

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Friday, February 5, 2021 at 5:00 p.m.

20

PUBLIC NOTICE SPECIAL MEETING FRIDAY, FEBRUARY 5, 2021 5:00 P.M. AGENDA: PAYMENT OF BILLS RECEIVED AND CHECK THAT WASN'T MAILED THAT WAS SIGNED BY ORDER OF BOWLING GREEN TOWNSHIP TRUSTEE DUANE J. WOLF

TRUSTEE ROLL CALLS: Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Richard L. Holcomb.

VISITORS: Nathan Heiser Prosecutor's Office advising township fiscal officer follow advice received from William J. Owen First Assistant Prosecutor last email sent Friday, February 5 at 1:03 PM To Robin Anderson Cc Duane Wolf, Nathan Heiser subject Unpaid Invoice..." Accordingly, as Fiscal Officer of the Township, it is your responsibility to complete the payment process. To better insure this matter is closed, please place a copy of this email in your file to insure this explanation is available to the Auditor of State in the next Township audit. If you have any questions, please do not hesitate to contact me."

Ron Anderson, spouse delivered township fiscal officer to meeting, waited.

RECORD OF PROCEEDING: Bowling Green Township Fiscal Officer documented Draft copy of Minutes of Meeting Thursday, January 21, 2021 at 6:00 p.m. reasoning "Old Business Township Road 2-G Winnemac" matters relevant to consult request submitted to legal counsel Tuesday, January 26, 2021 at 4:51 p.m.

PAYMENT OF BILLS RECEIVED AND CHECK THAT WASN'T MAILED THAT WAS SIGNED:

Bowling Green Township Board of Trustees approved check #9417 on hold reasoning subject of public meeting discussion basis of understanding Ohio Public Records Law and Open Meeting Law, Office of the Auditor of State of Ohio, Ohio Township Handbook "Township Fiscal Officer, Duties of Fiscal Officer, Issuance of Warrants Q. Is the fiscal officer required to sign all checks on the township for the payment of money? A. Yes. O.R.C. 507.11, provides that no money belonging to the township shall be paid out except upon an order signed personally by at least two of the township trustees and countersigned by the township fiscal officer. Q. May a fiscal officer refuse to sign a warrant which has been approved by all three trustees if the fiscal officer has reason to believe that payment is irregular or illegal? A. When two or more members of the board have signed a voucher approving payment of a township obligation which is legal and regular in every respect it is the duty of the township fiscal officer to draw up the warrant for payment of such obligation. When, however, the township fiscal officer is in doubt as to the legality of the voucher, she should consult with the prosecuting attorney before drawing the warrant and follow the prosecutor's advice on the matter. To protect herself further, the fiscal officer should cause to be entered in the minutes of the meeting information to the effect that the prosecutor had been consulted on the matter and his advice followed." Trustee Wolf dialog Appelfeller transaction Andy to Jon to himself receiving invoices, consulting with county prosecutors "learned...that this invoice was submitted a number of months ago and has been discussed on a number of occasions" denying timeline. Trustee Holcomb dialog with Jim Baughman, county engineer, working for them. Trustee Trihaft dialog trustees meeting, policy change, trustee term ending-run. Fiscal officer consulting with county prosecutor on policy matter of trustee transaction irregularity in accordance with Ohio Township Fiscal Officer Integrity Act and Ohio Sunshine Laws basis of understanding township board member propriety on policy matters shall proceed at an open township meeting. Trustees should conduct public matters at a public meeting to maintain public roads involving public money, reasoning accountability, transparency, upholding fiscal responsibility. In accordance with "William J. Owen First Assistant Prosecutor last email sent Friday, February 5 at 1:03 PM To Robin Anderson Cc Duane Wolf, Nathan Heiser subject Unpaid Invoice...Accordingly, as Fiscal Officer of the Township, it is your responsibility to complete the payment process..." and "Nathan Heiser Prosecutor's Office advising township fiscal officer follow advice received" ... during open meeting today township fiscal officer countersigned obligation on payment process:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9417	01/25/2021	01/25/2021	AW	Andy & Sherril Appelfeller	\$979.29	O
Purpose: 20210121 Bd Mtg Trustee Wolf dialog what's been done 2@20 foot wider normal field here is his receipts we pay for take old out got total here stone from Smith Material culverts from Billenstine pay vendors or pay him we took out his drive and had to put back in Motion we pay bills that are turned in Trustee Trihaft second vote roll calls three ayes Trustee Wolf dialog and in two days have check ready to sign Motion payment ready to sign within-a-week Trustee Holcomb second vote roll calls three ayes						
Total Payments:					\$979.29	
Payment Advice #:	9417	Vendor / Payee:		Andy & Sherril Appelfeller	Status:	Outstanding
Type:	Accounting Warrant	Post Date:		01/25/2021	Transaction Date:	01/25/2021
Purpose:	20210121 Bd Mtg Trustee Wolf dialog what's been done 2@20 foot	Original Amount:		\$979.29		

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	BFD LTD	Invoice No. 1900 Date 12/18/20 Qty40 Description Feet 12" Dual wall tile PPU5	\$210.00	\$210.00	20201218#1900EdApproved
1.00	SmithMate	Invoice # 30464 Date 11/25/2020 Description 11/24/20Ticket#799989&11/25/Ticl	\$769.29	\$769.29	20201125#30464BdApproved

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/25/2021	01/25/2021	AW	BC 2-2021	1000-330-490-0000	Other - Supplies and Materials	\$979.29	O

Chairman Trustee Wolf dialog delivering check himself reasoning mail delivery issue. Board dialog availability "fiscal officer certification seal" on payment. Trustee Wolf Motion to pickup check at township office mailbox tomorrow Trustee Trihaft second vote roll calls three ayes.

TRUSTEE WOLF: Bowling Green Township Board of Trustees Chairman Trustee Wolf text Thursday, February 4, 2021 at 6:53 a.m. documented dialog with township officials leading to meeting today.

CORRESPONDENCE: Bowling Green Township Fiscal Officer documented emails January 26 through January 29 consult dialog with Marion County Prosecutor First Assistant Prosecuting Attorney.

ADJOURNMENT: Trustee Trihaft Motion Trustee Wolf second, three ayes. Time 5:48 p.m.

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.