

Held Thursday, January 20, 2022 at 6:00 p.m. 20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session meeting held today Thursday, January 20, 2022 at 6:00 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft and Richard L. Holcomb.

REORGANIZATION: Nomination for Chairman of the Board of Trustees, Trustee Wolf Motion nominates David Trihaft as chair Trustee Holcomb second vote roll calls three ayes. Trustee Wolf Motion nominates Richard Holcomb as vice chair Trustee Trihaft second vote roll calls three ayes. Trustee Wolf is third chair. Chairman Trustee Trihaft represents the township at annual meeting of Marion Health District Advisory Council (DAC). Trustee Wolf represents the township on Scioto Valley Joint Fire District fire board.

VISITORS: D & B Excavation LLC – Property Services Contract - Ashton Schwaderer dialog what the township needs on mowing bid now by job or year. Understanding Trustee Wolf 12/16/21 during regular session meeting request "Property Services Contract, blank copy to all trustees". Trustees today 1/20/22 during regular session meeting received aforesaid "blank copy". Trustee Wolf dialog documented communication, county prosecutor office mowing contract advisement before trustees receive bid, ethics question hiring family members, Jon Appelfeller, suggestions, county prosecutor advisement, further review, Oakley Township Cemetery Maintenance Contract. Trustees dialog cemetery maintenance, mowing, conditions, exceptions, suggestions, further review. Trustee Trihaft Motion Trustee Wolf send suggestions to prosecutor office on mowing contract Trustee Holcomb second vote roll calls three ayes.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVJFD):

Scioto Valley Joint Fire District Board - Trustee Wolf dialog documented "Meeting on 1-12-22 Run report for the year attached: in that we received mutual aid on 8 EMS calls, 2 MVA's and 21 Fire calls. The department resigned for 4yrs with the company they use for EMS billing with an increase of .25% for a total of 6.25% of all billing monies received. Josh and myself are new members for the board. Josh replaces Bill from NB council. Grant received for a copy of the digital fire code to be used with the fire inspection program. Service contracts approved for the cots and auto pulses. Bids for 730 were opened and the highest of the 3 was for \$5001.75 and was accepted. Talked about new Fire Chief posting which applications are due at the end of the month. Discussed Grand Township canceling contract and what we are going to do. "SVFD Run Statistics had 343 and Scioto Valley Fire District Patient Satisfaction Surveys". "First responders in Richwood release '21 stats, 860 calls covering northern Union County". Trustee Trihaft dialog Grand township fiscal officer. Trustee Wolf dialog pumper truck. No Motion.

OLD BUSINESS:

DAS (Ohio Department of Administrative Services) procurement – Greatmats – Trustee Wolf dialog documented communication with State of Ohio procurement contract vendor "Fastenal confidential price quotation dated 12/17/2021". Trustee Wolf dialog proposed purchase instead from "Greatmats original quote #299603 dated 11/18/2021 at 1:42:17 PM Greatmats Ground Protection quantity 14 GmatsGPM48 4x8 ft. mat black unit price@\$239 shipping \$454.61 info quantity per customer request. Delivery via freight truck limited access with deliver notification. Customer to unload. Tax exemption certificate". Trustees dialog mats, quantity 16, ship to Trustee Trihaft address, quantity 20 total amount \$4780, additional shipping, tax exempt. Trustee Wolf Motion to purchase 20 mats for ground protection from Greatmats for use in cemetery or road for no more than \$5500 includes shipping Trustee Holcomb second vote roll calls three ayes.

Pat's Print Shop Coat & Shirts PO#1-2022 Duplicated PO#19-2021 – Trustee Wolf dialog brought a coat for the trustees to try on, verify sizes, lettering, documented Pat's Print Shop original communication dated 11/17/2021 prices on coat, lettering, shirts, trustees approved purchase order 19-2021 amount up to \$480, nine shirts, lettering, amount includes coats.

Fairview Cemetery Lot 91 Columer Headstone - Trustee Trihaft dialog documented 1/18/2022 forwarded info "Nellie Columer cremains burial Friday the 21st at 10 am", wife of deceased Howard F. Trustee Trihaft dialog 2021 burials compare to first year (2002).

Township Building – Trustee Wolf dialog breakers, 36° degrees in bay.
RECORD OF PROCEEDING: Bowling Green Township Board of Trustees 12/16/2021 Regular Meeting. Trustee Wolf Motion accept as presented Trustee Holcomb second vote roll calls three ayes.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

Sheriff Report 2021 - Trustee Wolf 1/13/2022 forwarded info "print everyone copy for meeting". Trustee Wolf dialog Ryan Zempter, school board, local sheriff history.

Time Sheets documented by trustees pursuant ORC 505.24 section (C); Trustee Trihaft documented Twp Hours Mid Dec-Mid Jan – Dec 16 Twp meeting 17 turn heat down meeting room, flag to Plotners 18 drive south roads 20 drive north roads 22 dig cremains hole Mark

BEAR GRAPHICS 800 325 8094 FORM NO 10148

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Columber, met 6:00 pm burial 23 paperwork Robin 24 Dick called 26 William & I put stop sign up Windfall & 37 Dec 27 call state about stolen stop sign, they returned ours 28 drove all roads, go thru old papers 31 drive south roads Jan 1 drive north roads 5 sign check at Robins 6 take fire board to Dwayne 8 drive south roads 9 drive north roads 14 plywood on grave 17 drive roads 19 dig cremains hole Columber

+ stop sign etc

Trustee Holcomb documented Dec - Jan drive roads daily Dec 20 remove trees on Allen road across from Slones Dec 21 burn brush on Allen road Dec 24 fill ruts on Clark road at edge of blacktop 1/7/2022 plow snow 1/18/2022 plow east and west roads

Trustee Wolf documented Time Card 1/2022 12/27 Service Master 1/3 drove roads 1/7 fire department research 1/12 fire department research 1/12 fire board meeting emailed 1/13 fire board (Prosecutor), Pats Print to order shirts emailed Robin 1/17 check with Richard and David about snow on roads and drove roads, checked township hall 1/19 ground mats, fire department research, cemetery research 1/20 cemetery prosecutor, Pats Print about shirts and coats, fire department and board research

UAN Backup CD 1/19/2022 exchanging offsite CD 12/15/2021.

Year 2021 Cemetery and Road reports. December Bank reconciliation balances, outstanding payments total amount \$2,613.45 including Quill \$216.76 payment #9584 purpose office supplies invoice #21914856 items received 12/30/2021 Trustee Wolf Motion to approve Trustee Holcomb second vote roll calls three ayes, cleared payments, cleared receipts, cleared adjustments, collateral.

Annual Financial Report 2021 cash reconciliation \$518,231.78, notes to the financial statements year ended 12/31 budgetary disclosure for year 2021, outstanding encumbrances \$3700 subsequent event carryover \$3700 payment listing check #9585, Publication Marion Star 1/7/2022; county auditor revised tax amounts and rates, total estimated receipts 100% collection, total real 85,849. Board dialog 2021 tax year, collection year 2022. Trustee Trihaft dialog 2021 property taxes paid year 2022. Trustee Holcomb dialog raceway owner property tax payment, (Parcel 030120000502 PRIMAVERA MARK A & KELLY SURV 12/27/18 L/C TO KATIE LOTSBERG & KEVIN JEWER).

Marion County Auditor Certificate of the total amount from all sources available. Resources available for appropriation report fund balance 12/31, estimated revenue, total estimated resources. Revenue budget. Appropriation budget resolution passed by board of trustees 12/16/2021 at regular meeting, effective 1/1/2022. Certificate of County Auditor total appropriations from each fund does not exceed official estimate of resources; and Office of Budget Commission 1/11/22 amended official certificate of estimated resources total 752,295.17.

Blanket Certification #s1-3; and 2021 Carryover Purchase Order #s15-18; and Purchase Order #s1-3 certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection Trustee Wolf Motion Approval Trustee Holcomb second vote roll call three ayes.

Payment Listing Numbers 9585-9597 - Trustee Wolf dialog abstaining from vote on Richwood Marketing. Board dialog Trustee Wolf proposed original contract for website, authorization on website. Trustee Wolf Motion to approve the following payments:

9585	01/05/2022	01/05/2022	AW	Smith Material Supply Inc.	\$3,700.00	○
Purpose: 12/14/21 20-loads of clay dirt from Scioto Sand & Gravel Co. (tickets attached) Delivered @ \$185.00 load - Job PO #15-2021 and P.O.#18-2021 - 12/16/2021 board meeting approved by order of township trustees - subsequent event carryover to 2022 see AFR note 17.						
9586	01/20/2022	01/18/2022	PR	Richard L Holcomb	\$882.96	○
Purpose: 4992868						
9587	01/20/2022	01/18/2022	PR	David K. Trihaft	\$884.21	○
Purpose: 4993920						
9588	01/20/2022	01/18/2022	PR	Duane J. Wolf	\$839.70	○
Purpose: 4993501						
9589	01/20/2022	01/18/2022	PR	Robin L. Anderson	\$1,421.05	○
Purpose: 4993986						
9590	01/20/2022	01/18/2022	WH	Ohio Public Employees Retirement System	\$1,130.72	○
Purpose: January withholding						
9591	01/20/2022	01/19/2022	AW	Ohio State Treasurer	\$15.00	○
Purpose: CBMV Record Request 3@Form-1173 Driving Record History[302]-KLA Risk Consulting Recommendation						
9592	01/20/2022	01/19/2022	AW	BUREAU OF WORKERS' COMPENSATION	\$44.00	○
Purpose: OBWC Charge Total True-up Due Date 2/15/2022 AC-27 BWC-0528						
9593	01/20/2022	01/19/2022	AW	Marion County Treasurer	\$12.00	○
Purpose: Scioto River Conservancy District qty5-Township Parcel Assessments						
9594	01/20/2022	01/19/2022	AW	MID OHIO ENERGY COOPERATIVE INC.	\$115.00	○
Purpose: Electric service 640kWh 31 days 11/30-12/31/2021 meter63758-64398						
9595	01/20/2022	01/19/2022	AW	Richwood Marketing	\$131.88	○
Purpose: Website Hosting 1/3/2022 invoice#0004419 yearly-qty12@\$10.99						
9596	01/20/2022	01/19/2022	AW	Verizon	\$120.36	○
Purpose: Verizon 4-Lines Charges Nov24-Dec23 total current charges						
9597	01/20/2022	01/19/2022	AW	Shelly Materials Inc.	\$317.39	○
Purpose: Invoice No:2362374 total 18.67 tons 6/57 L/S 1/11/21 ticket#s 1546226.237 "New Building" Trustee Holcomb submits paperwork 1/19/22						
					Total Payments:	\$9,614.27

Trustee Holcomb second vote roll calls three ayes; and 1/19/2022 cash journal and fund summary.

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CITIZEN SERVICE: None.

COMMUNICATIONS: Dickinson Wright – Matthew C. McDonnell 1/19/22 request info “township office referred to website”. Trustee Wolf dialog solar farm in Union County documented local news publication “The Richwood Gazette Thursday, January 20, 2022” front page article “Solar farm tax payments could bring NU \$29 million” cites... Dickinson Wright, PLLC, conducted the analysis...” Trustees dialog AEP substation tax payments, Tom Ford, Josh, tax abatement.

Marion County Engineer 2021 Roadway Certification Feb 8th or 9th “make appointment” 9-11:30 or 1-4. Trustees dialog Wednesday, 2/9/2022, 1:00 PM. No Motion.

Marion County Recorder 1/7/2022 annual notice filing info and rate.

ODNR – Trustee Trihaft dialog documented 12/29/2021 forwarded “game warden” info to all township board members. Trustees dialog self-serve kiosks location at Scioto Valley Fire Department, La Rue. Trustee Wolf Motion allow collection drop box ODNR can put drop station here as long as it’s out of the way Trustee Holcomb second vote roll calls three ayes Trustees dialog unless it stinks, out back, until we rescind.

Ohio Buys – DAS State Purchasing 1/19/2022 “procurement website available; however, certain pages will be redirected to the OhioBuys public portal as of 1/31/2022.”

Ohio Office of Budget and Management (OBM) January 12, 2022 letterhead communication “OBM is offering one final opportunity to apply for allocation, application portal up through February 11, 2022 – The American Rescue Plan Act of 2021 (ARPA), passed by the U.S. Congress in March 2021 appropriated \$844 million to the State of Ohio for distribution to local governments with a population less than 50,000 (United States Government 2020 Decennial Census 603 Total population in Bowling Green Township) – Coronavirus Local Fiscal Recovery Funds for Ohio Non-Entitlement Units of Local Government” read aloud by Chairman Trustee Trihaft – Trustee Wolf dialog ARPA Funds we can use for road paving, cemetery driveways, equipment, documented 1/20/22 at 4:42 PM ARPA Funds communication with Ohio Township Association (OTA) Marisa Myers “You don’t need a resolution to request the funds, you can do it via motion. You will need a resolution to incorporate the funds into your budget via the county budget commission, as you would with any other funding, and a resolution to choose the “standard allowance” that gives you more flexibility spending. The OTA is working on a sample resolution for the stand allowance, but you can proceed to register with just a motion that is noted in the minutes.” Said amount \$65,050.41 maximum first tranche \$32,525.21, second tranche \$32,525.20. Trustee Wolf Motion to apply for ARPA Funds Trustee Holcomb second vote roll calls three ayes.

OTARMA – “Update Winter 2021/22” – 2022 coverage - 3/28/2022 member renewal date, no amount available. No Dialog. No Motion.

Richwood Marketing – Website Traffic 12/02/2021 – 12/31/2021 – Trustee Wolf dialog website additions. Board dialog Trustee Wolf website authority, public notification(s) special meetings, annual financial report available, annual budget hearing. No Motion.

NEW BUSINESS: County Road 2-Winnemac – Trustee Wolf dialog documented Amish buggy accident on Winnemac documented Ohio Department of Public Safety Traffic Crash Report 1/12/2022 18:02, Ryan Zempter, state patrol, Amish road signs, county road signs, negotiate with engineer. Trustees dialog engineer, road signs and posts, Amish accident, buggy lights, injury accident, horse. Trustee Wolf Motion approach engineer about some signs when we meet, if there is resistance talk to prosecutor Trustee Holcomb second vote roll calls three ayes.

Township Road 40-A Carter – Trustee Wolf dialog stone, heard we need to do touch up, road tax money. Trustee Holcomb dialog scraped two weeks ago, fill in potholes, no problem. Trustee Trihaft dialog no problem. No Motion.

ANNOUNCEMENTS: 2021 Meeting each month 6 p.m. third Thursday, next meeting 2/17/22.

ADJOURNMENT: Trustee Trihaft Motion to adjourn Trustee Holcomb second, 8:48 PM.

David E. Trihaft *Robin Anderson*
Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.