

Held Thursday, May 20, 2021 at 6:00 p.m.20

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Richard L. Holcomb

VISITORS: Sheldon McKinniss Windfall Road citizen dialog Fairview cemetery specification for monuments set concrete level with grave should be four 4" above surface to start with, David's (McKinniss's son) stone is level to ground, dirt buildup, probed underneath it's not 36" deep will pay for new concrete and want to be there when it's dug out and reset using elephant's foot method, the township needs to look into specs, I don't like it, it's unacceptable, should be 36" deep and 4" above ground, township is in there when it's too soft to dig, use heavier plywood. Understanding monument company provided stone measures for original foundation funded through funeral home. Trustee Trihaft dialog township policy procedures years ago to go with one person to put in foundations, Stacy (Plaster, Owner C & S Restorations and Foundations) is busy, only does foundations twice a year and restoration. Trustee Holcomb dialog fix put dirt in holes, do more. Trustee Wolf dialog see what we can do, try to work on. No Motion

D & B Excavation LLC Ben Schwaderer spouse Sharon Schwaderer received payment #9468 amount \$450 invoice #529 mowing on 4/30/21 twp hall/Fairview 5/14/21 Fairview 5/15/21 Bonner/twp hall. Contractor Schwaderer spouse dialog issues with mower equipment, cemetery decoration rules and regulations, will mow Guthery, trimming will be done prior to Memorial Day, next Friday. Understanding citizen complaint recorded 5/17/2021 by township fiscal officer dialog forwarded to all three trustees, "tall grass everywhere Fairview cemetery needs attention". Trustee Wolf dialog township cemetery rules, decorations, annual mowing and maintenance agreement, township mowing equipment, mole holes, grub stuff, Trustee Trihaft Motion we pay Ben's check Trustee Holcomb second vote roll calls three ayes.

Marion County Sheriff's Office Bill Collins Chief Deputy dialog Sheriff Matt Bayles position on community policing assigned extra patrol to townships and villages. Sheriff's office incident reporting to the township email bowlinggreen_twp_0740@yahoo.com submitted today. Sheriff's office reopened local cold case from 1985, testing William Allen file, close to solving with forensics. Trustee Trihaft dialog Union County Sheriff Patton on Winnemac, Allen history, special fire board meeting postponed. Trustee Wolf dialog township incident reports obtained from Captain Utley, Marion County Sheriff's Office.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):

Scioto Valley Joint Fire District Board - Trustee Trihaft dialog forgot to write down fire board meetings, meet next week, fire thing, wrong doing, private citizen, demoted or discipline. Trustee Wolf dialog or firing. Understanding fire district meetings published in The Marion Star newspaper: "Fatal Easter fire in Big Island Township reveals rift between local fire departments"; "That's not even a human being: Family of Big Island fire victim demand chief be fired"; "Our view: Marion County fire departments must work together or merge"; "Marion Township Fire chief calls for countywide changes after fire in Big Island"; "Scioto Valley Fire Chief Kerr defends himself, addresses policy with New Vision"; "Scioto Valley Fire Board to hire private investigator over fatal blaze". Trustees Wolf, Trihaft and Holcomb dialog township backhoe donated at fire board meeting, bank along the river, talk to Paul, take care of fire department, all need to get along, wait till after Wednesday fire board meeting, mark out if we do get dirt. No Motion.

OLD BUSINESS: Township Building - H & H Decorating, Inc. - Trustee Trihaft dialog room looks nice, left coat racks up. Trustee Wolf dialog room looks nice, H & H Decorating filled in holes, painting, billing. Board dialog review H & H \$260 proposal #201107-2 labor & material to paint doors Trustee Holcomb Motion to do Trustee Trihaft second vote roll calls three ayes Trustee Wolf signatures acceptance.

Township Building - Safety - Trustee Trihaft dialog documented railing up, fire extinguishers and signs up and hang one up in newly painted room. Understanding Trustee Trihaft submitted receipt copy for discretionary total \$190.30 purchase from Menards': 4@\$5.19 1x4-10' #3 Standard total \$20.76 plus 5@\$6.39 1x4-12' #3 Standard total \$31.95 plus 4@3.98 4"x18" fire extinguisher "signs" total \$15.92 plus 9x2-3/4 const screw \$4.29 plus 8x1-3/4 const screw \$4.29 plus Pro marking paint white 2@\$5.87 total \$11.74 plus 4-A:60-B:C PRO 460 total \$57.79 "fire extinguisher" plus 2x4-10' Stud/#2&BTR SPF-Pick 4@\$10.89 total \$43.56. Noted best practice submit original dated receipt(s) for refund request.

Township Building - Size and Placement of Possible New Building - Trustee Wolf dialog Brad Smith info raise a building a couple of feet that size need 210 TN of dirt, check out another source, Park Enterprise, Butch at meeting said him and Abe could do Holmes Lumber. Trustee Holcomb dialog another source in Marseilles Brad will check. Trustee Wolf costs on 200 ton, allotting money, Ben can do pad work since he's already a contractor, Amish finish, with township equipment we could do allot. Trustee Holcomb layout get ready, a couple of ton material in old driveway if its raining, push back, flag out, cut down, truck, \$120 x 30 loads, material. Board hears dialog on township fire code, building egress. No Motion.

Township Cemetery - Fairview - Trustee Wolf dialog driveway in. Trustee Holcomb dialog water coming down washing out gully run to creek, watched water run down black top, Fairview ditches, skim make it run, fill holes in. Trustee Wolf dialog do work on that stuff. Trustee Holcomb dialog cemetery stone, parking places, spend, cut out & move dirt & get more stone, Shelly 304's. No Motion.

Township Cemetery - Guthery - Trustee Trihaft dialog Larry brought the flag and emblem out and I put it up, citizen service request last month, money for flags said they (Phillippi - Clement Post 101 La Rue Ohio - Larry J. Knapp, Adj. and F.O. Memorial Day Svc) have enough. No Motion.

Township Equipment - 2019 John Deere 310L Backhoe - Trustee Wolf dialog did fine, next time call John Deere, cemetery stone packed down, mowing, mower, Memorial Day. Trustee Trihaft dialog mowing, check gear boxes, mowers, sign posts up, tile, probe tiles. Trustee Holcomb

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800 325 8094 FORM NO 10148

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see flow Allen, Linwood, Clark, Fairview, drainage, find breathers, flowing, Dairy Farm sign, Linwood, hauling dirt from sewer plant, Allen, Windfall, Winnemac, Clark tile in curve water dug down found rock size of tile, halfway across road not a problem and next tile. No Motion.

Township Equipment - JD 225GP CX15 Flex-Wing Rotary Cutter - Trustee Trihaft look at mower, road ditch not yet mowed. No Motion.

Township Equipment - 2020 Kubota ZD1211-3-60 Zero Turn - Trustee Wolf dialog Ben take mulching kit off & put door & buy door Sharon doesn't like mulching kit, mow every week. Trustee Trihaft grass grows fast. Trustee Wolf mowed twice, decide next contract. Trustee Trihaft mow three times a year. Board dialog citizen service request, active cemetery mowing frequency, trustee authority on cemetery mowing and maintenance agreement. Trustee Wolf dialog mowing, Ben, proposes \$270 to add door call & get a price, buy & put on, keep mulching kit and trade-in with mower, purchase for up to \$300-\$400 through Evolution mowers sold ownership new name same Upper Sandusky location Trustee Holcomb Motion buy flap door for other mower mulch kit Trustee Trihaft second vote roll calls three ayes.

Township Equipment - 2018 Dump Truck INTL H 4000/4300 - Trustees dialog service, 28 loads, 7500 miles brakes checked, no dealership, oil change, George Dye location, look at brakes, oil change, dump truck lock up, air in tires, tailgate bolt. Trustee Wolf 17' foot open, snow plow off. Board hears dialog Rush Truck Mobile Tech Service Account. No Motion.

Township Equipment - Bolt Bin filled with Metric and Standard Bolts - Trustee Wolf dialog Mcaulliffe's Ace called me Tuesday and had together a lot of pieces, shipping, list of sizes.

Township Road Ditch - Marker Posts - Trustee Trihaft dialog documented steel posts. Understanding Trustee Trihaft submitted receipt copy for discretionary \$102.78 total purchase from Rural King: 20-EA \$4.99-7' T-Post 1.25lb/ft amount \$99.80 plus 2-EA \$1.49 2211BC Screw Hook RVC amount \$2.98. Noted best practice submit original dated receipt(s) for refund request.

Township Road Signs - Trustee Holcomb dialog road-sign up on Windfall, stop ahead, used one had bullet holes looks bad, Fairview change stop sign. Trustee Wolf dialog order from county, two stop-ahead, stop sign in stock, get sign posts from county engineer, used posts. Trustee Wolf Motion get twenty sign posts, two-piece, two stop-ahead Trustee Holcomb second vote roll calls three ayes.

Township Road 51-Fairview - Trustees Holcomb, Wolf and Trihaft dialog observed Sunday's heavy rain running down roads, Fairview road ditch, Fairview cemetery, new drive, small culvert, ditch clean, culvert or deeper, plastic, drop off, need guard rail, tile down thru, take ditch out, Cooper east side, no culvert, culvert & tile to go down drive, Fairview top drive all the way down & make flat, buy 8" tile go all thru Cooper put 8" tile, look at & see, decide next meeting, dip running in road. No Motion.

CARES ACT CORONAVIRUS RELIEF FUND LOCAL GOVERNMENT ASSISTANCE PROGRAM:

TECHNOLOGY: Trustee Wolf dialog run test, next meeting. Board of trustees hear dialog reasoning unused line and electronic device, Verizon Wireless Mobile Broadband Unlimited Data and JetPack Trustee Wolf assigned to township fiscal officer. Trustee Wolf dialog suspending unused line. No Motion.

Cellco Partnership d/b/a Verizon Wireless - Mobile Broadband Unlimited beginning on 12/29/2020-4 Lines Charged via Trustee Wolf - Total Current Charges exceeds CRF funds then & now General/Administrative discretionary purpose - operating supplies - Verizon Response Team provided 4/30/21 email tracking history on devices order approved by D.Wolf 12/16/20 Shipped 12/17/20 Received 12/18/2020 township office verified 2@\$1,049.99-iPad 2@\$97.49-OBOX cover 2@-\$44.99-SCR ZAG GLS 2@Disc-\$99.99-JetPack; 12/28/20 township payment#9402 outstanding amount \$2,384.94. Understanding Apple/Verizon Wireless Electronics errors on the side of original order fulfillment occurred before order cancellation by Bowling Green Township Trustee Duane Wolf. Bank customer service communication indicates allowing six-months for outstanding check to clear process, option purchasing \$30-stop check payment fee only valid for six months, allow another month to review and rectify. No Motion. Understanding at special township board meeting the board approved in accordance with CRF Funds process the following:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9402	12/28/2020	12/28/2020	A/N	Cellco Partnership	\$2,384.94	0
Purpose	VerizonOrderNo: 045187-OrderPlaced12/16/20-OrderShipped12/17/20-Township office rec'd12/18/20-Trustee Wolf picked up12/19/20-Technology in accordance with 20202 CRF - iPad-AppleCare - Venzon for virtual meetings Bd Mtg approved Trustee Wolf Motion Trustee Trihaft second vote three ayes					

RECORD OF PROCEEDING: Record of Proceedings 4/15/2021 and 5/11/2021 Trustee Trihaft Motion to approve the minutes as read Trustee Holcomb second vote roll calls three ayes.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

Time Sheets documented by trustees pursuant ORC 505.24 section (C): Trustee Wolf documented Township Time Card 5/2021: 4-16 Talked with Mcaulliffes 4-19 Talked with Mcaulliffes 4-27 Talked with Mcaulliffes 5-5 David and I emptied the meeting room for the painter 5-6 Let Painter in the Building 5-7 Let Painter in the building 5-10 Put some stuff back in the meeting room 5-11 Special Meeting 5-12 Richard said Backhoe wouldn't start so I stopped and everything seemed fine. Told him to call when it was doing it and we would talk with John Deere 5-14 went to Mcaulliffes to pick out bolts 5-15 Talked with Ben about mowers and mowing the cemeteries 5-17 Drove thru Fairview because of complaint about grass 5-18 Richard called and said AEP was starting stuff on Clark rd Project so I drove by Helped Richard put up a stop ahead sign on windfall. Put used one up need to order a new one

Trustee Trihaft documented mid-April - mid May Township hours April 15 turn heat on, to Parrotts pick up part backhoe slip to Robin, township meeting 16 call fire extinguisher place, to cemetery find lot 17 find markers in cemetery for driveway 18 find rest of pins in cemetery 19 Dick Shaffer

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called about broken tile under Carter Rd 20 talk Boyds & Robins 21 Menards for supplies (unclear), Rural King posts unload building 22 hang fire extinguisher & signs, work on railing 24 to cemetery dig cremains hole 25 cremains burial 26 answer texts 29 Dick called 30 to cemetery cut limbs for new driveway May 2 drive south roads 3 drive north roads 4 Duane stop 5 Duane & I take stuff from meeting room to paint, (fuel order) slip to Robin, special fire board meeting 7 drive roads 10 drive roads for high water 11 special township meeting for building 12-13 fire board meeting, met Robin & Mont McKinniss for lots, money to Robin 15 check on cemetery 18 drive some roads

Trustee Holcomb did not have a time sheet, dialog 50 hrs., Trustee Holcomb acknowledged by signature on documented data reporting John Deere Backhoe Machine Hours 38.74 hours & map locations dated 4/15 - 5/19 & 28 dump truck loads aggregate hauled from Shelly. Trustee Wolf Motion Trustee Trihaft second to approve abovementioned data reports instead of Trustee Holcomb omitted time sheet. UAN Backup CD 05/15/2021 exchanging offsite CD 4/15/2021.

Report acknowledgements: April - May 2021 reporting Bank reconciliation balances outstanding & cleared payments, cleared receipts, receipt detail, cash journal, fund, revenue, appropriation; Receipt#30-2021 May 14 McKinniss lot 265-4 graves total \$600, Deed signed in duplicate.

Purchase Orders #11-13 H & H Decorating \$1550, Shelly Materials \$8000, Township Association \$200, \$9,750 total amount certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection Motions to approve purchase orders by Trustee Trihaft second Trustee Holcomb vote roll call three ayes.

Payment Advice listing #9463-9474 Total Payments \$9,236.06 processed:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9463	05/20/2021	05/19/2021	AW	Verizon	\$120.36	○
Purpose: Mobile Broadband Unlimited beginning on 12/29/2020-4 Lines Charged via Trustee Wolf - Total Current Charges exceeds CRF funds then & now General/Administrative discretionary purpose - operating supplies - Verizon Response Team provided 4/30/21 email tracking history on devices order approved by D.Wolf 12/16/20 Shipped 12/17/20 Received 12/18/2020 township office verified 2@S1,049.99#Pad 2@S97.49-OBQX cover 2@-S44.99-SCR ZAG GLS 2@Disc-S99.99-JetPack; 12/28/20 payment#9402 outstanding amount \$2,384.94.						
9464	05/20/2021	05/19/2021	AW	DAVID K. TRIHAFT	\$293.08	○
Purpose: Trustee Trihaft discretionary purchase total 44 items receipt copy(s): \$190.30-Menards & \$102.70-Rural King submitted 4/25/2021 - NOTED BEST PRACTICE SUBMIT ORIGINAL DATED RECEIPTS FOR REFUND REQUEST						
9465	05/20/2021	05/19/2021	AW	MARION COUNTY TOWNSHIP ASSOCIATION	\$200.00	○
Purpose: Township Officials Annual Membership Dues Marion County / Ohio Township Association						
9466	05/20/2021	05/19/2021	AW	Central Ohio Farmers Co-op, Inc.	\$529.86	○
Purpose: 212.1 GAL ULS AGRI DSL Supreme per Trustee Trihaft 5/5/21 ticket 194091						
9467	05/20/2021	05/19/2021	AW	Shelly Materials Inc.	\$3,296.47	○
Purpose: Aggregate total 289 24 TN - Fairview cemetery driveways per Trustee Holcomb e/c Prairie View Cemetery invoices: 5/5/21#2254895, 5/12/21#2256765, 5/12/21#2256876						
9468	05/20/2021	05/19/2021	AW	Benjamin A. Schwaderer	\$450.00	○
Purpose: Mar-Dec Property Services Contract - mowing & maintenance 3 cemeteries 1 lot - May invoice - NOTED FAIRVIEW CEMETERY NEEDS ATTENTION (5/17/21 CSR)						
9469	05/20/2021	05/19/2021	AW	MID OHIO ENERGY COOPERATIVE INC.	\$64.00	○
Purpose: Electric service 3/31-4/30 kWh 479 days 30 meter 61049-61528 (-)35.73 credit incl. total						
9470	05/20/2021	05/19/2021	PR	Robin L. Anderson	\$1,185.47	○
Purpose: 4993986						
9471	05/20/2021	05/19/2021	PR	Richard L. Holcomb	\$721.55	○
Purpose: 4992868						
9472	05/20/2021	05/19/2021	PR	David K. Trihaft	\$722.67	○
Purpose: 4993920						
9473	05/20/2021	05/19/2021	PR	Duane J. Wolf	\$717.81	○
Purpose: 4993501						
9474	05/20/2021	05/19/2021	WH	Ohio Public Employees Retirement System	\$934.79	○
Purpose: May withholding						
Total Payments:					\$9,236.06	

Motion to approve payments Trustee Holcomb second Trustee Trihaft vote roll calls three ayes.

CITIZEN SERVICE: Trustee Trihaft documented Citizen Service 4/19/21 Dick Shaffer called to let us know that the tile under Carter Road at Guthery is broken down. I told him I would bring it up at the meeting 740-3xx-xxxx. Trustees dialog breather... tile under Township Road 40-Carter. Trustee dialog. No Motion.

Copeland-Houston, Renita 5/17/2021 service request "Fairview cemetery needs attention... dad to a meeting about snow piled on road turn-a-round cause mail delivery issue..." documented then forwarded to all three trustees 5/17/21 at 1:13 p.m. by township fiscal officer. No Motion.

COMMUNICATIONS: Central Ohio Farmers Co-op, Inc. - Propane Division - Trustee Trihaft Motion to schedule gas check appointment by 5/28/2021 Trustee Wolf second.

Farm Bureau asks community leaders and members to provide input on the issues and policies you think need attention. No Motion.

Marion County Board of Elections 6/29/2021- 2 to 4 p.m. candidate class. Trustee Trihaft dialog timeline. No Motion.

Marion County Engineer April 2021 Road Use And Maintenance Agreement on TR13-Clark county officials signed. Trustee Holcomb dialog Township Road 13-Clark tile. No Motion.

Richwood Marketing Website Traffic 4/1/2021 - 4/30/2021 Report

Ohio Auditor Bulletin 2021-005 - prescribe ORC 117.171 form. No Motion.

Ohio Department of Commerce - notice alcoholic permits expire. No Motion.

Ohio Public Employees Retirement System 2021 Elections. No Motion.

None.

ANNOUNCEMENTS: 2021 Meeting each month 6 p.m. third Thursday, next meeting 6/17/21.

ADJOURNMENT: Motion to adjourn Trustee Trihaft second Trustee Holcomb, time 8:36 p.m.

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.