that appropriations from each fund does not exceed Official Estimate of Resources Amended Official Certificate of Estimated Resources fiscal year 2020 total \$641,740.81 dated 9/22/2020

September 2020 cleared receipts / detail / cleared payments / outstanding payments / bank balances / reconciliation / cash journal / First Horizon Safekeeping Pledge Verification and Ohio Pool Collateral System report last updated 10/09/2020 10:33 AM online by township fiscal officer

Township Trustee Expenditure authority, best practice, purchase order(s) approved by board of trustees at township meetings. Township Trustee Transparency Accountability Responsibility undersign name and write expense reason on document, what cemetery? what equipment? what road? purpose of purchase, deliver to township "drop box" 3005 Richwood LaRue Road.

September-October Purchase Orders: Purchase Order Total \$16,455.40 amount encumbered for selected purchase orders 29-2020 \$279.96 Mcauliffe's Ace Hardware and 30-2020 \$16,175.44 Evolution Ag, LLC certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection each fund Trustee Wolf Motion Trustee Trihaft second vote roll calls three ayes.

Oct 2020 Payment Listing advice #s9336-9351 total \$31,753.19:

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
9336	10/15/2020	10/13/2020	AW	Plotner Hardware	\$107.08	C	
	Purpose: Sales Receipt#248774 - Trustee Trihaft undersigned tools and cleaning supplies						
9337	10/15/2020	10/13/2020	AW	PARROTT IMPLEMENT COMPANY	\$20.75	C	
	Purpose: Order#305024 Description Bush Hog Tire - Trustee Trihaft undersigned taking one chopper tire to get fixed at Parrotts 9/9/2020 dropped off						
9338	10/15/2020	10/13/2020	AW	Mcauliffe's Ace Hardware	\$279.96	C	
	Purpose: Tables qty 4-four @ 8399693-6' Wht Plst Rectangular Folding Table - Trustee Wolf proposal social distance public officials board meetings approved 9/17/2020 by board in accordance with 2020 Coronavirus Relief Fund						
9339	10/15/2020	10/13/2020	AW	EVOLUTION AG, LLC	\$16,175.44	C	
	Purpose: 10/7/2020 Trustee Wolf undersigned delivery detail - Amount \$16175.44 - Kubota 1200 series mowers quote #1726089: 2_ZD1211-3-60 Diesel mowers \$26,346.44 1_ZD3166 Mulch kit \$279 1_ZD5960 Chute \$250 1_labor to install \$100 Trade-in 2_JD mowers Z920M (4,900) Z930M (5,900) 9/17/2020 Board Authorized Trustee Wolf undersign quote acceptance						
9340	10/15/2020	10/13/2020	AW	MID OHIO ENERGY COOPERATIVE INC.	\$68.00	C	
	Purpose: Electric service meter 8/31 - 9/30 kWh 315 days 30 CR \$10						
9341	10/15/2020	10/13/2020	AW	QUILL CORPORATION	\$90.99	C	
	Purpose: Quill Recap Number 92717572 Order Date 10/13/2020 - Black Toner Cartridge, Standard Yield (CF258A)- \$15 discount applied via Fiscal Officer Anderson						
9342	10/15/2020	10/13/2020	AW	DAVID K. TRIHAFT	\$97.40	C	
	Purpose: 10/5/20 Receipt - Halloween Candy - Trustee Trihaft undersigned total 97.40 for reimbursement						
9343	10/15/2020	10/13/2020	PR	Robin L. Anderson	\$1,165.38	C	
	Purpose: 4993986						
9344	10/15/2020	10/13/2020	PR	Richard L Holcomb	\$721.55	C	
	Purpose: 4992868						
9345	10/15/2020	10/13/2020	PR	David K. Trihaft	\$722.67	C	
	Purpose: 4993920						
9346	10/15/2020	10/13/2020	PR	Duane J. Wolf	\$704.95	C	
	Purpose: 4993501						
9347	10/15/2020	10/13/2020	WH	Ohio Public Employees Retirement System	\$925.52	C	
	Purpose: October withholding						
9348	10/15/2020	10/14/2020	AW	John Deere Company	\$6,283.50	C	
	Purpose: 10/13/2020 Trustee Trihaft undersigned 10/12/2020 delivered our tractor to change lights & hoses & fluid - pickup new tractor Saturday - Ref#3194026 Bill To: 2026887 Bowling Green Township Total \$6,283.50 - Contract OH STS515 - John Deere 6145M Cab Tractor - 640R Standard Farm Loader - Quote ID 21468989 Created 25March2020						
9349	10/15/2020	10/14/2020	AW	Benjamin A. Schwaderer	\$450.00	O	
	Purpose: Mar-Dec Property Services Contract - mowing & maintenance 3 cemeteries 1 - October						
9350	10/15/2020	10/15/2020	AW	Dry Lane Construction Co.	\$3,690.00	C	
	Purpose: Pending 10/15/2020 Bd Mtg Approval - Trustee Trihaft 10/13/2020 dialog not done yet... Trustees Trihaft and Wolf 10/13/2020 text dialog payment - Township Building - 10/8/2020 Invoice#5365 Description Labor and material to install two 3' x 6'8" steel doors and frames, closers, threshold and locksets. Demo existing doors. Painting not included.						
9351	10/15/2020	10/15/2020	AW	J & S Isler, Inc. DBA	\$250.00	C	
	Purpose: Pending 10/15/2020 Bd Mtg Approval - Trustees Trihaft and Wolf 10/13/2020 text dialog payment and prep room plan Thursday... do floors Friday - Township Building - Floors Redone - J & S Isler, Inc. DBA ServiceMaster by Isler... amount \$250 description floor cleaning strip and wax floors in 2 bathrooms 6 x 7'7" meeting room 19 x 24 - Update - Trustee Wolf dialog documented floors scheduled 10/10/2020, wait on floor, push back doors too long, on hold until doors are done by Butch, Isler pushed back, no paperwork						
	Total Payments:					\$31,753.19	

Trustee Wolf Motion to approve payments Trustee Trihaft second vote roll calls three ayes. October 2020 Summary(s) Appropriation / Revenue / Fund / 2272 Coronavirus Relief Fund Ledger

CARES Act – Coronavirus Relief Fund Local Government Assistance Program – COVID-19 - County Coronavirus Relief Fund Distribution \$22,378.20 – Receipt Number 62-2020 BUDGETARY 2020 Reports Resolution: Additional revenue request for amended certificate and revised appropriation - The Bowling Green Township Board of Trustees met in regular session today, Thursday, October 15, 2020. Today's agenda included additional revenue information from the Marion County Coronavirus Relief Distribution Fund Cares Round 3-\$22,378.20. The Board of Trustees reviewed the aforementioned revenue allocation of funds received direct deposit; and Whereas the Board of Trustees receipted additional revenue amount direct deposit total \$22,378.20; and Furthermore, The Board of Trustees approve revenue and appropriation of additional amount \$22,378.20; and The Board of Trustees request the Marion County Budget Commission / Marion County Auditor's Office amend official certificate of estimated resources; and accept Bowling Green Township revised appropriation amount. Resolution by order of the Bowling Green Township Board of Trustees: The Aforesaid came before Bowling Green Township Board of Trustees on Thursday, October 15, 2020 at a regular scheduled Board of Trustee Meeting. Trustee Trihaft Motion to approve Coronavirus Relief Funds Motion seconded Trustee Wolf vote roll call as follows: Trustee Holcomb, aye Trustee Trihaft, aye Trustee Wolf, aye.

CARES Act – COVID-19 - Coronavirus Relief Fund Local Government Assistance Program – County Coronavirus Relief Distribution Fund – Updates:

ADMINISTRATIVE REPORT: Ohio.gov Ohio Grants Portal Activities Reports Bowling Green Township

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Fiscal Officer completed September Record Created 10/07/2020 08:32:50 Receipts \$9119.58 Interest \$2.06 Cash On Hand \$9121.64 Obligated \$279.96 Unobligated Balance \$8841.68.

FACILITIES: Bowling Green Township Board of Trustees approval during meeting today Payment Advice #9338 date 10/15/2020 McAuliffe's Ace Hardware \$279.96 Purpose: Tables qty.4-four @ 8399693-6' Wht Plst Rectangular Folding Table - Trustee Wolf proposal social distance public officials board meetings approved 9/17/2020 by board in accordance with 2020 Coronavirus Relief Fund

FACILITIES: Trustee Wolf dialog plumber project touchless upgrades restroom \$4710.50 quote handout from Mid Ohio Plumbing & Gas LLC, same plumber used at Stofcheck, others, Bender, Marysville, CRT, touch free, visual, do (due) by December 30<sup>th</sup>, fixtures, possible upgrade, finalize then, undersigned "possible upgrades". Trustee Wolf documented copy(s) for board submitted from "Mid Ohio Plumbing & Gas LLC Restroom work La Rue to remove two toilets, remove two lavatory faucets. Install a touch free power flush toilet in each restroom. Closet flange condition is not known at this time. If the flanges are not good, they will need to be repaired with a change order. Install battery operated faucets in the existing lavatories. Mixing valves will be required if they are not there already. Price will include mixing valves. Install wall mounted battery-operated soap dispenser at each lavatory. To install on the wall two touchless battery-operated paper towel dispensers. Include two rolls of paper towels with each dispenser. Project price: 4710.50 All fixtures are under a manufacture warranty. Thank you for the opportunity to bid your project. Should you have any questions, please feel free to give me a call. Sincerely Ray Palmer". Board discussion. Board approval in accordance with 2020 Coronavirus Relief Fund Encumbrance \$6000, quote amount \$4710.50 + possible upgrades Trustee Wolf undersigned resolve Trustee Holcomb Motion Trustee Wolf second vote roll calls three ayes.

TECHNOLOGY: Trustee Wolf dialog internet hot spot project Verizon Jet Pack to allow for online meetings \$40@township official, computers, HP or Dell brand laptops from Best Buy or Micro Center \$600-\$700@township official, two-year service agreement contract. Board discussion. Board approval in accordance with 2020 Coronavirus Relief Fund Encumbrance Trustee Wolf Motion we encumber \$6000 electronics laptops pads tech service, etc., internet for virtual meetings research email. Board discussion. No supporting documentation. Motion died for lack of second.

TECHNOLOGY: Trustee Wolf dialog website project Richwood Marketing "Cody Johnston & Renee Hoffman" website design available to Richwood Bank customers, township COVID updates, state COVID map, links to cemetery, pictures, meeting times, updates, special meeting information, weather, built for township citizens during pandemic. Trustee Wolf documented quote from "Richwood Marketing Client Bowling Green Township Project Website Design date 10/15/2020 DESCRIPTION: Create a website with general Township information. Website Design \$1500.00 ONE-TIME FEE We'll design a website so that it is mobile-friendly to any size of screen and operating system Your all-inclusive website build includes a photo session, graphic design, coding, domain. Google listing optimization, content. and search engine optimization. As discussed, we will incorporate the following ideas. About us, Contact us, and News Pages. Showcase the township roads, 3 cemetery's, the Township hall building, equipment and general information. Include Google links to the locations of the landmarks. Add Covid-19 information with a color-coded map pinpointing Bowling Green Township and Marion County. Admin access for blog posting. Add links to the Weather.com and Halfstaff.org. Website Hosting \$10.99 PER MONTH. Our websites are built within WordPress and optimized for full web responsiveness on all device types. You'll have a place to go to make changes whenever you need. We'll handle the maintenance and support for updates. Hosting includes 20 minutes of updates per month." Board discussion. Board approval in accordance with 2020 Coronavirus Relief Fund Encumbrance \$1500 one-time fee + \$10.99@ month Trustee Trihaft Motion Trustee Holcomb second vote roll calls three ayes. Trustee Wolf dialog website design by Richwood Marketing built for COVID updates each month, township citizen update during pandemic. Board dialog township website authority Trustee Trihaft Motion authorize Trustee Wolf to negotiate website Trustee Holcomb second vote roll calls three ayes.

FACILITIES: Trustee Wolf dialog air purifier, Gary (Wenig) "drop it because township cooling / heating system does not support air purifier." Trustee Trihaft dialog SVFD list, use, fire safety. Fiscal Officer dialog public meeting environment, air purifier, cleaning and sanitation supplies on Quill.com, disinfect wipes, disposable masks, hand sanitizer. Board discussion. Board approval in accordance with 2020 Coronavirus Relief Fund Encumbrance Trustee Wolf dialog Quill.com purchase up to \$500 Trustee Trihaft Motion Trustee Holcomb second vote roll calls three ayes.

SUBGRANTING: Trustee Trihaft (Joint Fire Board President) submitted "Scioto Valley Fire District List":

MONTGOMERY TWP	
BOWLING GREEN TWP	
LA RUE VILLAGE	
NEW BLOOMINGTON VILLAGE	
ZOLL X SERIES MONITOR	30,169.20
ZOLL AUTOPULSE	14,220.00
COVID SUPPLIES	6,000.00
ID ENTRY DOORS	6,200.00
VIDEO CONFERENCE	5,329.95
FIRE GEAR 34 SETS	76,568.00
LOAD SYSTEM RESCUE	24,393.00
LIGHTS FOR HVAC SQUAD	3,400.00
LIGHTS FOR HVAC STATION	3,446.00
704 PASS THROUGH WINDOW	661.20
SEAT BELTS COT X2	398.00
TOUCHLESS HAND SANITIZER	300.00
BACKBOARDS X3	900.00
SCBA FACE MASK W/FILTERS	13,279.00
GEAR DRYER	7,911.00
TOUCHLESS SINKS	1,000.00
	194,175.35

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"Tom Ford (Fire Board Clerk) called me (Township Trustee) and ask me if we (Township Board) decided if we were giving any of the COVID money to the fireboard. If we are he needs a check after the meeting to get it encumbered or whatever he needs to do. So we don't lose out. 4 round coming." Trustee Wolf dialog \$15000-\$17000 balance of COVID money, report to fireboard, monitor, award template, put in and fill out, they have to report to us, final spent and return, redistribution, no guarantee, "award" use as template, change wording, send to get signed, in place. Trustee Trihaft dialog \$15000-\$17000 to fireboard. Board dialog payment advice process, administrative protocol, special meeting agenda. No Motion.

ADMINISTRATIVE: Trustee Wolf dialog special board meeting 10/31/2020 8:30 a.m. to talk about CARES Act Funding. Board dialog date time agenda. No Motion. Fiscal Officer shall post at public entrance: "NOTICE - SPECIAL MEETING - SATURDAY - OCTOBER 31, 2020 - TIME 8:30 A.M.10/31/2020 AGENDA: CARES ACT - CORONAVIRUS RELIEF FUND - LOCAL GOVERNMENT ASSISTANCE PROGRAM UPDATES - BY ORDER OF BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES"

ANNOUNCEMENTS: 2020 Meetings held 6 p.m. third Thursday, next meeting 11/19/2020.

ADJOURNMENT: Trustee Wolf Motion Trustee Holcomb second three ayes, time 9:19 p.m.

*Recher & Holcomb* ABSENT *David K. Trihaft*