

Held Thursday, July 15, at 6:00 p.m. 20

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Richard L. Holcomb

VISITORS: Nancy Farrington dialog recomunicated complaint of Fairview cemetery new stone driveway up against parent's Clara Jane & Clifford R Britton headstone, requested township officials understanding circumstances burying parents, measured driveway wrongdoing for backhoe operator to get so close to headstone, not done in other cemeteries, use grader to pull back stone in front of headstone can be done. Trustee Trihaft dialog cemetery map, new driveway same as old driveway with grass grown over. Trustee Wolf dialog time to let us work on. Trustee Holcomb dialog foot of sod. Understanding 6/17/21 Record of Proceedings prior Citizen Service Request Nancy Farrington provided picture views stone driveway up against headstone on Britton lot 275, solution restore acceptable and respectable measures to cemetery lot frontage(s) along driveway. No Motion.

D & B Excavation LLC Ben Schwaderer son Ashton Schwaderer received payment #9504 amount \$450, Schwaderer dialog paperwork, none submitted. Trustee Trihaft Motion we pay mowing bill Trustee Holcomb second vote roll call three ayes.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):

Scioto Valley Joint Fire District Board - Trustee Trihaft dialog fireboard meeting last night (7/14/21), documented Fireboard 7-21-21 (unclear), Stamolis still working on investigation. Have 2 new medics, Bethany (Trihaft daughter) and Carly, nothing on grants, had scuba mask & tanks checked, budget, talk about the 2 levies up this fall, 10-ten-year levies. Trustee Wolf dialog 20-twenty-year levies.

OLD BUSINESS: Township Building – Dry Lane Construction Co. - Two New West Walk-In-Doors - 2020 Then & Now 2021 Locksets - Trustee Wolf dialog Butch explained locksets were a lot cheaper than he thought. Board dialog accountability processing locksets transaction duplicates 2020 payment order "Dry Lane Construction Co. 8/25/2020 proposed to furnish material and labor complete for the sum of \$3,690"

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9350	10/15/2020	10/15/2020	AW	Dry Lane Construction Co.	\$3,690.00	C

Purpose: Pending 10/15/2020 Bd Mtg Approval - Trustee Trihaft 10/13/2020 dialog not done yet...Trustees Trihaft and Wolf 10/13/2020 text dialog payment - Township Building - 10/8/2020 Invoice#5365 Description Labor and material to install two 3' x 6'8" steel doors and frames, closers, threshold and locksets. Demo existing doors. Painting not included.

"Dry Lane Construction Co. 6/24/2021 invoice#5403 description Two Yale entrance locksets amount \$300"

99-21B	07/15/2021		AW	Dry Lane Construction Co.	\$300.00	B
--------	------------	--	----	---------------------------	----------	---

Purpose: 7/15/21 MTG: ?s for accountability to prevent duplicate order and/or duplicate payment authorization Understanding Trustees Wolf&Trihaft dialog documented received&installed new locks6/10-6/13/2021 \$700 Purchase Order Now;andThen Purchase Order \$3,690 Bowling Green Township Record of Proceedings 8/20/2020 9/17/2020 10/15/2020 the township trustees negotiated terms,accepted proposal,approved payment#9350 purpose two new doors...locksets...labor&material for the sum of \$3,690. Illustration purposes...

Illustrations for purpose of accountability to prevent duplicate order and/or duplicate payment authorization by the township trustees concerning vendor/payee labor also locksets transactions for comment and question. Trustee Wolf dialog documented response on 10/15/2020 payment #9350 "No new locksets due to wanting same doors keyed the same". Trustee Trihaft dialog documented painting doors, putting in locksets. Trustee Wolf dialog "hold the bill until Butch clarifies" documented response on 7/15/2021 #99-21B-batch purpose "hold till we get clarification on lockset confusion". The trustees acknowledge Dry Lane Construction Co. documents. Trustee Wolf request Dry Lane Construction Co "for comment" documents emailed to him so he can explain to Butch (Winslow). No Motion.

Township Building – H & H Decorating, Inc. – Trustee Wolf dialog bill info pending email communication. No Motion. Understanding 6/17/21 Record of Proceedings Trustee Wolf dialog painter came and painted outside doors and trim, email, no invoice, pay next month... will receive invoice then forward via email to township office for next month processing.

Township Building – Size and Placement of Possible New Building - Trustee Wolf dialog this building, talk with Butch, county prosecutor once he gets legal stuff with what we want to advertise, permit, talk & what we need to do, I don't have time to take on, who, priced out online material \$75,000 without opener, concrete, guesstimate \$90,000 to \$100,000, two-thirds in labor, push to next year, architect, time is right, suggest so far Menards keyed in, start with architect, first of year advertise for bids, sit and talk, go with stock Carter building, commercial, permit, inspection, done with what we're doing and talk, ask about records on old building, box brought here so we can look thru, email or leave on table, county prosecutor file on split percentage funding, can write legal bid on building detail, talk to county prosecutor. Trustee Holcomb dialog same architect, 3-three or 4-four months it'll be cold, winter is not a good time to do, \$5,000 permit, quicker for Butch to do legwork. Trustee Trihaft dialog 40% increase in lumber, look at records and see who architect or engineer was, talk sounds good to me. Trustee Wolf Motion request any and all copies during duration, architect, info pertaining to this building so trustees can look thru it before next meeting Trustee Trihaft second vote roll calls three ayes. Board dialog township building records, county prosecutor.

Township Cemetery – Fairview – Ditch - Trustee Wolf dialog didn't do.

Township Equipment - JD 6145M Cab Tractor – Trustee Wolf dialog alarm pre-service 100 hours, tractor at 82 hours, talk with Parrott, service after mowing season. Trustee Trihaft dialog tractor service. Trustee Holcomb dialog tractor alarm, dashboard, mowing road ditches. No Motion.

Township Equipment – 2019 John Deere 310L Backhoe – Trustee Wolf dialog backhoe code, backhoe communication. Board dialog backhoe data link. No Motion.

Township Equipment - 2018 Dump Truck INTL H 4000/4300 - Trustee

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held Thursday, July 15, at 6:00 p.m.

20

Holcomb dialog dump truck okay. No Motion.

Township Equipment - Fuel Total \$461.89 - 182.7Gal-B-5 Biodiesel description date 6/21/21 invoice#207978; and/or 182.7Gal-ULS Diesel Supreme description date 7/10/21 delivery ticket#207978 signed and submitted 7/12/21 by Trustee Trihaft - error correction TBD - Noted dates and fuel types disagree on delivery ticket dated 7/10/21 and invoice statement dated 6/30/21 - Trustee Holcomb dialog fuel 1/4 tank level, filled twice. Trustee Wolf dialog fuel is at 1/2 tank level today, call & let them explain, approve, sign and hold check for clarity. Trustee Trihaft dialog ordered fuel after the last meeting, no idea meter was wrong, Art (Berridge) writes on ticket, will call & text everyone clarity. No Motion.

Township Equipment - 2010 American Manufacturing Operations, Inc. 16' x 6.5' Dual Axle Trailer to Haul Mowers - Gorilla Lift Easy Lift Gate - Ryan Gibson - Certificate of Liability Insurance (COL) - Trustee Wolf dialog small operators hired for small jobs do not have that type of liability insurance. Trustee Trihaft and Holcomb dialog Charlie Fields weld jobs, fixed fender, angle, bumper on dump truck. Board dialog COL insurance form requirement, audit compliance, risk management, question for legal counsel. No Motion. Trustee Wolf documented lift gate received signed & submitted McAuliffe's 6/18/21 invoice, 7/15/21 payment #9499 amount \$264.96.

Township Road 1-A-Codding - Trustee Holcomb dialog Susan (McKinniss) location filled in pot hole, mowing dug up 2-two tile going into one, no contact with Sheldon (McKinniss). Trustee Wolf dialog dirt moved around at Michaels, Sheldon (McKinniss) will do by himself. No Motion.

Township Roads 5.085 Approximate Miles Participating in Marion County Engineer Bradley K. Irons P.E./P.S. Marion County Road Program - Chip & Seal - Harris, Codding south, Allen east, Linwood, Fairview - Trustee Holcomb dialog chip & seal started early, on Codding. Township trustees documented start date 6/24/21. Board dialog no invoice received by today's meeting. No Motion.

Township Road(s) 51-A-Fairview soft spot - 49-D-Linwood Jct S.R.37 - Hensel Ready Mix Concrete - Trustee Wolf dialog road repair on Fairview concrete pour location. Trustee Wolf signed submitted Hensel Ready Mix 7/2/21 concrete invoice#141298 ticket#1033727 qty.7-yds, 7/15/21 payment#9503 amount \$1,057. Trustee Trihaft dialog concrete pour. Trustee Holcomb dialog absence reason.

Township Road 51-A-Fairview soft spot - Township Building Parking Lot - Shelly Materials Inc. - Trustee Holcomb dialog signed and submitted today 7/15/21 five-5 aggregate tickets 29.95 Ton 2 L/S plus 18.01 Ton 411 L/S total 47.96 Ton stone went to Fairview and out here Trustee Trihaft Motion to approve Shelly payment Trustee Holcomb second vote roll calls three ayes, #9506 amount \$591.05.

Township Road 38 LaRue Green Camp - Road Signs - Trustee Wolf dialog "No Outlet" and "Dead End" road sign location, placement. Trustee dialog road sign locations. No Motion.

CARES ACT CORONAVIRUS RELIEF FUND LOCAL GOVERNMENT ASSISTANCE PROGRAM:

TECHNOLOGY:

Trustee Wolf dialog tablets brought to meeting, Holcomb no, Trihaft yes.

Trustee Wolf on 6/29/21 submitted Verizon 8-page invoice# 9882643225 dated 5/24/2020 - 6/23/2021 monthly charges \$120.36; and attached Verizon Wireless 4-page other charges to Duane Wolf Equipment-Purchase Order(s)#451817-Payment-12/16/2020-Amount-\$2,384.94. The trustees acknowledge accounting warrant outstanding 6-months VOID amount \$2,384.94 date 12/28/20 check#9402:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9402	12/28/2020	12/28/2020	AW	Cellco Partnership	\$2,384.94	0
Purpose: VerizonOrderNo.:045187-OrderPlaced12/16/20-OrderShipped12/17/20-Township office rec'd12/18/20-Trustee Wolf picked up12/19/20-Technology in accordance with 2020 CRF - iPad-AppleCare - Verizon for virtual meetings Bd Mtg approved Trustee Wolf Motion Trustee Trihaft second vote three ayes.						

Trustees acknowledge 7/15/21 payment #9501 includes Verizon electronic devices in accordance with CRF:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9501	07/15/2021	07/13/2021	AW	Verizon	\$2,505.30	0
Purpose: Verizon Monthly & Other Charges Total \$2,505.30 Due by 7/15/21: Noted 2272-CRF Bal Adj 7/1/2021 VOID-12/28/20-Ck#9402-\$2,384.94-Outstanding-6-mos Then and Now Trustee Wolf 6/29/21 submitted Verizon Inv#9882643225-\$2,384.94-equipment-VZW Order(s)#451817-payment date 12/16/2020, and Current Charges in accordance with CRF funds by amount \$0.44 interest; and in excess of CRF usages General Fund amount \$119.92						
Total Payments:					\$2,505.30	

RECORD OF PROCEEDING: Record of Proceedings 06/08/2021 error and omission Trustee Trihaft Motion to approve June eight minutes as corrected Trustee Holcomb second vote roll calls three ayes; and 06/17/2021 Trustee Trihaft Motion to approve minutes as read Trustee Holcomb second vote roll calls three ayes.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Wolf documented July Twp Time Card: 6/18 called McAuliffes about the gate lift and he delivered it. Dropped off paperwork to Robin. Talked with Ryan about Trailer. Talked With Verizon for Several Hours. Talked with Prosecutor. 6/22 Meeting with Prosecutor. 6/28 Helped Richard with Fairview Rd. 7/2 Helped David to pour Concrete on Fairview. 7/5 Helped Richard with Tile on Linwood and to take backhoe back to building. Talk with Sheldon about the grave issues. 7/7 DAC Meeting. 7/12 Richard called on Friday about the tractor having a code. Stopped today and looked at it. Talked to David and Parrotts. Talked with Ryan Gibson again about trailer. Will have to talk about it at the meeting. Dropped off verizon stuff to Robin. Checked Roads during and after Chipping Drove Roads.

Trustee Trihaft documented twp hours mid-June mid-July: June 17 twp meeting 6/18 drive south roads 6/19 drive north roads, stop Duane's talk 6/22 drive south roads 6/23 talk Sheldon about footer 6/24 Dick called said they started chip & sealing, talked to one guy 6/25 drive north roads 6/28 talk Duane, went to look where cement on Fairview 6/29 found some form boards cut to length 6/30 take

Held Thursday, July 15, at 6:00 p.m. 20

form boards to Fairview put up. July 1st met Duane on Fairview got ready to pour 7/2 pour cement Fairview 7/3 drive south roads 7/8 drive north roads 7/9 drive south roads 7/14 Fireboard, spray Roundup around some breathers & pole.

Trustee Holcomb documented 6/23/2021 dig out Fairview road 6/29/2021 stone road 7/5/2021 backfill Fairview, install culvert for Ron Berry. Attend health board meeting.

UAN Backup CD 07/13/2021 exchanging offsite CD 6/15/2021.

Report acknowledgements - June 2021 Bank reconciliation, balances, outstanding & cleared payments, cleared receipts, cleared adjustments, cash journal, county auditor direct deposit total \$14,007.02, collateral, 2272-CRF fund activity report submitted and was accepted by OBM.

Fund Balance Adjustment - Cares Act - 2272-CRF June 30 - July 1, 2021 transactions in accordance with 2272-Coronavirus Relief Fund Balance Adjustment VOID 12/28/20 Ck9402 Outstanding 6 months as of 6/28/21 via Trustee Wolf on 6/29/21 submitted documentation attached to Verizon Inv#9882643225-Equipment-Purchase Order(s)#451817-Payment-12/16/2020-Amount-\$2,384.94; and

Amended Certificate of Estimated Resources 2272-CRF fund balance adjustment \$2,384.94; plus, accrued interest \$0.44; revised amount \$2,385.38; Board Resolution of approval final appropriation \$2,932.02 Motion Trustee Wolf second Trustee Trihaft vote roll calls three ayes; and

Appropriations Supplemental 2272-CRF \$2,385.38 Board Resolution of approval to reallocate appropriation Motion Trustee Trihaft second Trustee Wolf vote roll calls three ayes.

Purchase Order #16 - Verizon Monthly & Other Charges Noted zero sum balance in accordance with 2272-CRF fund \$2,385.38 total amount certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase order, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection Motion to approve Trustee Wolf second Trustee Holcomb vote roll call three ayes.

Payment Advice listing #9493-9505 Total Payments \$9,238.40 processed:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9493	07/15/2021	07/11/2021	PR	Duane J. Wolf	\$717.81	○
Purpose: 4993501						
9494	07/15/2021	07/11/2021	PR	David K. Trihaft	\$722.67	○
Purpose: 4993920						
9495	07/15/2021	07/11/2021	PR	Richard L Holcomb	\$721.55	○
Purpose: 4992868						
9496	07/15/2021	07/11/2021	PR	Robin L. Anderson	\$1,185.47	○
Purpose: 4993986						
9497	07/15/2021	07/11/2021	WH	Ohio Public Employees Retirement System	\$934.79	○
Purpose: July withholding						
9498	07/15/2021	07/12/2021	AW	DAVID K. TRIHAFT	\$44.97	○
Purpose: Building - Curtains for windows - Trustee Trihaft discretionary purchase total 3 items receipt copy \$44.97- Meijer submitted 6/17/21 BdMtg - NOTED BEST PRACTICE SUBMIT ORIGINAL DATED RECEIPT FOR REFUND REQUEST						
9499	07/15/2021	07/12/2021	AW	Mcauliffe's Ace Hardware	\$264.96	○
Purpose: Equipment - Mower Trailer - Repair Parts - Trustee Wolf dialog lift assist for trailer ramp Board Approved 6/17/21 EZ-lift \$209 quote from Mcauliffe's The Supply Place Gorilla Lift Easy Lift Gate Assist purchase - Trustee Wolf dialog BdMtg 6/17/21 Board Approved purchasing 2-two packs worms, 2-two wasp sprays at any hardware to treat moles in back of Fairview cemetery - Trustee Wolf submitted 6/18/21 signed inv#369913 received.						
9500	07/15/2021	07/12/2021	AW	Central Ohio Farmers Co-op, Inc.	\$461.89	○
Purpose: Equipment Fuel Total \$461.89 - 182.7Gal-B-5 Biodiesel description date 6/21/21 invoice#207978; and/or 182.7Gal-ULS Diesel Supreme description date 7/10/21 delivery ticket#207978 signed and submitted 7/12/21 by Trustee Trihaft - ERROR CORRECTION TBD - NOTED DATES AND FUEL TYPES DISAGREE ON DELIVERY TICKET DATED 7/10/21 AND INVOICE STATEMENT DATED 6/30/21.						
9501	07/15/2021	07/13/2021	AW	Verizon	\$2,505.30	○
Purpose: Verizon Monthly & Other Charges total \$2,505.30 Due by 7/15/21; Noted 2272-CRF Bal Adj 7/1/2021 VOID-12/28/20-Ck#9402-\$2,384.94-Outstanding-6-mos Then and Now "Trustee Wolf" 6/29/21 submitted Verizon Inv#9882643225-\$2,384.94-equipment-VZW Order(s)#451817-payment date 12/16/2020; and Current Charges in accordance with CRF funds by amount \$0.44 interest; and in excess of CRF usages General Fund amount \$119.92						
9502	07/15/2021	07/13/2021	AW	QUILL CORPORATION	\$95.99	○
Purpose: Township office supplies-Hp 58Ablack toner cartridge-Quill Order# 151609080 Date 7/1/21 by fiscal officer						
9503	07/15/2021	07/13/2021	AW	Hensel Ready Mix	\$1,057.00	○
Purpose: Concrete Invoice#141298 - Ticket#1033727 Date 7/2/2021 Qty 7Yds - Job: Fairview Rd & Linwood Rd - Trustee Wolf signed & submitted paperwork 7/5/2021 - Understanding Bd Mtg 6/17/21 Trustee Wolf dialog Motion allocate \$800 concrete Linwood at 37 and Fairview road \$800, total \$1600, BC (blanket certificate) in place Trustee Trihaft second vote roll calls three ayes.						
9504	07/15/2021	07/13/2021	AW	Benjamin A. Schwaderer	\$450.00	○
Purpose: Mar-Dec Property Services Contract - mowing & maintenance 3 cemeteries 1 lot - July 2021						
9505	07/15/2021	07/13/2021	AW	MID OHIO ENERGY COOPERATIVE INC.	\$76.00	○
Purpose: Electric service 5/31-6/30 kWh 254 days 30 meter 61931-62185						
					Total Payments:	\$9,238.40

Motion to approve payments Trustee Trihaft second Trustee Holcomb vote roll calls three ayes; and

BUDGETARY - FY2022 BUDGET PREPARATION ORC 5705.29

Contents of tax budget 5705.30 Public Inspection of Budget Hearing Notice - Submission to County Auditor - Financial Worksheet - Budget Reporting 2019, 2020, Current Year 2021 Projecting Fiscal Year 2022 - Proof of Publication in the Marion Star Local News Briefs "Bowling Green Township Board of Trustees will hold public hearing on the 2022 budget Thursday, 6 p.m. 7/15/2021 during regular session meeting at the township building location State Route 37 and Guthery Road" - Board dialog Ohio Townships 2022 Compensation Chart cost of living adjustment; and Marion County EMA Emergency Management Advisory Group 6/21/21 annual subdivision Bowling Green Township population 650, fee rates, at a rate of \$0.50 per person; and Marion

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held Thursday, July 15, at 6:00 p.m. 20

County Budget Commission August Hearings TBD; and Board Resolution to Adopt 2022 Budget proposal today July 15, 2021 at regular meeting Motion Trustee Trihaft second Trustee Wolf vote roll calls three ayes.

CITIZEN SERVICE: Trustee Trihaft dialog documented 7/7/21 740-2xx-xxxx Linda Gibson called and ask if she needs any permits to build, Arbella, gave her regional planning to call for setbacks. No Motion.

COMMUNICATIONS: Marion Public Health Annual Reports Lisa Cook 7/13/21, 01:01 PM EDT email to the township and Trustee Trihaft - Trustee Wolf dialog he & Holcomb attended, Butch Winslow Chair, DAC secretary Karen McCleary. Board dialog township received copy. No Motion.

Richwood Marketing Website Traffic June 1-30, 2021 Report. No Motion.

The American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund Communication – Auditor Of State, OBM Ohio Grants Partnership, Ohio Township Association (OTA) trustee handout-12 page “federal relief funding for townships”. Trustee Wolf dialog county prosecutor looking into proper use of federal relief monies, \$65,050.41 grant amount. Trustee Trihaft dialog OTA Magazine information, Tommy (Tom Ford, Clerk Scioto Valley Fire District) said we can use the money. Board dialog DUNS number, ARPA training offered by The Ohio Grants Partnership “transfers must be for entities within recipient’s borders example county A cannot transfer funds to county B”. No Motion.

The Shelly Company 6/18/21 re: Aggregate Pricing Increase. No Motion.

NEW BUSINESS: None.

ANNOUNCEMENTS: 2021 Meeting each month 6 p.m. third Thursday, next meeting 8/19/2021

ADJOURNMENT: Motion to adjourn Trustee Holcomb second Trustee Trihaft, time 8:24 p.m.

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.

[Handwritten signatures: D. Wolf, David Trihaft, Robin Anderson]