

Held Wednesday, September 15, 2021 at 6:00 p m 20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session meeting held today Wednesday, September 15, 2021 at 6:00 PM rescheduled from Thursday, September 16, 2021 at 6:00 PM reasoning trustees plan to attend Marion County Engineer Township Association meeting same date and time on Thursday, September 16, 2021 at 6 PM, understanding public notice posted in accordance with township board meeting dates and times at public entrance of township building.

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Richard L. Holcomb

VISITORS: None.

RECORD OF PROCEEDING:

Record of Proceedings 08/19/2021 Trustee Trihaft Motion to approve minutes Trustee Holcomb second vote roll calls three ayes.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):

Scioto Valley Joint Fire District Board Report - Trustee Trihaft dialog documented September fireboard, last week Wednesday the 8th was regular meeting, pay bills, contractor coming to fix roof this week, maybe start wainscoting on bottom around building. Interim Chief Harper talked. Rescue serviced this week. Talked about possible meeting coming up on the fire chief was settled. Paul resigned. Resignation took place over the weekend, effective Monday the 13th, 2021. Trustees dialog history of fire district building. Trustees dialog their history of service.

OLD BUSINESS: Township Building – Size and Placement of Possible New Building – Special Meeting 6/8/2021 Township Board of Trustees Approved Starting Budget for Pad Work and Supplies Purchase Order #15-2021-Smith Material \$10,000 – Regular Meeting 7/15/2021 Board of Trustees Approved Record Request Old Building Information pertaining to fiscal years 2011-2012 files: 52-fifty-two pages record of proceedings; also 7-seven pages appropriation ledger gas tax account code buildings – Regular Meeting 8/19/2021 Board of Trustees Approved Record Request More Old Building Information pertaining to fiscal years 2011-2012 files: 74-seventy-four pages Brent letter, contract Butch, architect, copy of state permit, bid specs – Today 9/15/2021 Trustee Wolf dialog Brad (Smith Material Supply Inc.), dirt, see where we're at on list, seem like dragging feet on building. Trustee Holcomb dialog Brad called said next two weeks. No Motion.

Township Building - Concrete Sealing – Scott Forman Mac's Masonry & Concrete 9/2/2021 contractors invoice amount \$1,300 description of work performed "Waterproof Parking Area" - Understanding prior Bowling Green Township Record of Proceedings 3/18/2021 10/15/2020 8/20/2020 6/18/2020 5/21/2020 3/19/2020 2/20/2020 - Trustee Wolf 9/13/2021 dialog authorizing concrete guy to submit bill - Trustee Wolf 8/31/2021@3:05 PM text dialog "Just FYI they sealed the concrete today. I will check with u later to see if you get a bill in the next week or two if not I will bug him for it." - Today 9/15/2021 Trustees dialog documented pressure washed concrete pad. Purchase order #17-2021-Scott Forman \$1,300; and Payment #9537 amount \$1,300 pending.

Township Building – Indoor Fogger – Trustee Trihaft dialog documented used two bug bombs from package of four. Payment #9529 amount \$11.19 pending.

Township Building – H & H Decorating, Inc. – Board meeting 6/17/2021 Trustee Wolf dialog painter came and painted outside doors and trim, email, no invoice, pay next month... will receive invoice then forward via email to township office for next month processing – Today 9/15/2021 Trustee Wolf dialog documented 9/12/2021 email H & H Decorating invoice #9612 date 9/2/2021 amount \$260. Payment #9535 date 9/15/2021 amount \$260 pending.

Township Cemetery - Fairview - Monument Foundations - Board meeting 8/19/2021 Sheldon McKinniss dialog recomunicated complaint of Fairview cemetery foundation on son David McKinniss grave 1-one on north end lot 245 request for Stacey Plaster C & S Restorations redo flush foundation with 2"x 4" above ground and fill concrete to that level, stated McKinniss family history of work for the township installing Fairview cemetery foundations - Bowling Green Township Cemetery Rules and Regulations Amendment - Addendum to Cemetery Rules and Regulations – Today 9/15/2021 Trustee Trihaft dialog contacted Stacey (Plaster, Owner C & S Restorations and Foundations) said busy only has two guys. Trustee Holcomb dialog documented "Hardin County Monument Company cemetery foundation order date 9/1/2021 bill to Robin McKinniss order to Fairview cemetery trustees for monument to be erected in cemetery in township, actual base size is 60"x12" 2-two graves". Trustee Trihaft dialog documented picture of aforesaid Robin McKinniss monument foundation order, centered over two graves (McKinniss grave #s3-4 lot 265), will call Stacey (Plaster, Owner C & S Restorations and Foundations), Hardin County Monument Company Amish work, C & S will dig. Trustee Holcomb dialog do what Sheldon wants (McKinniss grave #s1-3 lot 245). Trustee Trihaft dialog use water wagon to wet cemetery settle graves level put grass seed down. Trustee Holcomb dialog green shirts with logo to wear while directing funeral service traffic. Board dialog safety vests. Trustee Trihaft dialog pull up a few shirts

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with logo, SVFD has shirts will ask Josh. Trustee Wolf dialog get something to wear. No Motion. The Trustees dialog Cemetery Rules and Regulations Amendment, and WHEREAS, Bowling Green Township Board of Trustees amend The Cemetery Rules and Regulations by addendum, and WHEREAS, Bowling Green Township Board of Trustees discuss and resolve township expectation of contractor to install concrete foundation in accordance with Owner monument order measures, shall have concrete foundation 3”-three-inch-wide lip around monument base, shall have concrete foundation 3’-three-foot-deep, above ground or backfill flush with ground options authority to grave Owner. THE AFORESAID matter came before Bowling Green Township Board of Trustees on Wednesday, September 15, 2021 at rescheduled regular session Board of Trustee meeting. Trustee David K. Trihaft Motion to approve the resolution second by Trustee Richard L. Holcomb vote roll calls three ayes. Board dialog cemetery rules and regulations addendum review next meeting.

Township Equipment - JD 6145M Cab Tractor – Trustee Trihaft dialog tractor maintenance, filters, grease, oil, DEF, door lubricant, will purchase. No Motion. Trustee Trihaft dialog documented went to Upper Sandusky 46 miles round trip to Wilson Tire purpose right front tractor tire repair... Payments #9530 amount \$44.58 and #9531 amount \$13.08 pending.

Township Equipment - JD 225GP CX15 Flex-Wing Rotary Cutter - Trustee Holcomb dialog mowed Fairview & Linwood. No Motion.

Township Equipment - 2018 Dump Truck INTL H 4000/4300 - Board meeting 8/19/2021 Motion Ryan (Gibson) do truck tailgate amount up to \$250. – Today 9/15/2021 Trustee Holcomb dialog Ryan (Gibson) work on truck. Trustee Wolf dialog Ryan is busy working on equipment, a bailer. No Motion.

Township Equipment – 2019 John Deere 310L Backhoe – Board meeting 8/19/2021 JDLink account remote service quote \$364 plus \$200 warranty deductible, 500 hours maintenance reminder, proposed approval for remote service to remedy backhoe hardware failure. No Motion. – Today 9/15/2021 Trustees dialog something sharp in ditch reasoning front right tire needs fixed or replaced, used spare, Roger Pitchford, Wilson Tire, Murphy Tractor. No Motion. Trustee Wolf dialog documented Roger (Pitchford, Roger’s Tire Service) Osborne road location is open, recommendation, business card, request blank W-9. The trustees dialog insurance. No Motion. Trustee Trihaft Motion spend up to \$400 if we have to replace tire Trustee Holcomb second vote roll calls three ayes. Understanding 8/19/2021 JDLink account service proposed. No Dialog. No Motion.

Township Equipment - 2020 Kubota ZD1211-3-60 Zero Turn Mower – Board meeting 6/17/2021 Trustee Wolf dialog part for mower not shipped, Farmers Equipment \$269 Kubota ZD5960 door kit, shipping \$15, Purchase Order #14-2021 date 5/24/2021 amount \$284 – Today 9/15/2021 Trustee Wolf dialog communication documented part for the mower is in. Payment #9536 amount \$284 pending.

Township Roads & Ditches – 1-A Coddling - Board meeting 8/19/2021 Sheldon McKinniss request for county to clean out 30” waterway culvert that is ¼ of way full, township culvert work – Today 9/15/2021 Trustee Trihaft dialog culvert on Coddling, Brad (Irons, Marion County Engineer) said they don’t do culvert maintenance. Trustee Holcomb dialog documented culvert work. No Motion.

Township Roads & Ditches – 2-G Winnemac JCT 12-C LaRue-Mt. Victory – Frontier lines laying in ditches – Today 9/15/2021 Trustee Wolf dialog documented PUCO contact to resolve lines laying in ditches, Frontier contact to resolve lines laying in ditches, mowing ditch, viewing weeds, Cooks. Trustee Holcomb dialog waterflow in ditch. No Motion.

Township Roads & Ditches – Signs – Marion County Engineer Department Material Form Sign Out date 9/8/2021 – Trustee Trihaft dialog documented picture “qty-two stop ahead signs, ten each 8’ & 5’ u-channel posts” 11:25 AM text “pick up posts and 2-two stop ahead signs”, county garage will send bill. No Motion. No Paperwork. Trustee Holcomb dialog day to do signs, Mt. Olive-Green Camp. Trustee Trihaft dialog wasp spray. No Motion.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

Time Sheets documented by trustees pursuant ORC 505.24 section (C): Trustee Wolf documented Timecard for Sept 2021: 8/20 prosecutor, Frontier, gave Paul cemetery deed 8/21 help with Kerr grave 8/23 funeral for Kerr 24&25 saw Frontier working at Winnemac and LaRue Mt Victory, and website 26 received a call from Frontier that they had all the lines on the ground and overhead gone, Winnemac to Cooks is on the schedule to be taken care of but is slow going with the pandemic, website 27 talked with foreman (Forman) about concrete sealing trying to schedule a day next week, Columbia Gas survey, talked with Ryan 30 pressure washed pad with David after talking with foreman (Forman), he wants to seal it tomorrow 31 waited for foreman (Forman) not there before I left, Dick called and said he let them in and David said he was there and talking to them, talked with Ben he didn't need anything out of the building

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today 9/1 call from Amy at Frontier, talked with Tim at Farmers and part for mower is in, emailed Robin to see if she needs anything before I pick up part 2 PUCO 4 Roads 9 dig grave McKinniss 11 funeral McKinniss, tried to meet up with Ryan about dump truck, didn't happen will try again later 12 emailed Robin again about part for mower 13 called Robin since no answer from emails on mower part and to see if she got the invoice for painting and if foreman (Forman) dropped off invoice for sealing the concrete, called Zempfer.

Trustee Trihaft documented August 19th township meeting, 20 tractor tire to Parrotts won't fix it, hardware bug spray, tire to Upper Sandusky Wilson tire, paperwork to Robin 21 to cemetery dig grave 23 budget hearing township and fire board, burial, check to Robin 24 reply to texts, drive south roads 25 Harper called fireboard stuff 27 drive north roads, talk Dwayne (Duane) 30 blow cement pad off morning, Dwayne (Duane) & I power wash, blow off later 31 to township check on guys sealing cement. September 1st Dwayne (Duane) call, got my step in post around cement pad 2 paper work Robin, drive south roads 4 dump dehumidifier, drive north roads 7 to cemetery check grave, drive around 8 take tires to transfer station, stop pick up post county garage 9 dig grave, equipment back away 10 drive south roads 11 fireboard calls, burial at cemetery, check to Robin 12 drive north roads 13 to cemetery take picture for Robin 15 drive south roads.

Trustee Holcomb documented drive roads daily, August 21 dig grave for Kerr, mow Fairview, funeral for Kerr, grade dirt around building, dig grave for Marji McKinniss and mow Fairview & Linwood, funeral for Marji, clean garage floor at building, dig culvert out on Codding McKinniss.

UAN Backup CD 09/14/2021 exchanging offsite CD 8/14/2021.

Report acknowledgements – August 2021 Bank reconciliation, balances, outstanding & cleared payments, cleared adjustments & receipts, cash journal, county auditor direct deposit total \$14,272.67, county auditor fees (-)\$3.63, township cemetery fees & sales \$1,900, state of Ohio real property tax rollback \$4,529.36, interest \$71.11.

Budgetary - 2022 Tax Budget – Bowling Green Township agriculture and residential property values 25,593,200 county auditor's estimate of tax rate 3.30 receipts / 95% collection \$80,235 - Resolution Accepting the Amounts and Rates as Determined by Budget Commission for Fiscal Year 2022 Original 8/23/2021 Official Certificate of Estimated Resources \$225,595.95 for the fiscal year beginning January 1st, 2022 shall govern total of appropriations made at any time during such fiscal year resolve by Board of Trustees Trustee Wolf Motion to accept Trustee Trihaft second vote roll calls three ayes.

Purchase Order certified by fiscal officer, encumbered \$1,300 amount total required to meet contract, agreement, obligation, or expenditure has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection each fund, Board approved then 8/31/2021 & now 9/15/2021 purchase order #17-2021-Scott Forman, DBA: Forman Masonry and Concrete Trustee Wolf Motion Trustee Trihaft second vote roll calls three ayes.

Payment Advice listing #9518-9537 Total \$65,601.15 pending review:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
9518	09/15/2021	09/08/2021	PR	Duane J. Wolf	\$717.81	○
		Purpose: 4993501				
9519	09/15/2021	09/08/2021	PR	David K. Trihaft	\$722.67	○
		Purpose: 4993920				
9520	09/15/2021	09/08/2021	PR	Richard L. Holcomb	\$721.55	○
		Purpose: 4992868				
9521	09/15/2021	09/08/2021	PR	Robin L. Anderson	\$1,185.47	○
		Purpose: 4993986				
9522	09/15/2021	09/08/2021	WH	Ohio Public Employees Retirement System	\$934.79	○
		Purpose: September withholding				
9523	09/15/2021	09/08/2021	WH	Ohio Treasurer of State	\$156.78	○
		Purpose: Third-3rd quarter withholding				
9524	09/15/2021	09/08/2021	WH	School District Income Tax	\$87.60	○
		Purpose: Third-3rd quarter withholding				
9525	09/15/2021	09/08/2021	WH	United States Treasury	\$398.76	○
		Purpose: Third-3rd quarter withholding				
9526	09/15/2021	09/14/2021	AW	Benjamin A. Schwaderer	\$470.00	○
		Purpose: Mar-Dec Property Services Contract - \$450@mo September mowing & maintenance 3 cemeteries 1 lot; 8/19/21 Bd Mtg Trustees approved \$20 fuel receipt				
9527	09/15/2021	09/14/2021	AW	MARION COUNTY ENGINEER	\$56,949.20	○
		Purpose: County Engineer 2021 Chip/Seal Program 8/18/21 invoice#204 - TRs 1-A Codding 6-A&B Harris 11-B Allen 49-C&D Linwood 51-Fairview				
9528	09/15/2021	09/14/2021	AW	Central Ohio Farmers Co-op, Inc.	\$616.31	○
		Purpose: Equipment Fuel 8/23/21 Inv#00210369 description ULS Agri DSL Supreme via Trustee Trihaft				
9529	09/15/2021	09/14/2021	AW	Plotner Hardware	\$11.19	○
		Purpose: Building - Indoor Fogger 8/20/21 sales receipt#274552 per Trustee Trihaft "bug bomb used 1 of 4 in pkg"				
9530	09/15/2021	09/14/2021	AW	Wilson Tire Company	\$44.58	○
		Purpose: Equipment - 1-0060-05 Tractor Tire Repair 1-CT-10HD Radial Repair Unit 1-556-913 13.6.14 9.420R2FS Tube Farm Rad TR218A per Trustee Trihaft text @ 9pm: Sorry I was at a meeting tonight. Went to Upper Sandusky. Front tractor tire (46 miles round trip)				
9531	09/15/2021	09/14/2021	AW	DAVID K. TRIHAFT	\$13.08	○
		Purpose: Mileage Reimbursement 46 miles round trip to Wilson Tire Company per Trustee Trihaft text 8/24/21 @ 9pm Sorry I was at a meeting tonight. Went to Upper Sandusky. Front tractor tire (reply to info request)				
9532	09/15/2021	09/14/2021	AW	Verizon	\$120.36	○
		Purpose: Verizon Monthly Charges - Jul 24-Aug 23 total current charges				
9533	09/15/2021	09/14/2021	AW	TREASURER OF STATE	\$534.00	○
		Purpose: AOS - UAN 4th Qtr Pymt - FY2021-Fee Schedule \$2,220 Total Annual Computer Hardware/Software Lease				
9534	09/15/2021	09/14/2021	AW	MID OHIO ENERGY COOPERATIVE INC.	\$73.00	○
		Purpose: Electric service 253 kWh 31 days 7/31-8/31 meter 62382-62635				

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9535	09/15/2021	09/14/2021	AW	H & H Decorating, Inc.	\$260.00	○
Purpose: Terms Pending 9/15/21 Bd Mtg Transparency Accountability Responsibility - Trustee Wolf 9/12/21 email H & H Decorating, Inc. Invoice#9612 date 9/2/21 amount \$260 - 7/15/21 MTG: PENDING EMAIL/BILL DOCUMENTAION SIGNED & SUBMITTED FOR PROCESSING - 6/17/21 Trustee Wolf dialog painter came and painted outside doors and trim, email, no invoice, pay next month. Understanding Trustee Wolf will receive invoice then forward via email to township office for next month processing. No Motion.						
9536	09/15/2021	09/14/2021	AW	Farmers Equipment, Inc.	\$284.00	○
Purpose: Terms Pending 9/15/21 Bd Mtg Transparency Accountability Responsibility - Trustee Wolf 9/1/21 & 9/13/21 "the part for mower is in" - Trustee Wolf 5/20/2021 Bd Mtg 5/24/21 PO#14 Farmers Equipment, Inc. Kubota ZD5960 door kit \$269, shipping \$15 total amount \$284						
9537	09/15/2021	09/14/2021	AW	Scott Forman, DBA:Forman Masonry and Cor	\$1,300.00	○
Purpose: Terms Pending 9/15/21 Bd Mtg Transparency Accountability Responsibility - Trustee Wolf 9/13/21 "concrete guy submits bill" - Scott Forman 9/2/21 submitted Contractors Invoice description of work performed "Waterproof Parking Area" - Trustee Wolf text 8/31/21@3:05 PM: Just FYI they sealed the concrete today. I will check with u later to see if you get a bill in the next week or two if not I will bug him for it.						
Total Payments:					\$65,601.15	

Trustee Trihaft Motion to approve payments Trustee Holcomb second vote roll calls three ayes. System Year 2021 Cash Flow Summary by Fund - Monthly January – YTD Balances Total All Selected Funds \$487,351.14 and

September 2021 Fund Summary, Cash Journal, Revenue, Ohio Bureau of Worker’s Comp receipt #58 amount \$6 purpose premium refund; and Stofcheck receipt #59 amount \$800 purpose McKinniss, Marji interment 3-third grave from north-end lot 245 Fairview.

CITIZEN SERVICE: None.

COMMUNICATIONS: Benjamin A. Schwaderer, D & B Excavation - Trustee Wolf dialog Ben text “leave check on mower seat”. No Motion.

Columbia Gas – Trustee Wolf dialog documented feedback survey completed online. Board dialog online map of gas line location in the township. No Motion.

Ag-Pro Richwood, OH - Trustee Trihaft dialog documented Ag-Pro exemption card, Sawyer (Parrott) is general manager. Board dialog STEC. No Motion.

DKMM Solid Waste District 8/23/2021 email documented tires for disposal – Trustee Trihaft dialog documented 9/8/2021 tire disposal drop off. No Motion.

Marion City/County Regional Planning Commission 8/17/2021 OPWC Issue 1 – Round 36 (FY 2023) - The Trustees acknowledged. No Motion.

Richwood Marketing Website Traffic 7/3/2021 – 8/1/2021 – No Dialog... 8/19/2021 Record Of Proceedings website copy 8/24/2021 email to Wolf.

Service Master – Trustee Wolf dialog documented 8/23/2021 Motion to do 1-one more cleaning and disinfect for virus Trustee Holcomb second vote roll calls three ayes.

NEW BUSINESS: Township Equipment - Fuel – Trustee Holcomb dialog documented submits for refund signed original receipt#1019782 dated 8/29/2021 Raceway Minimart \$15-midgrade 4.4126 qty. description “gas for pressure washer”. Board dialog refund payment next month, township gas cans. No Motion. Trustee Wolf dialog view full diesel tank today.

Township Road Ditch Bank(s) & Culvert(s) – Landscaping Fabric – Trustees Holcomb and Wolf dialog use, weeds, McAuliffe’s price, another vendor. No Motion.

ANNOUNCEMENTS: 2021 monthly meetings 6 PM third Thursday, next meeting 10/21/2021

ADJOURNMENT: Motion to adjourn Trustee Trihaft second Trustee Wolf, 7:54 PM.

[Signatures]
Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.