

Held Thursday, October 21, 2021 at 6:00 p.m. 20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session meeting held today Thursday, October 21, 2021 at 6:00 PM understanding public notice posted in accordance with Township Board meeting dates and times at public entrance of township building.

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Trustee Richard L. Holcomb

VISITORS: D & B Excavation LLC - Ashton received payment #9543 amount \$450 Invoice #575 mowing on 9/30/21 all properties 10/20/21 all properties & trimmer string \$16.07 Ag-Pro 9/26/21 statement of account. Trustee Holcomb Motion to pay bills Trustee Trihaft second vote roll calls three ayes. Understanding \$16.07 invoice amount for reimbursement next meeting.

Copeland, G - Township Road 38-A LaRue-Green Camp - Township resident dialog "show map, snowplow, blade on turn-a-round, stone gets shoved around, snow in ditches, no mail for a month, send bills back, that's all I wanted, 80 last month, old." Trustee Wolf dialog "okay, good meeting you." Trustee Trihaft dialog "no walnuts this year." No Motion.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):

Scioto Valley Joint Fire District Board Report - Trustee Trihaft dialog documented fireboard, pay bills, talked to 3-three chiefs that night, talked about hiring new chief, updates on equipment, met, Paul signed papers, resigned (Marion Star Publication 9/22/2021 "Scioto Valley Fire Chief Kerr resigned... official resignation day was Sept. 17"), chiefs from Marion Pleasant Richwood speak on what to expect from chief and go from there. Trustees Trihaft and Wolf "was laid up" dialog Mount Victory, part time chief, possibly sharing a chief, Josh Boblenz combine fire, pass out flyers for election two levies 4 year and 5 year end up on ballot every twenty years, two runs, Bethany on hospital transports, pancake breakfast, yellow jackets, maple syrup, games setup.

OLD BUSINESS:

Township Building - Size and Placement of Possible New Building - Special board meeting 6/8/2021 Township Board of Trustees Approved Starting Budget for Pad Work and Supplies Purchase Order #15-2021-Smith Material \$10,000 - Board meeting 7/15/2021 Trustees Approved Record Request Old Building Information pertaining to fiscal years 2011-2012 files: 52-fifty-two pages record of proceedings; also 7-seven pages appropriation ledger gas tax account code buildings - Board meeting 8/19/2021 Trustees Approved Record Request More Old Building Information pertaining to fiscal years 2011-2012 files: 74-seventy-four pages Brent letter, contract Butch, architect, copy of state permit, bid specs - Board meeting 9/15/2021 Trustees Wolf and Holcomb dialog Smith. No Motion. Noted Thursday 10/14/2021 3:21 PM Trustee Wolf info "Smith is hauling material in accordance with prior approved purchase order terms & purpose" - Board meeting today 10/21/2021 Trustee Wolf dialog 39 or 40 loads, another 15 loads to make sure there's enough... noted "As of Oct meeting around 40 loads @\$185 is \$7400 give or take". Trustee Holcomb dialog the dairy will let us use their packer, big feet, compact. Chairman Trustee Wolf dialog "trustees walk outside and see", reviews "Smith quote date 6/2/2021 products & services 2021 price for building project dirt \$180 per load #304 / #411 Limestone delivered \$17.25 per ton". Trustees dialog estimation more loads of dirt and stone Purpose Motion Trustee Trihaft "add \$4,000 more to extend driveway & dirt" Trustee Wolf "second change Smith PO from \$10,000 to \$14,000 increase stone & dirt pad & extend driveway" vote roll calls three ayes understanding add new \$4,000 Smith Material Supply Inc. purchase order with same appropriation account line item percentages in accordance with prior 6/8/2021 board approved \$10,000 Smith PO#15-2021 general fund account line item 1000-410-790 other - capital outlay amount \$1,000.00 and gas tax fund account line item 2021-330-700 capital outlay amount \$3,000 total amount \$4,000. Trustee Holcomb dialog haul #2's / 304's stone on top do driveway, pile other stuff. Trustees dialog if Trustee Holcomb hauls #2's & 304's stone, fuel, wear & tear on truck, quarry ticket accountability, Richard's time, raining, dirt done anytime, separate blanket certificate (BC) for building project Purpose Motion Trustee Trihaft "\$5000 BC to carry until end of year" Trustee Wolf "second for stone driveway & around building pad" vote roll calls three ayes understanding blanket certificate terms only 1-one appropriation account line item can be charged gas tax fund account line item 2021-330-700 capital outlay \$5,000 total amount. Trustee Wolf dialog keep calling Brad for dirt. Trustee Holcomb dialog "will there be electric and water to that building?" No Response. No Motion.

Township Building - Township Meeting Room - Service Master - No Dialog. Trustee Wolf submitted 10/11/2021 J & S Isler, Inc. DBA \$145.00 invoice 9/28/21 description fogging disinfectant and general cleaning all high touch areas and bathrooms. Payment #9545 to J & S Isler, Inc. DBA amount \$145 pending.

Township Cemetery - Fairview - Citizen Service Request - Driveway Stone - Burial Saturday - Culvert - Driving Pads - Shirts - Rules and Regulations Amendment - Board meeting(s) 6/17/2021 and 7/15/2021 Citizen Service Request documented "solution restore acceptable and respectable measures to cemetery lot frontage(s) along driveway, Britton lot 275 and

per etc. David MW DEI RCH

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Snyder lot 236". Board meeting today 10/21/2021 Trustee Wolf dialog thin layer of dirt over stone, time for stone to settle. Trustee Holcomb dialog put good dirt along whole square. Trustee Trihaft dialog watered grave down (Cooper Burial Saturday). Trustee Holcomb dialog culvert run down. Trustees Holcomb and Trihaft dialog dig grave. Trustee Trihaft 10/20/21 10:43 AM text "Looking at a burial Saturday for Christina Cooper noon at Baptist church is the service, communication with Stofcheck, township records show availability on Cooper lot 278 probe north end graves 1-one and 2-two per voice mail request next to Graves 3 Katie & 4 Martin". Trustee Wolf dialog reason unavailable Friday to help dig grave, Saturday burial, looking at pads, comparing plastic driving mats or plywood measures, price mentions, no quotes, more info. No Motion. Noted "Trustee Trihaft text Sun., Sep. 19, 6 PM "thexxx.com this is what Bethany gave me". Trustees Wolf dialog requested shirts info but never received or Pat's quote. No Motion. Trustee Trihaft dialog Josh... Board meeting 9/15/2021 Bowling Green Township Cemetery Rules and Regulations Amendment Addendum "The Trustees dialog Cemetery Rules and Regulations Amendment, and WHEREAS, Bowling Green Township Board of Trustees amend The Cemetery Rules and Regulations by addendum, and WHEREAS, Bowling Green Township Board of Trustees discuss and resolve township expectation of contractor to install concrete foundation in accordance with Owner monument order measures, shall have concrete foundation 3"-three-inch-wide lip around monument base, shall have concrete foundation 3'-three-foot-deep, above ground or backfill flush with ground options authority to grave Owner. THE AFORESAID matter came before Bowling Green Township Board of Trustees on Wednesday, September 15, 2021 at rescheduled regular session Board of Trustee meeting. Trustee David K. Trihaft Motion to approve the resolution second by Trustee Richard L. Holcomb vote roll calls three ayes. THEREFORE, BE IT RESOLVED Bowling Green Township Board of Trustees approved this resolution to be effective September 15, 2021" acknowledged by township officials. Trustee Wolf read and request document sent to him for website Motion send updated version of Cemetery Rules & Regulations to replace on website Trustee Trihaft second vote roll calls three ayes.

Township Equipment - JD 6145M Cab Tractor – Trustee Wolf dialog tractor maintenance, reset alarm, call to walk thru. Trustee Holcomb dialog fuel filter, missing, get done before winter. Trustee Trihaft dialog tractor has 2-two fuel filters. No Motion. Ag-Pro \$186.60 invoice description township equipment supplies PO1845 description oil\$105.50 lubricant\$12.52 filter\$16.28 grease\$52.30qty10 - 9/16/21 Trustee Trihaft submitted "for tractor/garage doors". Payment #9547 to Ag-Pro amount \$186.60 pending. Central Ohio Farmer's Coop sale slip #27585 date n/a description "for tractor/backhoe 4 cases" invoice#27585-Qty.4-DEF 2x2.5 Gallon Case unit price @ \$21.95 total \$87.80 Trustee Trihaft submitted 9/17/21. Payment #9548 to Central Ohio Farmer's Coop amount \$87.80 pending.

Township Equipment - JD 225GP CX15 Flex-Wing Rotary Cutter - Trustee Trihaft dialog chopper shield documented 10/07/2021 Thu., 8:54 AM text "I ordered skid plate for chopper this morning from Ag-Pro I will get it sometime" submitted Ag-Pro parts invoice PO3998 order#003855 part#14M7400 lock nut 4@\$1.51 total \$6.04 part#03M7193 bolt 4@\$1.21 total \$4.84 part#W45882 Shoe 1@ \$77 amount total charge \$87.88 bill pending. No Motion.

Township Equipment - 2018 Dump Truck INTL H 4000/4300 - Board meeting 8/19/2021 Motion Ryan (Gibson) do truck tailgate amount up to \$250 – Board meeting 9/15/2021 Trustee Holcomb dialog Ryan (Gibson), chains, work on truck. Today 10/21/2021 Trustee Wolf dialog truck's fine, Ryan work, next week. Trustee Holcomb dialog tailgate, weld. No Motion.

Township Equipment – 2019 John Deere 310L Backhoe – JDLink Account Remote Service Quote - Roger's Tire Service – Insurance Form Policy - Board meeting 8/19/2021 JDLink account remote service quote \$364 plus \$200 warranty deductible, 500 hours maintenance reminder, proposed approval for remote service to remedy backhoe hardware failure. No Motion. – Board meeting 9/15/21 Motion spend up to \$400 if we have to replace (2019JohnDeere310LBackhoe) tire - Trustee Wolf documented new vendor Roger's Tire Service W-9 certification form dated 9/17/2021 signed and submitted 9/24/21 invoice description BP3 Tire Patch \$6 - 12165 Inner Tube \$25 - Tire Labor \$15. Today 10/21/2021 Trustee Wolf dialog update backhoe's fine". Trustees Trihaft and Holcomb dialog backhoe's fine. No Motion. Trustee Wolf dialog new vendor, local school forms policy requirements differs from the township. Board dialog township spending public monies, trustees' irresolution on new vendor certificate of liability form. No Motion. Payment #9549 to Roger's Tire Service amount \$46 pending.

Township Equipment - 2020 Kubota ZD1211-3-60 Zero Turn Mower – Board meeting 6/17/2021 Trustee Wolf dialog part for mower not shipped, Farmers Equipment \$269 Kubota ZD5960 door kit, shipping \$15, Purchase Order #14-2021 date 5/24/2021 amount \$284 – Board meeting 9/15/2021 Trustee Wolf dialog communication documented part for the mower is in... pending payment #9536 amount \$284 approved by board of trustees... Farmer's Equipment bill pending... documented communication with Farmers "T. Kohl dialog that's how we sell the whole goods now. When they are paid for I will send a receipt will that work"... forwarded to township email

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9/21/2021 7:18 AM 1 File Re invoice.png 287kB "Here is his response is this good enough to send the check anything else good enough to answer my email". Township email reply date 9/22/2021 "Got it" mailed Farmers Equipment check#9536 cleared bank 9/29/2021. Board dialog today 10/21/2021 receipt, shipping, mileage. No Motion.

Township Roads & Ditches – Repairs and Maintenance – Stone – Trustee Holcomb dialog amount spent on stone, this year, more for winter. Board dialog \$895.77 unspent balance from original \$5000 BC #3-2021 gas tax account line item 2021-330-323 purpose road discretionary repairs and maintenance - Trustee Wolf Motion to approve \$3000 BC for stone purpose road repair and maintenance Trustee Trihaft second vote roll calls three ayes.

Township Roads & Ditches – Mowing – 2-G Winnemac JCT 12-C LaRue-Mt. Victory – Frontier Lines Laying In Ditches - Trustee Holcomb dialog mowed backside of most ditches. Trustees Wolf and Holcomb dialog Richard mowing ditch on Winnemac, Frontier lines laying in ditches, contacting Frontier to repair lines down to Madonna (Cook). No Motion.

Township Roads & Ditches – 1-A Coddling - Board meeting 8/19/2021 Sheldon McKinniss request for county to clean out 30" waterway culvert that is ¼ of way full, township culvert work – Board meeting 9/15/2021 Trustee Trihaft dialog culvert on Coddling, Brad (Irons, Marion County Engineer) said they don't do culvert maintenance. Trustee Holcomb dialog documented culvert work. No Motion. - Today 10/21/2021 Trustee Wolf dialog documented Michael. Trustee Holcomb dialog documented removed brush on Coddling for Sheldon. No Motion.

Township Roads & Ditches – Signs – Today 10/21/2021 No Dialog. No Motion. Board meeting 9/15/2021 Trustee Trihaft dialog documented Marion County Engineer Department Material Form Sign Out date 9/8/2021 "qty-two stop ahead signs, ten each 8' & 5' u-channel posts" 11:25 AM text "pick up posts and 2-two stop ahead signs", county garage will send bill. No Motion. No Paperwork. Trustee Holcomb dialog day to do signs, Mt. Olive-Green Camp. Trustee Trihaft dialog wasp spray. No Motion. – The township received Marion County Engineer 10/6/21 invoice#846 description 2 stop ahead symbol sign-high intensity 36"x36"\$134.56 - posts 10@8'U-channel\$220.30 & 10@6'U-channel\$206.60 - 9/8/21 Trustee Trihaft picked up - 05/20/21 Bd Mtg Motion get twenty sign posts, two-piece, two stop-ahead. Payment #9544 to Marion County Engineer amount \$561.46 pending.

Township Road Ditch Banks & Culverts - Landscaping Fabric - No Dialog. No Motion. Board meeting 9/15/2021 Trustees Holcomb and Wolf dialog use, weeds, McAuliffe's price, another vendor. No Motion.

Township Technology – Trustee Wolf dialog done unless we have outbreak and have to stay home. No Motion. Payment #9550 to Verizon amount \$120.36 pending.

Township Vendor – Ag-Pro - Roger's Tire Service – Board dialog on township accounting system address revisions for new vendors. No Motion.

RECORD OF PROCEEDINGS:

Record of Proceedings 09/15/2021 Trustee Trihaft Motion to approve minutes Trustee Holcomb second vote roll calls three ayes.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

Time Sheets documented by trustees pursuant ORC 505.24 section (C):
Trustee Wolf documented Timecard 10/21 - 9-16 Township Banquet
9-16 Gave service Master go ahead for the 28th 9-18 went to Farmers Eq in Upper for parts 9/18
Talked with Robin about paperwork from evolution ag so I emailed Tim 9/19 Emailed Tim several
times and passed on info to Robin 9/20 Michael McKinniss called 9/22 talked with Richard about
Coddling Rd and Michael 10-2 met with Ryan about Dump Truck 10-11 Received Call From Black
and Gave her David's Number 10-12 Received Call from family for cemetery Question 10-14 smith
Trucking Dirt 10-15 smith trucking dirt talked to Richard and Robin 10-15 Kubota mowers 10-20
notice of Funeral for Cooper 10-21 Drove Roads during the month 10-21 Meeting 10-21 Emailed
Tim From Farmers about Kubota

Trustee Trihaft documented mid Sept mid Oct twp hours Sept 16 soak
graves at cemetery, papers Robin, twp meeting Waldo 17 Def came to twp building 20 special
fireboard 21 sign fireboard papers 22 Paul Kerr came to sign papers, take papers to Tom Ford 23
drive north roads 24 drive south roads 27 text Dwayne (Duane) about Service Master 28 open up
for Service Master 29 dump water twp building 30 drive north roads Oct 1 drive South roads 3
dump water 6 talk Dick about chopper skid plate 7 order part skid plate for chopper 8 pick up parts
Ag-Pro 9 tried to change skid plate need torch 10 drive roads *11 call from Faith Black rec'd receipt,
change oil tractor, chopper skid plate 13 fire board meeting 16 dump water 18 talk Dick

Trustee Holcomb documented drive roads daily 9/15/21 special
meeting 9/16/21 county meet 9/18/21 remove brush on Coddling south 9/19/21 remove brush

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Codding 9/20/21 finish removing brush on Codding 10/14/21 grade dirt at building 10/15/21 grade dirt at building 10/16/21 fill potholes on Clark and stumps on north end

UAN Backup CD 09/14/2021 exchanging offsite CD 10/20/2021.

Financial Reports – September 2021 Bank reconciliation. Bank balances. Board dialog bank statement on outstanding payment dated 8/19/2021 Trustee Holcomb’s briefcase discoveries check #9509 Richard L. Holcomb purposes Trustee’s August Salary. Outstanding payment dialog 9/15/2021 date of check #9523 bank statement cleared on 10/13/2021. Outstanding payment dialog 9/15/2021 date of check #9524 bank statement cleared on 10/29/2021. Cleared receipts. Cash journal. Total receipts detail burial fee \$800 county auditor tax total \$14,250.62 BWC \$6 Ohio tax \$8.48 interest summary \$66.52. First Horizon safekeeping pledge verification. Ohio Pooled Collateral System public unit attestation. Fund summary. Cash flow summary by fund.

Payment Advice listing #9538 – 9551 Total \$5,976.51 pending review:

Table with columns: ID, Date, Description, Amount, Status. Includes entries for Duane J. Wolf, David K. Trihaft, Richard L. Holcomb, Robin L. Anderson, Benjamin A. Schwaderer, MARION COUNTY ENGINEER, J & S Isler, Inc. DBA, RICHARD L. HOLCOMB, Ag-Pro, Central Ohio Farmers Co-op, Inc., Roger's Tire Service, Verizon, MID OHIO ENERGY COOPERATIVE INC.

Total Payments: \$5,976.51

Trustee Trihaft Motion to approve payments Trustee Holcomb second vote roll calls three ayes.

CITIZEN SERVICE: Fairview Cemetery Deed – Trustee Trihaft sold to Cooper, Martin M. Jr., deceased wife Christina L. Cooper Lot 278 Graves 1&2 north end, \$300 cash receipt#68-2021. No Motion.

Fairview Cemetery Columer Lot 125 Carl & Juanita – Trustee Trihaft dialog Mark cremains, headstone info request. Board dialog township record. No Motion.

Fairview Cemetery – Trustees Wolf and Trihaft dialog documented Boyd Born Funeral Home Larry Born – Faith Black request \$250 cash receipt#28-2021. Board dialog No Motion.

Fairview Cemetery – Trustees Wolf and Trihaft dialog documented Citizen Chris Jackson request dates for grave decoration. Board dialog other “Fairview” cemetery(s). No Motion.

COMMUNICATIONS: Heartland – Trustee Wolf dialog community needs. Kerr Murray. No Motion Marion County Engineer – Quarterly Meeting 9/16/2021@6 p.m. - Marion County Township Association – Trustees dialog dinner meeting rotation schedule, good food, county meeting and mileage reimbursement. Board dialog. No Motion.

Marion County Sheriff – Trustee Wolf dialog documented 6/1/2021 – 9/7/2021 township data report generated 9/20/2021 R. Zempter. Board dialog. No Motion.

Phoenix Services – Trustee Trihaft dialog stone. No Motion. Richwood Marketing Website Traffic 9/1/2021 – 9/30/2021 – ROP website copy 9/16/21 email to Wolf. No Dialog. No Motion.

Tax Analysis Division – Ohio Department of Taxation Local Tax Certification. No Dialog. No Motion.

The Shelly Company – Aggregate Pricing 2022 – Board dialog. No Motion.

NEW BUSINESS: OTARMA 2021 MORE Grant Program Application - \$500 - Marion County Engineer 10/6/2021 invoice amount \$561.46 description road signs for increased visibility - Board dialog. Trustee Wolf Motion apply for OTARMA MORE Grant Trustee Holcomb second vote calls three ayes.

ANNOUNCEMENTS: 2021 monthly meetings 6 PM third Thursday, next meeting 11/18/2021

ADJOURNMENT: Motion to adjourn Trustee Trihaft second Trustee Holcomb, 8:31 PM.

Handwritten signatures: David K. Trihaft, Robin Anderson, Duane J. Wolf

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.