

RECORD OF PROCEEDINGS

Minutes of Bowling Green Township Board of Trustees Regular / Reorganization Session Meeting

REF ID: GRAPHIC 5 800 325 8094 FORM NO 10148

Held Thursday, February 18, 2021 at 6:00 p.m.

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TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Duane J. Wolf

SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):

Scioto Valley Joint Fire District Board - Trustee Trihaft dialog documented Sign paper work, nothing much on agenda, chiefs report, talk about grants, pay bill, adjourned, short meeting.

VISITORS: None.

OLD BUSINESS: AEP driveway connecting to Clark Rd. S. Township Road 13-A Clark – Sara Zahorchack ms consultants, Inc engineers, planners AEP Ohio – LaRue Line Project – Connecting Driveway to TR13-Clark Road South La Rue, OH 43332 Marion County W.O.#42939855 – February 3-18 communication documented Zahorchak, Sara Cc: Bradley Irons <engineer@co.marion.oh.us> Subject: Re: Reply placed on township meeting agenda Re: Reply AEP driveway connection to TR13A-Clark Re: Bowling Green Twp Project Permitting: Bowling Green Township Board of Trustees have policy in place to follow the Marion County Engineer's Office driveway guidelines www.co.marion.oh.us/engineer/online-resources permits, details and standards, driveway installation... The Township Trustees were updated... the adding of AEP Driveway information to 2/18/21 meeting agenda for board member discussion... understanding township board member propriety with policy matters shall proceed at an open public meeting for the record. The Township received "AEP _ La Rue Civil Plan.pdf" added to the township meeting agenda for board member discussion... questions and any information provided to the township shall be placed on the township board meeting agenda for the trustees to discuss policy measures in accordance with county engineer driveway specifications... Understanding county permits, details and standards, driveway installation, applications and fees remain county level of authority and governance, not the township... Ms. Zahorchack established communication with the Marion County Engineer office... indicated Richard Holcomb effort to approve plans... "AEP _ La Rue Civil Plan" should be submitted to the Marion County Engineer's Office for purpose of inspection in accordance with the following resolution: The Bowling Green Township Trustees today during 2/18/2021 regular session meeting reviewed information received Trustee Trihaft dialog resolution to go ahead and approve AEP put driveway in and stick with county heavy driveway specification; Trustee Wolf dialog follow county rules and procedure plan approved. Trustee Holcomb dialog inspection for culverts. Trustee Trihaft dialog 40 ft. enough. Trustee Holcomb dialog 40's for the state. Trustee Wolf dialog 15-15 ft. at road. Trustee Holcomb dialog Motion second, vote roll calls three ayes. Subsequent board dialog on topic of Marion County engineer's Office 222 W. Center St. Marion, OH 43302 Phone: (740) 223-4110 Fax: (740) 223-4119 Email: engineer@co.marion.oh.us Hours: 8:30 am – 4:30 pm (M.-F.) online documentation Township Officials 2021 additions, changes, acknowledgement of employment outside of township entity for audit purposes, compliance update. Trustee Wolf underlined self-employed, phone number change 499-3504 361-5008; add bgtownship.com to engineer website. Trustee Trihaft adding cell 740-361-0849, both. Trustee Holcomb dialog sub contract work for county engineer, repaired tile on Littles, Sager Farms Winnemac, Montgomery township, OPERS form, documented update today adding "Sub Contract Engineer" to township list of official's employment outside of township entity understanding township record of proceedings 2/5/2021 special meeting Trustee Holcomb specified Jim Baughman, county engineer, working for them.

Township Building Updates - Adding New Building - Trustee Wolf dialog new building, working with prosecutor, email, open up discussion. Trustee Trihaft dialog observing Montgomery township building. Trustee Holcomb dialog building length, location north of existing building, open facing east, storing stone north or south end to prevent snow blowing in when getting stone or plow hookup. Board dialog building for cold storage, electric, no plumbing, outside hydrant, concrete wall, overhead doors, work with prosecutor on township compliance funding the new building. No Motion.

H & H Decorating, Inc. - Paint Meeting Room Walls and Trim - Trustee Wolf dialog plan with vendor for March or April.

SVFD Inspection - Railing – Trustee Trihaft dialog material. No Motion.

United States Flag – Board dialog vendor sale on flags resolve Trustee Trihaft Motion purchase three flags@5'x 8' Trustee Wolf second vote roll calls three ayes.

Township Cemetery – Trihaft dialog talk with Linda King on cremains burial location. Trustee Wolf dialog plowing snow in cemetery, purchase orange sticks. Trustee Trihaft dialog plowing snow for funeral. Trustee Holcomb dialog weather. No Motion.

Property Services Contract – Ben Schwaderer / D and B Excavation LLC – Trustee Wolf dialog one person ask about opening up for bid, announcing or posting, Ben mowing, look and see where we're at next year first, don't bid if one person, bidding threshold amount. Trustee Trihaft dialog Ben mowing, prosecutor (legal counsel) opinion did not have to unless anyone else is interested, Bill (legal counsel) opinion on who or with. Trustee Holcomb dialog township buying machinery. Trustee Wolf dialog hours or days, contractor or employee, didn't have a problem adding what days, know money we're spending. The Bowling Green Township Board of Trustees discussion resolve Trustee Trihaft Motion approve Ben D & B to do mowing for \$4500 Motion seconded by Trustee Wolf another year of services vote roll calls three ayes.

Township Equipment – Board dialog snow plowing, weather, aggregate material, diesel fuel, fuel tank measures, mailbox damage claims, wider backhoe bucket. No Motion.

Township Roads - Trustee dialog plowing drifting snow and icy roadways.

Township Roads - Bradley K. Irons P.E./P.S. Marion County Engineer 1/26/21 cover letter requesting 2020 ODOT Road Certification and 2020 chip & seal info – Trustees signatures

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acknowledge the township was responsible for maintaining 22.688 miles of public roads; and the township provides 2020 C & S documentation map of township roads participating in the Marion County road program 422 seal coat 4.5510 total mileage program payment of invoice #108 payment #9320 amount \$53,637.06.

Marion County Road 2-A-B-C-D-E-F sections - Winnemac - MLS trucks - Trustees dialog trucks are gone; follow up with John Lightner. No Motion.

CARES ACT CORONAVIRUS RELIEF FUND LOCAL GOVERNMENT ASSISTANCE PROGRAM:

TECHNOLOGY: Verizon - Trustee Wolf dialog billing, equipment, iPad USB adapter purchase, laptop computer setup at meeting, zoom trial run with prosecutor, no extended care on iPads, cases. Trustee Trihaft dialog email dtrihafbgt@gmail.com. No Motion.

TECHNOLOGY: Richwood Marketing Website Traffic "bgtownship.com" - Guthery spelling.

FACILITIES: J & S Isler, Inc. DBA Service Master - Trustee Wolf dialog sanitize Tuesday.

RECORD OF PROCEEDING: Record of Proceedings 01/21/2021 and 02/05/2021 Motion to approve the minutes Trustee Holcomb second Trustee Trihaft as presented and discussed vote roll calls three ayes.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS: Township Asset Detail 2/14/2021 acknowledged device updates. No Motion. Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Wolf documented Twp Time 2/17/2021 Township - wolf2265@gmail.com - Gmail 1-21 meeting 1-22 prosecutor 1-26 prosecutor 1-27 (blank) 1-31 painter 2-1 plow 2-2 plow 2-4 Appelfeller/prosecutor 2-5 prosecutor/special meeting/painter 2-6 plow pick up check and gave to Appelfeller 2-8 checked roads 2-9 checked roads 2-10 checked roads 2-11 checked roads 2-12 (blank) 2-13 (blank) 2-14 (blank) 2-15 check roads 2-16 plow 2-17 check roads 2-18 meeting documented dialog "helped Richard snow plow".

Trustee Trihaft documented Jan 21 turn heat on am, meeting pm 22 to cemetery locate King grave, cover with plywood, call from Boyds 23 drive north roads 24 drive south roads 25 all 3 put spreader on truck, sign check 26 to Farmers Coop get DEF slip to Robin, dig cremains hole 27 to cemetery cremains burial plywood back, check to Robin 28 to cemetery, got picture taken for I.D card for fire board 29 drive north roads 30 drive south road 31 Dick & I plowed Feb 1st plow all roads 2 order fuel, drive roads 3 drive roads 4 answer twp texts 5 answer twp texts, special meeting 6 drive roads 8 drive roads 9 Dick & I plowed 10 fire board meeting 11 drive roads 12 plow south half roads 13 drive roads 15 plow snow 16 plow snow most day, turn heat up 18 drive roads, Dick was out plowing.

Trustee Holcomb documented drive roads daily 2-1 Mon plow snow 2-2 Tues plow snow 2-3 plow snow move snow pile on Harris road 2-4 move snow on Fairview 2-5 spread stone on intersections put plow back on truck 2-6 Sat plow snow 2-7 move snow on Mt Olive road, Ground Hog, Bell School and Windfall 2-8 push snow on east & west roads, fuel truck and backhoe 2-9 Tues plow snow more stone intersection pick load of 8s 2-10 stone intersections 2-11 plow snow after drifting on east & west citizen complaint Miller drifting 2-12 plow back Friday 2-13 plow Clark Allen Fairview north 2-15 plow snow 2-16 plow snow 2-17 plow snow.

UAN Backup CD 01/20/2021 exchanging offsite CD 2/16/2021.

Budgetary Year 2021 Tax amounts and rates, estimated receipts, comparison of budget and appropriated \$665,576.03; resources available for appropriation, final appropriation budget resolution passed by Motion Trustee Trihaft second Trustee Holcomb vote roll calls three ayes

Purchase Orders #s 2&3-2021 certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection Motion Trustee Trihaft approve two purchase orders second Trustee Holcomb vote roll call three ayes.

Payment Advice listing #9418 -9430 amount \$6,765.09, the following:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9418	02/18/2021	02/14/2021	AW	Shelly Materials Inc.	\$406.69	○
Purpose: Aggregate total 29.80 tons - #2227966-Bell School #2230192-stock pile by Trustee Holcomb						
9419	02/18/2021	02/14/2021	AW	Central Ohio Farmers Co-op, Inc	\$691.47	○
Purpose: 312.3 GAL ULS AGRI DSL Supreme - 4xjug@10gal DEF - Trustee Trihaft						
9420	02/18/2021	02/14/2021	AW	MARION CITY-COUNTY DISASTER SERVICES/EMA	\$325.00	○
Purpose: 2021 Sub-Division Share of Emergency Management Service						
9421	02/18/2021	02/14/2021	AW	Marion County Treasurer	\$152.68	○
Purpose: Parcel assessments: S12-Scioto River Conservancy Dist and S140.68-Clark Tile Ditch #489 (Harris Rd County Record)						
9422	02/18/2021	02/14/2021	AW	Verizon	\$100.92	○
Purpose: Verizon 4-lines charges 12/24-01/23 purpose in accordance with 2020 CRF measures technology for virtual meetings accordance with 2020 CRF - Trustee Wolf						
9423	02/18/2021	02/14/2021	AW	MID OHIO ENERGY COOPERATIVE INC.	\$151.00	○
Purpose: Electric service 1039 kWh 31 days 12/31-01/31/21						
9424	02/18/2021	02/14/2021	PR	Robin L. Anderson	\$1,185.47	○
Purpose: 4993986						
9425	02/18/2021	02/14/2021	PR	Richard L. Holcomb	\$721.55	○
Purpose: 4992868						
9426	02/18/2021	02/14/2021	PR	David K. Trihaft	\$722.67	○
Purpose: 4993920						
9427	02/18/2021	02/14/2021	PR	Duane J. Wolf	\$717.81	○
Purpose: 4993501						
9428	02/18/2021	02/14/2021	WH	Ohio Public Employees Retirement System	\$934.79	○
Purpose: February withholding						
9429	02/18/2021	02/16/2021	AW	Shelly Materials Inc.	\$160.36	○
Purpose: Aggregate 8.44 tons 2/9/21 ticket #1517947 submitted by Trustee Trihaft 2/15/21 "Richard got for intersections"						
9430	02/18/2021	02/17/2021	AW	Central Ohio Farmers Co-op, Inc	\$494.68	○
Purpose: 213.4 GAL ULS AGRI DSL Supreme - Trustee Trihaft						
					Total Payments.	\$6,765.09

Motion Trustee Holcomb to approve payments Trustee Trihaft second vote roll calls three ayes.

CITIZEN SERVICE: Trustee Trihaft dialog documented 1/26/21 1:06 am Adam King call about what to do before building a house on Fairview. Told him to call Regional Planning 740-223-4140.

Trustee Holcomb dialog Elliot questioning him on Carter road, road mileage.

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Board dialog missing road sign(s), 40-A Carter on county road map, township gas tax revenue expended for aggregate maintaining township gravel roads, township trustees maintaining road signs. No Motion.

Trustee Holcomb dialog Miller call to dig out Mt. Olive Green Camp road.

Trustee Holcomb dialog plowed out Mark Murphy.

Trustee Holcomb dialog DeVries Dairy equipment opening up Allen road.

Board dialog De Vries Dairy snow moving equipment observation. No Motion

COMMUNICATIONS:

Enzo's Cleaning Solutions -Trustee Wolf dialog pressure washer garden hose.

Marion County Sheriff - Trustee Wolf dialog changes at county sheriff office.

Marion Public Health District Advisory Council (DAC) meeting postponed.

NEW BUSINESS:

Chairman Trustee Wolf dialog putting stuff off, long day. No new business.

ANNOUNCEMENTS:

2021 Meeting each month 6 p.m. third Thursday, next meeting 3/18/21.

ADJOURNMENT:

Motion to adjourn Trustee Holcomb second Trustee Trihaft, time 8:13 p.m.

[Signature]

[Signature]

[Signature]

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.