

Held Thursday, June 17, 2021 at 6:00 p.m. 20

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Richard L. Holcomb

VISITORS: D & B Excavation LLC Ben Schwaderer spouse Sharon Schwaderer received payment #9483 amount \$450 Invoice #534 Mowing on 5/28 Fairview, township, Guthery 6/9 township, Bonner 6/14 all 4-four properties. Contractor Schwaderer spouse dialog issues with township equipment, mower, trailer, cemetery, moles, wasps. Trustee Wolf dialog township cemetery mowing equipment parts, repairs, mower, trailer, moles, wasp. Trustee Wolf dialog Motion purchasing 2-two packs worms, 2-two wasp sprays at any hardware to treat moles in back of Fairview cemetery Trustee Holcomb second vote roll calls three ayes. Trustee Trihaft Motion we pay Ben's check Trustee Holcomb second vote roll calls three ayes.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):

Scioto Valley Joint Fire District Board - Trustee Trihaft dialog did not write report, paid bills. Trustee Wolf dialog talk with lawyer. Trustee Trihaft dialog talk with Dave Stamolis, met with him. Trustee Wolf dialog Mac (Bill McElroy-Board Member-Village of New Bloomington) headed to meeting with attorney. Trustee Trihaft dialog no opinion, nothing on chief, grants, quick meeting, McElroy(s).

OLD BUSINESS:

Township Building - Bolt Bin filled with Metric and Standard Bolts - Update - Trustee Wolf dialog documented bolt bin installed, work on labels, hand soap, sanitizers installed. Understanding Mcauliffe's 5/27/21 Inv. #369149 delivery 5/28/21 description Hardware Misc. \$200, Hardware Misc. \$275, total invoice \$475, payment #9477.

Township Building - Two New West Walk-In-Doors - Updates - 2020 Then & Now 2021 - Trustee Wolf dialog door locks, 2-two new locks we installed, said amount \$600-six hundred \$250 to \$275 each keyed to ours should cover it. Trustee Wolf documented couldn't get the meeting room door to open, called David to bring some tools and help. David texted later In the (unclear) said lock was back on but wouldn't work, called Butch and he needed a key to key the new locks and he would go get them, he dropped off the locks at David's with his key, met David at the twp hall, put new locks on. Trustee Trihaft documented take door lock off, broke, painter painting, put lock back on later, Butch got key to key new locks, help Duane change to (two) locks. Trustee Holcomb dialog \$700 to cover. Trustee Wolf Motion \$700 two new locks and Butch (Winslow-Dry Lane Construction Co.) brought to us Trustee Holcomb second vote roll calls three ayes. Understanding Trustees Wolf and Trihaft dialog documented received and installed new locks 6/10/2021 - 6/13/2021 \$700 Purchase Order Now; and Then Purchase Order \$3,690 Bowling Green Township Record of Proceedings 8/20/2020 9/17/2020 10/15/2020 the township trustees negotiated terms, accepted proposal, approved payment #9350 purpose two new doors... locksets... labor & material for the sum of \$3,690. Illustration purposes for accountability to prevent duplicate order and/or duplicate payment transaction authorization by the township trustees concerning vendor/payee labor & locksets, for comment and question:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9350	10/15/2020	10/15/2020	AW	Dry Lane Construction Co.	\$3,690.00	C

Purpose: Pending 10/15/2020 Bd Mtg Approval - Trustee Trihaft 10/13/2020 dialog not done yet... Trustees Trihaft and Wolf 10/13/2020 text dialog payment - Township Building - 10/8/2020 Invoice#5365 Description Labor and material to install two 3' x 6'8" steel doors and frames, closers, threshold and locksets. Demo existing doors. Painting not included.

Township Building - H & H Decorating, Inc. - Trustee Wolf dialog painter came and painted outside doors and trim, email, no invoice, pay next month. Understanding Trustee Wolf will receive invoice then forward via email to township office for next month processing. No Motion.

Township Building - Marion County Engineer - Parcel Map - Trustee Wolf dialog 2020 map hung up, older maps rolled up, put upstairs. Board dialog township building upstairs storage, township parcel map update at annual mileage certification consult, though county engineer did not issue updated 2021 parcel map due to ongoing COVID-19 related issues did not host in office this year. No Motion.

Township Building - Size and Placement of Possible New Building - Trustee Wolf dialog Richard got pad ready, paperwork. Trustee Holcomb dialog Brad will let know and work in, dug up tile 3-three-foot-deep, don't bother tile from field, left breather layed out. Trustees Holcomb and Wolf dialog markup map tile locations next meeting. Trustee Wolf dialog talk to prosecutor, general contractor, talk to people, recommends get somebody. Trustee Holcomb estimate \$150,000, easily double the price, bidding threshold \$50,000. Trustee Wolf dialog talked with prosecutors, find general contractor, last time, dirt project pad work ourselves, general contractor the rest, talk to prosecutor first. Trustee Holcomb dialog lumber twice the price, lumber next year, cost double the money, Wilson on Fairview, home on Linwood, pad done. Trustee Trihaft dialog pad this year. Trustee Wolf dialog talk to prosecutors, Nate, Bill or Ray conference call answers on pad thing. Board dialog legal counsel advisement considering process hiring general contractor, contract bidding, public funding new township building. Trustees Wolf dialog acknowledgments. No Motion.

Township Cemetery - Fairview - Trustee Holcomb dialog keeping up, driveways, parking, documented aggregate tickets: Shelly Materials 9.96 Ton 411 L/S driveways cemeteries, plus 9.18 Ton 304 L/S Winnemac cemetery plus 8.99 Ton 304 L/S cemetery plus 9.20 Ton 4 L/S cemetery plus 7.01 Ton 4 L/S cemetery plus 8.80 Ton 4 L/S cemetery, total 53.14 Ton. Trustee Trihaft dialog documented Kim Steed Denman citizen service, fix, seed. Trustee Holcomb dialog cut out, fill in ruts. Trustee Wolf dialog Sheldon McKinniss citizen service, torn up, upset, 4" or flat with surface chips off, hit 4" each one differs what are we supposed to tell people, we paid him for, prefer Sheldon go over and probe. Trustee Trihaft dialog called Stacey (Plaster, Owner C & S Restorations and Foundations), go over, measure, probe it with him 36" top of foundation, Mike (Sager) and Dave (McKinniss) did half, Stacey (Plaster, Owner C & S

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held Thursday, June 17, 2021 at 6:00 p.m.

20

Restorations and Foundations) installed foundations flesh, dirt 3 1/2, dirt builds up around, dig down, dig out in front, Bobby McKinniss, estate of David McKinniss. Trustee Wolf dialog Farrington citizen service, map plan, cleaned stone off foundation. Trustee Trihaft dialog flagged out that way. Board dialog citizen service complaints, maps, requests, solutions, follow-ups, actions, option to file "Ohio Department of Commerce Division of Real Estate & Professional Licensing Cemetery Complaint Form", legal counsel. No Motion.

Township Equipment - JD 225GP CX15 Flex-Wing Rotary Cutter - Trustee Trihaft dialog documented new chopper blades on mower, Parrott 5/29/21 inv. P70329 total charge \$236.52 qty.6-six blades, payment #9478. Trustee Wolf dialog Richard and David mowed road ditches.

Township Equipment - 2020 Kubota ZD1211-3-60 Zero Turn - Trustee Wolf dialog part for mower not shipped, Farmers Equipment \$269 Kubota ZD5960 door kit, shipping \$15, PO#14.

Township Equipment - 2019 John Deere 310L Backhoe - Trustee Wolf dialog backhoe okay.

Township Equipment - 2018 Dump Truck INTL H 4000/4300 - Trustee Wolf dialog dump truck okay.

Township Equipment - Diesel Fuel - DEF - Propane - Trustee Holcomb dialog fuel 1/4 tank level. Trustee Trihaft dialog order fuel, part time office person didn't know price of DEF documented receipt dated 6/3/21 #186632 qty.10 gal. DEF, submitted receipt dated 6/7/21 propane inspection paperwork attached to payment #9481 amount \$39.00 date 6/17/21. No Motion.

Township Road 1-A-Codding - Trustee Wolf dialog Codding down by Michael (McKinniss), dugout, wants driveway down there, told if he supplied the stuff. Trustee Holcomb dialog (unclear). No Motion. Understanding township policy follows county engineer driveway culvert specifications pipe diameter & type of pipe to be used shall be determined by Marion County Engineers Dept. pipe & all related materials (inlets, couplings, hardware, stone, etc.) shall be purchased by the property owner.

Township Roads Participating in Marion County Road Program - Trustee Holcomb dialog with county engineer, chip & seal, early, start on other side of county, 4-four weeks, let know. Understanding Marion County Engineer Bradley K. Irons P.E./P.S. Subject Township Roads Participating in Marion County Road Program... chip & seal select Bowling Green Township Roads, 5.085 approximate miles, Harris, Codding south, Allen east, Linwood both, Fairview.

Township Road(s) 51-A-Fairview soft spot - 49-D-Linwood Jct S.R.37 - Trustee Wolf dialog road repair on Fairview, Motion to pay for concrete. Trustee Holcomb dialog road cut out, stone packed, amount, wider pour 3'-three ft. wide. Trustee Trihaft dialog Winnemac, loose stone signs there, soft spot, concrete \$800. Trustee Holcomb dialog 304's, Fairview tar, chip & seal. Trustee Wolf dialog Motion allocate \$800 concrete Linwood at 37 and Fairview road \$800, total \$1600, BC (blanket certificate) in place Trustee Trihaft second vote roll calls three ayes.

Township Road 51-Fairview cemetery thing - ditch culvert tile - Trustee Wolf dialog nothing discussed. No Motion.

Township Road 13-A-Clark - Traffic - Marion County Engineer Bradley K. Irons P.E./P.S. - Subject: Marion County Engineer recommendation for AEP LaRue Substation - Resolution - RUMA (Road Use And Maintenance Agreement) - Bond - AEP driveway connecting to Clark Rd. S. Township Road 13-A Clark - Trustees Holcomb and Trihaft dialog stone trucks coming in from north end, called Brad.

Township Road(s) - Aggregate - Tile - Trustee Holcomb dialog documented 9.34 Ton 304 L/S Clark & Allen culvert, plus 10.30 Ton 2 L/S plus 9.49 Ton 2 L/S Arbella culvert tile thick no gap, total 29.13 Ton. Trustee Holcomb dialog Carter road tile, Shaffer citizen service request. No Motion. CARES ACT CORONAVIRUS RELIEF FUND LOCAL GOVERNMENT ASSISTANCE PROGRAM:

FACILITIES: J & S Isler, Inc. - Trustee Wolf dialog documented 6/14/21 "Svc master called about cleaning for tomorrow, I would say do it one more time, they will be there at 8:30 in the morning" fogging disinfectant general cleaning all high touch areas and bathrooms, payment advice #9484 amount \$145 dated 6/17/2021 current charge exceeds CRF funds then & now General/Administrative discretionary purpose.

TECHNOLOGY: Trustee Wolf dialog tablets brought to meeting, Holcomb no, Trihaft yes.

Cellco Partnership d/b/a Verizon Wireless - Trustee Wolf dialog with Verizon, progress, billing, include order number or serial numbers, notations on bill, Verizon not returning call. Understanding response or review from Verizon Response Team, township office received 6/2/21 access code emailed to bowlinggreen_twp_0740@yahoo.com. Mobile Broadband Unlimited beginning on 12/29/2020-4 Lines Charged via Trustee Wolf - Total Current Charges exceeds CRF funds then & now General/Administrative discretionary purpose - operating supplies - Verizon Response Team provided 4/30/21 email tracking history on devices order approved by D.Wolf 12/16/20 Shipped 12/17/20 Received 12/18/2020 township office verified 2@\$1,049.99-iPad 2@\$97.49-OBOX cover 2@-\$44.99-SCR ZAG GLS 2@Disc-\$99.99-JetPack; 12/28/20 township payment#9402 outstanding amount \$2,384.94. Understanding Apple/Verizon Wireless Electronics errors on the side of original order fulfillment occurred before order cancellation by Bowling Green Township Trustee Duane Wolf. Bank customer service communication indicates allowing six-months for outstanding check to clear process, option purchasing \$30-stop check payment fee only valid for six months, allow another month to review and rectify. No Motion. Understanding at special township board meeting the board approved in accordance with CRF Funds process the following:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9402	12/28/2020	12/28/2020	AW	Cellco Partnership	\$2,384.94	0
Purpose: VerizonOrderNo 045187-OrderPlaced12/16/20-OrderShipped12/17/20-Township office rec'd12/18/20-Trustee Wolf picked up12/19/20-Technology in accordance with 2020 CRF - iPad-AppleCare - Verizon for virtual meetings Bd Mtg approved Trustee Wolf Motion Trustee Trihaft second vote three ayes						

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Thursday, June 17, 2021 at 6:00 p.m.

20

RECORD OF PROCEEDING: Record of Proceedings 5/20/2021 and 6/08/2021 Trustee Trihaft Motion to approve minutes as read Trustee Holcomb second vote roll calls three ayes.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Wolf documented June Time Card: 5-21 called and played phone tag with Verizon. Called Ben and couldn't get a sit down with him until next week 5-23 Text from Ben at that mower caught a piece of angle on the trailer with the mower and bent it all up 5-24 looked at trailer, Talked with David about trailer, Talked with Lisa from Verizon she will send me some info, Received a call about the new driveway at the cemetery we have stone up against a headstone. Told her I would go look at it, Talked to Mcauliffes about bolts and metal 1/8 thick x 1.5 x 1.5, Farrington called about a Britton grave. Stone up against headstone 937-935-xxxx 6-8 talked with Verizon 6-8 meeting about dirt 6-10 emailed paperwork for fiscal officer, Painter called and said he was coming over and if I could unlock the doors for him. Couldn't get the meeting room door to open. Called David to bring some tools and help. David texted later In the (unclear) said lock was back on but wouldn't work 6-11 emailed more paperwork. Called butch and he needed a key to key the new locks and he would go get them. He dropped off the locks at David's with his key. 6-12. Put grub treatment on Fairview cemetery 6-13 emailed Verizon Met David at the twp hall. Put new locks on rehung the stuff in the meeting room and hung the bolt bin 6-14 Verizon calls talked with service master 6-15 opened building for service master, Verizon calls and emails

Trustee Trihaft documented Twp hours mid-May to mid-June May 20 Twp 21 To Guthery cemetery put flag where (unclear) goes 22 Drive north roads 23 To cemetery take flags down 24 drive south roads, make twp calls and texts 25 met Dave Stamolis, Fire Board 26 Put chopper on chop Arbella Fairview Linwood Windfall Ball School Harris Broadwell Mt. Olive 27 Chop Winnemac Clark Countyline (Marion-Hardin) Allen LaRue-Green Camp, county did 12, Ground Hog Carter, clean up chopper 28 get numbers off chopper blade 29 To Parrots Chopper blades slip to Robin 30 Take Workers Comp test for Fireboard. June 1st Drive north roads 2 Pick up DEF slip to Robin, drive south roads 4 Change blades chopper 6. Drive south roads 7 slip to Robin 9 Fireboard 10 Take door lock off broke, painter painting, put lock back on later 11 Butch got key to key new locks, to cemetery 12 Drive North roads 13 Help Duane change to (two) locks, hang up stuff in office 16 drive cemetery

Trustee Holcomb documented dug out on Murphy ditch on Arbella, install breather and it seem to be taking water a lot better needs more work, stone banks haul off rocks, mow ditches June 8 dug out for building site June 16 dug out tile (unclear) F. west cleaning out loose dirt.

UAN Backup CD 05/15/2021 exchanging offsite CD 6/15/2021.

Report acknowledgements - May 2021 Bank reconciliation, balances, outstanding & cleared payments, cleared receipts, receipts detail, cash journal, fund, revenue, appropriation, county auditor direct deposit total \$13,994.53

Purchase Orders #14-15 Farmers Equipment \$284, Smith Material Supply Inc. \$10,000, \$10,284 total amount certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection Trustee Trihaft Motion to approve two purchase orders Trustee Holcomb second vote roll call three ayes.

Payment Advice listing #9475-9492 Total Payments \$9,389.36 processed:

Table with columns for ID, Date, Description, Amount, and Status. Includes entries for H & H Decorating, Inc., Verizon, Mcauliffes Ace Hardware, PARROTT IMPLEMENT COMPANY, TRESURER OF STATE, Shelly Materials Inc., Central Ohio Farmers Co-op, Inc., MID OHIO ENERGY COOPERATIVE INC., Benjamin A. Schwaderer, J & S Siler Inc DBA, Robin L. Anderson, Richard L Holcomb, David K. Trihaft, Duane J Wolf, Ohio Public Employees Retirement System, Ohio Treasurer of State, School District Income Tax, and United States Treasury.

Total Payments: \$9,389.36

RECORD OF PROCEEDINGS

BEAR GRAPHICS, 800-325-8094, FORM NO. 10148

Held Thursday, June 17, 2021 at 6:00 p.m.

20

Motion to approve payments Trustee Trihaft second Trustee Holcomb vote roll calls three ayes.

BUDGETARY - FY2022 Budget Preparation ORC 5705.29 Contents of tax budget 5705.30 Public inspection of budget hearing notice, submission to county auditor, Financial Worksheet - Budget reporting 2019, 2020, current year 2021 projecting fiscal year 2022; and Bowling Green Township Board of Trustees will hold public hearing on the 2022 budget Thursday, 6 p.m. 7/15/2021 during regular session meeting at the township building location State Route 37 and Guthery Road, publication in the Marion Star Local News Briefs on or before date 10 days before hearing Trustee Trihaft Motion put in the paper Trustee Holcomb second vote roll calls three ayes; and 2022 Compensation Charts (updated May 26, 2021); and Bulletin 2021-006 ORC 117.13 Ohio Auditor of State Hourly Billing Rates and Allocation of Audit Costs Local Government Billing Rates \$41/hour rates for fiscal year (FY) 2022, effective July 18, 2021.

CITIZEN SERVICE: Trustee Trihaft dialog documented Roger Dysert (date n/a) call ask if we could do something about loose livestock on LaRue Green Camp Rd east Cancro Farm. I call game warden told me to call sheriff but they have been out a few times. Called today (date n/a) and talked to Zempter.

Trustee Trihaft dialog documented Kim Steed Denman 6/11/21 1:29 PM 740-244-xxxx got a nasty message on answering machine that she's ticked off how the cemetery looks behind her brothers, parents & husband grave. She said it looks like someone drove a truck thru it. She wants it fixed & wants it fixed now. Totally unacceptable. I left a message on her voicemail and told her we had a burial and the plywood didn't hold and we still make some tract. We put top soil on it and it has to settle before we seed. Board dialog. No Motion.

Trustee Wolf dialog documented Farrington called about new driveway at Fairview cemetery. States stone against headstone & ask if we're going to leave the drive that close to her family's headstone (Britton) west. Told that I would look at it. The drive is as on the plan. I removed the stone from the footer so it was clean. Advised if she would like to look at the map she is more than welcome. Talked twice. She called me back. Board dialog. No Motion

Fairview cemetery Britton lot 275/graves 5 & 6 driveway stone up against parents' headstone, picture and 6/17/21 meeting agenda info forwarded to all three trustees... 5/25/21, 6/14/21, 6/16/21 calls documented by township fiscal officer... solution restore acceptable and respectable measures to cemetery lot frontage(s) along driveway includes Snyder headstone on lot 236. Board dialog. No Motion.

Fairview cemetery McKinniss lot 245/graves 3 & 4 flowers in between Doug and parents' grave about to bloom found trimmed to ground... ruts over grave... documented 6/1/21 by township fiscal officer... solution restore reverence. Board dialog. No Motion.

COMMUNICATIONS: Elan City Inc. - Evolis Radar Speed Sign, www.elancity.net. No Motion. Marion Public Health 5/21/2021 annual Marion County General Health DAC meeting Wed., Jul.7th@6p.m., Chairman Trustee Wolf received paperwork, dialog attendance. No Motion.

Marion County Sheriff's Office 1/1 thru 6/10 report via Trustee Wolf. Menards 5/24/2021 1:16 p.m. email to bowlinggreen_twp_0740@yahoo.com "Dear David your email has been successfully changed". Trustee Trihaft dialog documented "Menards Cert: #xxx Bowling Green Township exemption local government address St. Rt. 37 & Guthery Rd. phone 7403610849 online shopping twp email address bowlinggreen_twp_0740@yahoo.com password: xxx" issuing copy(s) to township officials. Board dialog address error correction "3005 Richwood LaRue Rd., La Rue, Ohio 43332 mailing address for township office billing and correspondence". No Motion.

Ohio Township Association Grassroots Clippings June 2021 Ohio Township Association Risk Management Authority, Summer 2021 Richwood Marketing Website Traffic 5/2/2021 - 5/31/2021 Report

NEW BUSINESS: Township Building - Meeting Room - New Window Curtains - Trustee Trihaft dialog Kim (Trihaft spouse) bought curtains, didn't turn bill in last month, found at Meijer 3@\$14.99 submitted copy of 5/27/21 Meijer receipt refund request no sales tax, amount total \$44.97 pay at next meeting. Trustee Wolf Motion reimburse that amount pay at next meeting Trustee Holcomb second vote roll calls three ayes. Noted best practice submit original dated receipt with refund request. Trustee Wolf dialog township credit card. Board dialog credit card errors and omissions subject of audit review. No Motion.

Township Equipment - 2010 American Manufacturing Operations, Inc. 16' x 6.5' Dual Axle Trailer to Haul Mowers - Gorilla Lift Easy Lift Gate - Ryan Gibson - Trustee Wolf documented 5/25/21 "repair...Also just an FYI the lawn mower trailer broke. Ben is trying to get a couple of pieces to repair it, if not I will check at the two hardware places and see if I can get the parts there. So, Ben may have stuff extra on his bill this month or next..." Trustee Wolf dialog repair metal mower trim. Trustee Holcomb dialog Ryan Gibson local labor to repair, Ryan Skidmore had weld work done. Trustee Wolf dialog lift assist for trailer ramp documented 6/17/21 EZ-lift \$209 quote from Mcauliffes The Supply Place, Gorilla Lift Easy Lift Gate Assist. Trustee Holcomb Motion we get Gorilla lift assist Trustee Trihaft second lift assist purchase vote roll calls three ayes. Trustee Wolf dialog budget \$500, paperwork. Trustee Trihaft Motion trailer repair and installation of assist for budget of \$500 weld Trustee Holcomb second vote roll calls three ayes.

ANNOUNCEMENTS: 2021 Meeting each month 6 p.m. third Thursday, next meeting 7/15/21 includes budget hearing.

ADJOURNMENT: Motion to adjourn Trustee Trihaft second Trustee Holcomb, time 8:36 p.m.

Handwritten signatures of David Trihaft and Robert Holcomb over the adjournment line.