

Held Thursday, April 15, 2021 at 6:00 p.m. 20

**TRUSTEE ROLL CALLS:** Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Richard L. Holcomb

**VISITORS:** D & B Excavation LLC Ben Schwaderer son Ashton Schwaderer received payment #9450 amount \$450 invoice #520 mowing Guthery on 4/13/21 Fairview 4/14/21 building lot 4/14/21 Trustee Wolf Motion to approve Trustee Trihaft second vote roll calls three ayes.

**SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):**

Scioto Valley Joint Fire District Board - Trustee Trihaft dialog documented three-hour meeting, talk about grants, levy renewals, cost \$800 for maintenance on breathing air compressor, look for tire for the 23-year-old tire, they are split rims, will buy new rims also. Have to get rid of certain foam we have, causes cancer. Insurance company could cancel policy, most all departments in same boat. Looking to buy new axle tires for boat trailer, New Vision equipment. Board dialog Scioto Valley Fire District position on response concerning New Vision Fire and Rescue in Big Island Township district area fatal fire, Marion Township response, other mutual aid areas north Marseilles and Morral. No Motion.

**OLD BUSINESS:** Marion County Engineer Bradley K. Irons P.E./P.S. - Subject: Marion County Engineer recommendation for AEP LaRue Substation - Resolution - RUMA (Road Use And Maintenance Agreement) - Bond - AEP driveway connecting to Clark Rd. S. Township Road 13-A Clark - Trustee Trihaft dialog with Andy Bell from AEP yesterday told about meeting county engineer will handle where they're going to tear up roads Marion County RUMA (Road Use And Maintenance Agreement) and bond requirement in accordance with Marion County Engineer, Commissioners and Commissioners Counsel. Chairman Trustee Wolf reading of the following Subject: RESOLUTION FOR THE AEP PROJECT LARUE SUB-STATION Resolution Number 20210415 WHEREAS; it is recommended that Bowling Green Township adopt a resolution regarding the AEP Project (LaRue Sub-station), located in Bowling Green Township in Marion County, and WHEREAS; the Marion County Engineering Department is entering into a Road Use and Maintenance Agreement, hereafter referred to as RUMA, with AEP, Bowling Green Township will designate the Marion County Engineering Department to act on our behalf on this project, and WHEREAS; Bowling Green Township Board of Trustees hereby gives signatory authority to the Chairman of Bowling Green Township. BE IT RESOLVED; that this resolution is hereby approved at a regular township meeting held on the 15th day of April, 2021 and is adopted by the Bowling Green Township Board of Trustees: Motion Made By: Trustee David K. Trihaft and seconded by Richard L. Holcomb. Roll Call Vote: Duane J. Wolf, Aye; David K. Trihaft, Aye; Richard L. Holcomb, Aye. Passed this 15<sup>th</sup> day of April, 2021 By Order of Bowling Green Township Board of Trustees, Marion County, Ohio.

Township Building - Adding New Building - Trustee Wolf dialog weather, meeting. Trustee Holcomb dialog weather. Trustee Trihaft dialog flags, mark, measure. No Motion.

Township Building - Concrete Sealing - Chairman Trustee Wolf dialog documented called Ben about concrete. He gave me Scott's number to call. Talked with Scott and he said he would be able to get to it and give us a couple of days' notices. Trustee Trihaft dialog weather. No Motion.

Township Building - H & H Decorating, Inc. - Paint Meeting Room Walls and Trim - Trustee Wolf dialog Barry Smith will get us in and get paperwork before we start painting before next meeting. Understanding board approved 1/21/2021 H & H Decorating, Inc. proposal#201107-1 estimate for labor, materials and supervision prime and prep walls paint walls paint door and trim amount \$1,550 and wait on proposal#201107-2: paint doors amount \$260. Board dialog. No Motion.

Township Building - Mid-Ohio Energy - Trihaft dialog bill credit info.

Township Building - Safety - Trustee Trihaft dialog documented took fire extinguishers to firehouse, pickup later and take back. Board subsequently approved Scioto Valley Fire District / Silco annual inspection qty.5-extinguishers invoice on township portion \$28.63 payment advice #9455. Board dialog annual contact info from Service Technician Mike Dawson. No Motion. Trustee Trihaft dialog documented floor dry applied after purchase 40# bag \$13.59 Plotner receipt #263112 payment #9456.

Township Cemetery - Fairview - Trustee Trihaft dialog documented met with Stacey Plaster for foundation, David McKinniss monument 36" x 12". Trustees dialog digging out drives in accordance with cemetery plot map estimating \$5600 stone 350-ft.x12-ft. approximate driveways resolve Trustee Wolf Motion north drive and rest of west drive budget up to \$8000-eight thousand dollars Trustee Trihaft second roll calls three ayes. Trustee Trihaft dialog hit a tile north-and-south under Donna's grave (Cooper-Odeh grave 6 on south end of lot 278), find and flag markers. Trustee Holcomb dialog tailgate cemetery drive stone, dry up, tile down to bank (Dudley Run).

Township Equipment - Backhoe Machine Hours 20.08 Hr total 3/18-4/15 usage data record - Trustee Holcomb dialog Township Road 49-D Linwood JCT SR37 intersection 15-ft. tile; no info on data location DeVries east ditch on SR37 across from Elliott; Township Road 51-A Fairview breather and dig out north end keep eye on root; Township Road 49-C Linwood at Evans ditch finish and level dirt; Cooper lot in Fairview cemetery to creek bank; Township Road 7-D Windfall JCT SR37 DeVries field location north west ditch culvert tile installed. No Motion. Trustee Trihaft dialog Parrott #P64638: O-ring, adapter fitting, freight total \$48.55 payment advice #9462.

Township Equipment - Bolt Bin filled with Metric and Standard Bolts - Trustee Wolf dialog documented 40 opening bin, 9" deep diagram copies to board members, Mcauliff's will do this for cost \$101.99 plus cost up to \$500 fill with metric and standard bolts labeled for use on equipment, backhoe, tractor, road signs resolve Trustee Trihaft Motion spend up to \$500 bolt bin filled with metric and



REAR GRAPHICS 809 325 8094 FORM NO 10148

Held Thursday, April 15, 2021 at 6:00 p.m.

20

standard bolts Trustee Holcomb second vote roll calls three ayes.

Township Equipment - Dump Truck - Trustee Wolf dialog tailgate rust maintenance. No Motion.

Township Road Ditch - Linwood 49-D Jct SR 37 – Trustee Holcomb dialog documented hook up tile on 37 and Linwood on Watkins side, level 15-ft. No Motion.

Township Road Ditch - Winnemac 2-G – Trustee Wolf dialog phone line on corner, marker posts, piles of dirt spread or hauled out. Trustee Holcomb dialog grade it right there. No Motion.

Township Road Ditch – Marker Posts - Trustee Trihaft dialog costs \$3.50 or \$4 each post 8-ft. quantity 15 or 20, five in a bundle resolve Trustee Wolf Motion Trustee Trihaft get twenty-20 fence post Trustee Holcomb second Trustee Wolf dialog amend Motion up to \$125 at Rural King Trustee Holcomb second vote roll call three ayes.

Township Road Signs – Trustee Holcomb dialog Windfall. No Motion.

**CARES ACT CORONAVIRUS RELIEF FUND LOCAL GOVERNMENT ASSISTANCE PROGRAM:**

**BUDGETARY:** Ohio.gov - CARES Act – Coronavirus Relief Fund Local Government Assistance Program report to OBM was completed by 4/6/21. Board dialog interest balance. No Motion.

**TECHNOLOGY:** Trustee Wolf dialog cable worked where you charge, providing iPad part to Trustee Holcomb. Understanding no documentation was submitted to the township fiscal officer for payment process on Trustees Holcomb and Trihaft iPad adapter parts issued by Trustee Wolf. No Motion.

Cellco Partnership d/b/a Verizon Wireless – outstanding check #9402 status on payment purpose Apple/Verizon Wireless Electronics 2@Apple iPad and 2@Verizon Jetpack in accordance with CRF Funds – Fiscal Officer dialog position on contact with Verizon Government Account Manager team is reviewing and rectifying Bowling Green Township Trustee Duane Wolf electronic equipment order, material data, old and new phone numbers issued on four devices received of the township. Understanding Apple/Verizon Wireless Electronics errors on the side of original order fulfillment occurred before order cancellation by Bowling Green Township Trustee Duane Wolf. Bank customer service communication indicates allowing six-months for outstanding check to clear process, option purchasing \$30-stop check payment fee only valid for six months, allow another month to review and rectify. No Motion. Understanding at special township board meeting the board approved in accordance with CRF Funds process the following:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9402	12/28/2020	12/28/2020	AW	Cellco Partnership	\$2,384.94	0
Purpose: VerizonOrderNo :045187-OrderPlaced12/16/20-OrderShipped12/17/20-Township office rec'd12/18/20-Trustee Wolf picked up12/19/20-Technology in accordance with 20202 CRF - iPad - AppleCare - Venzon for virtual meetings Bd Mtg approved Trustee Wolf Motion Trustee Trihaft second vote three ayes						

**RECORD OF PROCEEDING:** Record of Proceedings 3/15/2021 Trustee Trihaft Motion to approve the minutes as read Trustee Holcomb second vote roll calls three ayes.

**PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:**

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Wolf documented Time Card 4/15/2021 Talked with Doug at Mcauliffs 3-26 Emailed about website issue 3-29 Emailed about website issue 3-29 Talked with Mcauliffe’s GrubEx is in 3-30 Talked to David about funeral. Doug brought the grub x to me. Dropped off at building and paperwork to fiscal officer. Talked to Richard and David about funeral. 4-1 helped dig grave. Citizen service call about flag on families grave at Guthery. 4-2 called Ben about concrete and damage to cemetery. He gave me Scott's number to call. Talked with Scott and he said he would be able to get to it and give us a couple of days notices. 4-3 funeral Cooper 4-9 talked with Jan and David about meeting at Guthery cemetery. David can do it since I have a Drs appointment 4-10 (blank) 4-11 drove roads and Fairview cemetery 4-12 David followed up about meeting at Guthery cemetery and he stated he would follow up with Larry 4-14 Mcauliffe’s 4-15 Mcauliffe’s, painting guy, meeting.

Trustee Trihaft documented March 18 twp meeting 20 drive north roads 21 drive south roads 25 help Dick skim dirt out of ditch on Linwood, level 2 graves & seed, open up culvert end on Windfall 26 Dick & I take off salt spreader & block, clean up building 28 drive north roads 29 find grave, talk Dick & Duane digging, drive south roads 30 engineers office, to cemetery pick up some sticks 31 took fire extinguisher to firehouse, pick up later take back. April 1 to cemetery dig grave Cooper 2 check grave no water 5 drive south roads 7 drive north roads 9 talk Duane Dick called 10 pick up hose, to Parrotts order part, stop hardware get floor dry put on oil on floor 12 text Duane on time lady coming met Mrs. Gentzler at Guthery cemetery to show me her 3<sup>rd</sup> great grandpa for military marker 13 met with Stacey Plaster for foundation 14 to Parrotts part wrong, stop Robins, to fireboard.

Trustee Holcomb documented March 22 wash trk and backhoe 23 hook up tile on 37 and Linwood on Watkins side 24 locate tile on Fairview on hill where road breaks up 25 dig out ditch on Evans and put culverts in, dig ditch on south side as well 27 unhook plow truck remove spreader 28 wash windows on tractor and truck April 1 dig grave for Mrs. Cooper 2 dig out tile on other side Fairview 3 funeral for Cooper 4 install breather east Fairview 8 repair tile at cemetery fill in ruts 9 regrade dirt at cemetery cover up tile at creek.

UAN Backup CD 03/17/2021 exchanging offsite CD 4/15/2021.

Report acknowledgements: March 2021 reporting Bank reconciliation balances outstanding & cleared payments, cleared receipts, receipt detail, collateral, cash journal, fund,



BEAR GRAPHICS 800-325-8094 FORM NO. 10148

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revenue, appropriation; April 2021 receipts: Marion County Auditor 1<sup>st</sup> half real estate settlement. Stofcheck for Cooper, Catherine I "Katie" burial Saturday 4/3/2021 Fairview Lot 273/3<sup>rd</sup> grave north end @ monument.

Purchase Orders #6-10 total \$78,359.43 certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection. Motions by Trustee Trihaft approved purchase orders second Trustee Holcomb vote roll call three ayes.

Payment Advice listing #9446-9461 Total Payments \$6,508.29 processed:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Stat
9446	04/15/2021	04/06/2021	AW	Care Works Comp	\$195.00	○
Purpose: Annual Fee - Workers' Compensation 2022 OTA-Group Rating Program Renewal Invoice						
9447	04/15/2021	04/07/2021	AW	Mcauliffe's Ace Hardware	\$623.87	○
Purpose: Qty. 13-547.99 Scotts GrubEx 28.87LB granules Grub and Insect Control per Trustee Wolf						
9448	04/15/2021	04/07/2021	AW	Verizon	\$120.36	○
Purpose: Mobile Broadband Unlimited beginning on 12/29/2020-4 Lines Charged via Trustee Wolf in accordance with CRF board approved purpose to facilitate virtual public meetings CRFunds(-)\$34.27 then & now (-)\$86.09 General Funds						
9449	04/15/2021	04/07/2021	AW	TREASURER OF STATE	\$534.00	○
Purpose: AOS - UAN Fees 2nd QTR 2021 - 3/31/2021 statement invoice for service						
9450	04/15/2021	04/07/2021	AW	Benjamin A. Schwaderer	\$450.00	○
Purpose: Mar-Dec Property Services Contract-mowing & maintenance 3 cemeteries 1 lot						
9451	04/15/2021	04/08/2021	AW	Treasurer, State of Ohio / Ohio DAS	\$100.00	○
Purpose: Administrative fee in accordance with Ohio Revised Code 125.04 - Cooperative Purchasing Program						
9452	04/15/2021	04/12/2021	AW	MID OHIO ENERGY COOPERATIVE INC.	\$112.00	○
Purpose: Electric service 3/1-3/31 kWh 618 days 30 meter 60431-61049						
9453	04/15/2021	04/13/2021	AW	Scioto Valley Fire District	\$28.63	✓
Purpose: General/Administrative Equipment - Paul Kerr fire chief schedule fire extinguisher test - Annual Fire Extinguishers Inspection - Bd Approved per Trustee Trihaft						
9453	04/15/2021	04/14/2021	AW	Scioto Valley Fire District	-\$28.63	✓
9454	04/15/2021	04/14/2021	AW	Scioto Valley Fire District	\$28.63	✓
Purpose: Silco Invoice#2317682 - Safety - \$16.25 qty.5-fire extinguishers inspections \$12.38 trip charge per Trustee Trihaft						
9454	04/15/2021	04/14/2021	AW	Scioto Valley Fire District	-\$28.63	✓
9455	04/15/2021	04/14/2021	AW	Scioto Valley Fire District	\$28.63	○
Purpose: General/Administrative Equipment - Paul Kerr fire chief schedule fire extinguisher test - Annual Fire Extinguishers Inspection - Bd Approved per Trustee Trihaft						
9456	04/15/2021	04/15/2021	AW	Plotner Hardware	\$13.59	○
Purpose: Shop Floor-40# Poly Bag Oil I per Trustee Trihaft 4/10/21 sales receipt#263117						
9457	04/15/2021	04/15/2021	PR	Robin L. Anderson	\$1,185.47	○
Purpose: 4993986						
9458	04/15/2021	04/15/2021	PR	Richard L Holcomb	\$721.55	○
Purpose: 4992868						
9459	04/15/2021	04/15/2021	PR	David K. Trihaft	\$722.67	○
Purpose: 4993920						
9460	04/15/2021	04/15/2021	PR	Duane J. Wolf	\$717.81	○
Purpose: 4993501						
9461	04/15/2021	04/15/2021	WH	Ohio Public Employees Retirement System	\$934.79	○
Purpose: April withholding						
9462	04/15/2021	04/15/2021	AW	PARROTT IMPLEMENT COMPANY	\$48.55	○
Purpose: Backhoe-O-Ring \$1.37-Adapter Fitting \$44.18-Freight \$3 per Trustee Trihaft						
					<b>Total Payments:</b>	<b>\$6,508.29</b>

Motion Trustee Trihaft to pay bills Trustee Holcomb second vote roll calls three ayes.

**CITIZEN SERVICE:** Trustees Wolf dialog documented 4/1/21 Jan Gentzler Marion / Marysville ask why her great grandfather didn't have flags on his grave for Memorial Day info Richard Manley - War of 1812 - looks like born 2-6-1796 died 9-14-1877.

Trustee Trihaft dialog documented Jan Gentzler looking to get a military marker for her 3<sup>rd</sup> great grandpa. Richard A. Manley died 9-4-1877 81 years old. Met her at Guthery cemetery and she showed where it was. I will contact Larry Knapp (Philippi - Clement Post 101).

**COMMUNICATIONS:** ODOT 2020 Township Highway System Mileage 22.688 Certification pursuant to ORC 4501.04 signed 3/11/2021 by County Engineer, received 3/19/21 by township.

Richwood Marketing Website Traffic 3/2/2021 - 3/31/2021 Report.

**NEW BUSINESS:** Township Cemetery - Guthery - Board dialog township record for Guthery Bonner and Fairview cemeteries. No Motion.

Township Cemetery - Fairview - Black lot 48 grave 4 or 5 Devin Black cremains interment timeline in accordance with Boyd Born Funeral Home and Memories Rock Monuments - Trustee Trihaft dialog receiving timeline info funeral home services, monument dimension, foundation. No Motion.

**ANNOUNCEMENTS:** 2021 Meeting each month 6 p.m. third Thursday, next meeting 5/20/21.

**ADJOURNMENT:** Motion to adjourn Trustee Holcomb second Trustee Trihaft, time 8:14 p.m.

*[Signatures]*  
 Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.