

Held Thursday, November 18, 2021 at 6:00 p.m.

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*THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES* regular session meeting held today Thursday, November 18, 2021 at 6:00 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

**TRUSTEE ROLL CALLS:** Bowling Green Township officials present Chairman Trustee Duane J. Wolf dialog calling meeting to order request Trustee David K. Trihaft run meeting reasoning will be leaving at 7:00 PM and Trustee Richard L. Holcomb.

**VISITORS:** Trustee Wolf's daughter Josi brought him to the meeting due to "broken leg". Dialog concerning Trustee Wolf. Josi leaves, returns, daughter with father exit at 7 PM.

D & B Excavation LLC - Ashton Schwaderer dialog received payment #9557 amount \$466.07 property services contract & reimbursement invoice #575 trimmer string \$16.07 Ag-Pro 9/26/21 statement of account. Trustee Wolf Motion to pay for property services and reimbursement Trustee Holcomb second vote roll calls three ayes.

**RECORD OF PROCEEDINGS:**

Record of Proceedings 10/21/2021 and 10/27/21 Trustee Trihaft calls "for error -~~Josh~~ should be David" Motion to approve minutes as corrected Trustee Holcomb second vote roll calls three ayes. Trustee Holcomb Motion to approve special meeting Trustee Trihaft second the Motion. Trustee Wolf dialog "will not vote reasoning did not attend special meeting 10/27/21." Vote roll calls two ayes understanding all three trustees acknowledge and sign record of proceedings.

**SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):**

Scioto Valley Joint Fire District Board Report - Trustee Trihaft dialog documented fireboard, Cares money left over, "stuff Paul didn't order", to buy lockers "hang on walls and change clothes" "coating on" pants, shirts and coats. Update grants new exhaust system. Cascade system "that fills bottles". Air compressor. Marcs radios. Update alarm system on building. Generator serviced. Exhaust fan on truck, new carburetor. Replace fill valves in bay. Special meeting 17<sup>th</sup> to go over criteria for new chief. Board dialog request fire district board member Trustee Trihaft ask Tom Ford, Clerk provide updated report on Cares Act purchases extended through 12/31/2021 for audit purposes. Trustee Trihaft dialog Cares Act money left over was appropriated. No Motion.

**OLD BUSINESS:**

County Road-2 Winnemac - Trustees Holcomb and Trihaft dialog MLS trucks running. Union County Sheriff Patton. Trustee Wolf dialog still on warning list. No Motion.

Township Building - Size and Placement of Possible New Building - Special board meeting 6/8/2021 Township Board of Trustees Approved Starting Budget for Pad Work and Supplies Purchase Order #15-2021-Smith Material \$10,000 understanding quote date 6/2/2021 to Bowling Green Township Attention Duane Wolf Building Project Products & Services. Today 11/18/2021 Smith Material Supply Inc. purpose material for pad dated 10/22/2021 invoice #32222 description 37-loads-\$6,845 total hauling clay dirt 10/14/21 quantity 14-loads-\$2590 and 10/15/21 quantity 23-loads-\$4,255 total amount \$6,845. Smith Material payment #9559 total \$6,845 pending.

Township Cemetery - Trustee Wolf dialog documented driving mats proposal "Wisconsin vendor, Greatmats quote #299603 dated 11/18/2021 quantity 14-GmatsGPM48 Greatmats Ground Protection 4x8 Ft Mat Black unit price \$239 shipping \$454.61 ext. price \$3346 shipping info quantity per customer request. Delivery via freight truck limited access with delivery notification. Customer to unload, \$275.54 tax can be removed with a copy of your tax exemption certificate total \$4076.15". Trustees Wolf dialog delivery to township building, Ohio dealers. Trustee Trihaft dialog delivery to his place, skid loader. Trustee Holcomb dialog township equipment ruts reasoning need driving mats for ground protection. Board dialog state procurement through township membership in Ohio Department of Administrative Services Cooperative Purchasing Program (DAS). Trustee Trihaft dialog wait until next month, check that. No Motion.

Township Cemetery - Shirts - Trustees dialog wear highly visible coats and shirts while directing funeral service traffic - Trustee Wolf dialog documented proposal Edison, unanswered request, "Richwood vendor, Pat Print quote date 11/17/2021 Here is a coat. It has good inventory Coat is \$60.00 each. xx large and up are \$64.00 For the lettering it would add \$10.00 to the coat. As for the work shirts do you want reg tee shirts that are safety yellow or do you want a button down. For reg tee shirts cost is \$7.00 each and add \$10.00 for lettering. For something else I would need more information as there are some many different items out there". Trustee Wolf dialog waterproof coat, reflective strips, lettering, sizing, look at coat first and see if we like, order 9-nine shirts, amount up to \$480 includes coats. Trustee Holcomb dialog high visibility Motion order 3-three shirts apiece Trustee Trihaft second up to \$480 for coats and shirts vote roll calls three ayes.

Township Equipment - JD 6145M Cab Tractor - Trustee Trihaft dialog documented tractor fuel filters changed 10/28/2021 filter element(s) parts "for tractor" \$73.23 invoice #PO6502 \$36.07- DZ115389 & \$37.16-DZ115390. Ag Pro payment #9561 amount \$73.23 pending.

Township Equipment - JD 225GP CX15 Flex-Wing Rotary Cutter -



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Trustee Trihaft documented chopper 10/07/2021 parts "chopper shield" \$87.88 invoice #PO3998 \$1.51-4@lock nut, \$1.21-4@bolt, \$77-shoe. Ag Pro payment #9561 amount \$87.88 pending. Trustee Trihaft dialog documented chopper tire repair, took over yesterday. Rogers Tire Service bill pending.

Township Equipment - 2018 Dump Truck INTL H 4000/4300 - Trustee Trihaft dialog documented 11/17/21 R C Fab weld work amount \$250 invoice #495240 description township dump truck tailgate parts & labor. Trustees Wolf and Trihaft dialog international red paint for truck. No Motion. Ryan W. Gibson (R C Fab) payment #9564 amount \$250 pending. New vendor insurance form policy irrelative. No Motion.

Township Equipment – 2019 John Deere 310L Backhoe – Trustees Wolf and Trihaft dialog documented backhoe tire repair, slow leak, picked up, have bill, Rogers Tire Service invoice #1438 date 11/5/2021 balance due \$42.50, hold till we have bill for chopper tire took over yesterday, hold both bills for next month. Trustee Trihaft Motion pay \$42.50 backhoe tire bill and chopper tire bill together next month Trustee Holcomb second vote roll call two ayes. New vendor insurance form policy irrelative. No Motion. JDLink Account Remote Service Quote JDLink account remote service quote \$364 plus \$200 warranty deductible, 500 hours maintenance reminder, proposed approval for remote service to remedy backhoe hardware failure. No dialog. No Motion.

Township Equipment - 2020 Kubota ZD1211-3-60 Zero Turn Mower – No Dialog. No Motion.

Township Roads & Ditches – Allen – Trustee Holcomb dialog documented put stone in pot holes on Allen. Walter Jones complained. Shelly Materials Inc. payment #9560 amount \$105.67 pending.

Township Roads & Ditches – Arbella - Trustee Holcomb dialog documented took truck to Gibson's repair work, Linda Gibson indicated mail carrier returned mail to post office, will have to fix mailbox approach, extend culvert. No Motion.

Township Roads & Ditches – Clark - Trustee Holcomb dialog documented fill pot holes at S-curves. No Motion.

Township Roads & Ditches - Coddling - Trustee Holcomb dialog documented 2-two days moving brush, trees and shrubs cleaned up. No Motion.

Township Roads & Ditches – Linwood - Trustee Trihaft dialog burn Linwood pile. No. Motion.

Township Roads & Ditches – Signs – No Dialog. No Motion.

Township Road Ditch Banks & Culverts - Landscaping Fabric - No Dialog. No Motion.

Township Technology – Trustee Trihaft dialog Trustee Wolf is not here. No. Motion. Verizon payment #9562 amount \$120.36 pending.

Township Vendors – Trustee Trihaft dialog Ryan Gibson fabrication business name RC Fab. Board of trustees' new policy irrelative obtaining certificate of liability form from two new vendor(s). Trustee Trihaft dialog no vote since Trustee Wolf is not here. No Motion.

**PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:**

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Wolf documented Nov 21 Township time card: Oct 21 monthly meeting 10/22 driving mats 10/23 funeral for Cooper flat tire on backhoe put in my truck drove roads 10/25 dropped off flat tire to Roger for repair 10/26 website work 10/27 website work Richard and dump truck 10/28 talked to Richard about dump truck 11 /6 drove roads 11/9 called about coats and shirts 11/11 website work and coat and shirt work Richard wanted me to look at backhoe 11/16 coats and shirts 11/17 coats and shirts, followed up with David on the cemetery issue 11 /18 coats and shirts and driving mats

Trustee Trihaft documented Twp Hours mid Oct - mid November Oct 21 twp meeting 22 dig grave, call from a monument company 23 pass levy flyers out for fire department, drive north roads 24 drove south roads 26 answer texts, call Dick 27 special twp meeting 28 to Ag Pro fuel filters tractor paper to Robin, pass out flyers for levy 30 drove north roads 31 drive south roads Nov 5 drive north roads 6 drive south roads 9 drive south roads 10 drive north roads 13 drive south roads 14 drive north roads 17 change fuel filters tractor, tire off chopper, paper to Robin, tire to Roger to get fixed, pick up backhoe tire, text from Robin something going on at cemetery William & I went, family feud, sheriff there, then had special fireboard.

Trustee Holcomb documented drive roads daily, put topsoil on McKinniss graves, 2 days moving brush on Coddling, special meeting Clark road, haul stone, took truck to Gibson's repair work, mow ditches, remove stump on Winnemac, fill pothole on Allen road, fill pothole on Clark road.

UAN Backup CD 11/17/2021 exchanging offsite CD 10/20/2021.



BEAR GRAPHICS 800 325 8094 FORM NO 10148

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Financial Reports – October 2021 Bank reconciliation balances. Board dialog outstanding check(s) #9544 amount \$561.46 and #9545 amount \$145. Cleared receipts. Cash journal. Purchase orders #5-\$5000-stone driveway & building pad, #6-\$3000-road aggregate, #18-\$4000-Smith add material, certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury, expires 12/31/2021. Payment Advice listing #s9552 – 9564 Total \$12,313.50 pending review:

9552	11/18/2021	11/08/2021	PR	Duane J. Wolf	\$717.81	O
Purpose: 4993501						
9553	11/18/2021	11/08/2021	PR	David K. Trihaft	\$722.67	O
Purpose: 4993920						
9554	11/18/2021	11/08/2021	PR	Richard L Holcomb	\$721.55	O
Purpose: 4992868						
9555	11/18/2021	11/08/2021	PR	Robin L. Anderson	\$1,185.47	O
Purpose: 4993986						
9556	11/18/2021	11/08/2021	WH	Ohio Public Employees Retirement System	\$934.79	O
Purpose: November withholding						
9557	11/18/2021	11/08/2021	AW	Benjamin A. Schwaderer	\$466.07	O
Purpose: Mar-Dec Property Services Contract - mowing & maintenance 3 cemeteries 1 lot November - reimburse invoice#575 "trimmer string \$16.07" Ag-Pro receipt date 9/26/2021						
9558	11/18/2021	11/16/2021	SW	Skipped Warrants 9558 to 9558 Series 1	\$0.00	V
Purpose: Skipped Warrants 9558 to 9558 with Payment Series of 1						
9559	11/18/2021	11/16/2021	AW	Smith Material Supply Inc.	\$6,845.00	O
Purpose: Material for pad "Trustee Wolf" - 10/22/2021 invoice#32222 description 37-loads-\$6,845 total hauling clay dirt 10/14/21 qty14-\$2590 10/15/21 qty23-\$4,255 - Board approved@special meeting 6/8/21 Trustee Wolf start allocate ten thousand for material for pad Trustee Holcomb second vote roll calls two ayes Trustee Trihaft absent: Clay Dirt - #304/#411 Limestone Delivered - Quote - Date: June 2nd, 2021 To: Bowling Green Twp. Attn: Duane Wolf Building Project Products & Services						
9560	11/18/2021	11/16/2021	AW	Shelly Materials Inc.	\$105.67	O
Purpose: Allen potholes "Trustee Holcomb" 10.31 TN 304L/S 10/27/21 aggregate ticket#1541911						
9561	11/18/2021	11/16/2021	AW	Ag-Pro	\$161.11	O
Purpose: Chopper / Tractor "Trustee Trihaft" 10/07/2021 parts "chopper shield" \$87.88 inv#PO3998 \$1,511.4 @lock nut \$1,211.4 @bolt \$77-shoe - 10/28/2021 filter element(s) parts for tractor \$73.23 inv#PO6502 \$36.07-DZ115389 & \$37.16-DZ115390						
9562	11/18/2021	11/16/2021	AW	Verizon	\$120.36	O
Purpose: Verizon Monthly Charges - Sep24-Oct23 total current charges						
9563	11/18/2021	11/16/2021	AW	MID OHIO ENERGY COOPERATIVE INC.	\$83.00	O
Purpose: Electric service 326 kWh 31 days 9/30-10/31/2021 meter 62975-63301						
9564	11/18/2021	11/17/2021	AW	Ryan W. Gibson	\$250.00	O
Purpose: Invoice#495420 Township Dump Truck Tailgate date 10/28/21 Trustee Trihaft submitted 11/17/21 "R C [G] Fab 3270 Richwood LaRue Rd LaRue Ohio 43332" - Township Equipment 2018 Dump Truck INTL H 4000/4300 Board meeting 8/19/2021 Motion Ryan (Gibson) do truck tailgate amount up to \$250.						
					Total Payments:	\$12,313.50

Reviewed Trustee Holcomb Motion approve payments Trustee Wolf second vote roll calls three ayes.

CITIZEN SERVICE: LaRue Cemetery – Montgomery Township - Trustee Trihaft dialog Kim Trihaft (spouse) documented dialog Tom Ford (phone#) M. Freshour called 10/28/21 (phone#) wants to bury cremains of mother, Katherine Freshour, Clyde Freshour already buried.

Fairview Cemetery Lot 48 Grave 4 - Trustee Trihaft dialog documented citizen service "family(s) were there to observe monument installed. William & I went. Family feud. Ask the one family to leave because they were nasty to me. Stayed with other family. Sheriff Wheeler came and talked to them. Then me." Fiscal Officer documented 11/17/2021@5:25PM text to all three trustees concerned citizen indicated something going on in cemetery, someone is calling 911.

Fairview Cemetery Lot 247 Grave 6 – Trustee Trihaft dialog documented "Ed" Denman burial 11/22/2021, dig Saturday morning, flag. No Motion.

COMMUNICATIONS: Trustee Trihaft dialog Copeland bought \$1200 property off Amos. Board dialog local newspaper published property transfers, Petersheim, Trihaft. No Motion.

Cemetery Rules & Regulations Amendment 9/15/21 board approved posted website copy email to Trustee Wolf. Posted to township bulletin board. No Motion.

Delaware County Prosecutor 2021 Township Officials Training Sat., Dec. 4, 2021 RSVP Nov 30, 2021. Trustee Wolf dialog unable to attend training. No Motion.

FC Energy important propane safety information for 2021. No Motion.

Marion County Engineer 11/18/2021 RUMA with AEP for the LaRue-DeCliff Transmission Project signed copy for township file on Township Road 13-Clark. No Motion.

Marion County Township Association RSVP by 12/4/209 for 12/9/2021 DinnerMtg@6 PM "Judge Teresa Ballenger present to sign bonds. Swearing in ceremony will be conducted for newly elected and re-elected officials." 2021-31 dinner schedule. No Motion.

OTARMA bond and oath issued for approval before term begins 1/1/2022 filed with township from newly re-elected Trustees Holcomb and Trihaft. No Motion.

Richwood Marketing Website Traffic 10/2/2021 – 10/31/2021 – ROP 9/15/2021 website copy email to Trustee Wolf in accordance with policy.

The Shelly Materials 2022 Price List effective 1/3/2022

Updated JDLINK Telematic Service Agreement 31 Oct 2021 10:05 PM electronic mailed to the township account, view agreement, updates are available. No Motion.

NEW BUSINESS: None.

ANNOUNCEMENTS: 2021 monthly meetings 6 PM third Thursday, next meeting 12/16/2021

ADJOURNMENT: Motion to adjourn Trustee Holcomb second Trustee Trihaft, 7:59 PM.

[Signatures of Duane Wolf, David K. Trihaft, and Robin L. Anderson]

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.