

Held Thursday, August 18, 2022 at 6:00 p.m.20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session public meeting held today Thursday, August 18, 2022 at 6:00 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee David K. Trihaft calling meeting to order with Trustee Richard L. Holcomb and Trustee Duane J. Wolf.

VISITORS: Charles Hall, Prosecutor's Office dialog goals of county prosecutor's office, accessibility, resolve legal issues. Trustees Trihaft and Wolf dialog prosecutor's office communication.

Michael McKinniss together with son Jackson McKinniss received payment #9692 purpose property services contract terms per point of contact Trustee Wolf. Trustees dialog today trimming, string, mowing, tile, spraying lanes to keep grass out. No invoice. No Motion.

Marion County Board of Elections – Trustee Trihaft dialog documented Cindy (Price, Director) called with Brian (Blair, Deputy Director) will not show up at meeting, 65 precincts to 45, loss of poll workers, required to print paper ballot, New Bloomington split, Bowling Green precinct name, everyone. No Motion.

Kathy Masters 7/12/22 request "a few minutes on your agenda, please" understanding 8/18/2022 meeting agenda. Masters did not attend. No communication received by 6 PM today.

RECORD OF PROCEEDING: Bowling Green Township Record of Proceedings 7/21/2022 regular board meeting – Reading, Trustees Trihaft and Wolf dialog page 2-two, Dexter quote \$18,000-eighteen-thousand-dollar new broom. Trustee Wolf Motion to approve Trustee Holcomb second vote roll calls three ayes.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVFD):

Scioto Valley Joint Fire District Governing Board Member Trustee Wolf dialog documented Fire Board Report 08/10/22 We did a lot of changing around of the programs the Fire Dept uses. The old ones were getting really expensive and not very update friendly. We still are being told the we will get the AFG grant. Just waiting for the announcement. Budget hearing on the 23rd at 9:45. Drywall in the new building accepted bid. Have a FF going to EMT school starting mid-august. Half the new openers put up. Sold some equipment on gov deals. Having some truck repair done 8/24. Started to have hose testing done but too much was too old so stopped. Chiefs are going to put a plan together on hose purchasing. Ford finally got the replacement mirror for the squad and put it on. Started with the new gear leasing this month. Fixed the wall in the bay. Josh sent an email out today 8/18 that states they will announce that we received the AFG grant sometime tomorrow.

OLD BUSINESS AND / OR UNFINISHED BUSINESS:

Scioto Valley Fire District – Understanding Previous 6/16/22 and 7/21/22 Record of Proceedings "IBERIA Earthworm Construction LLC Proposal Submitted To: Scioto Valley Fire District Street 100 N. Front St. LaRue, Ohio 43332 Phone: Tom 740-360-1014 Date 6/1/2022 Job Location: Alley Between Front St. and High St. WE WILL FURNISH THE NECESSARY EQUIPMENT, LABOR, MATERIAL AND INSURANCE FOR THE FOLLOWING: Alley Between Front St. and High St. We will mill down various areas on the map highlighted in Yellow for a smooth transition cleanup all the loose debris, and haul away. We will install a pre-level layer of 448 type1 hot mix asphalt to fill in the low and uneven pavement, and compact. We will install 2" of hot mix asphalt over this area and compact for the finished top, and pour the edges where needed. Total \$16,902.00 Note: Any water shut off valves will be adjusted by the village on this project as discussed with Tom." – Purchase order #16-2022 to Scioto Valley Fire District amount certified \$5700 pending. No invoice. No dialog. No Motion.

Township Building - Size and Placement of Possible New Building - Mark Lecky, Mark Lecky Architects, LLC Re Architectural & Engineering Proposal 01 – New Storage Building – Bowling Green Township – 8500 Guthery Rd LaRue, Ohio 43332 – Today 8/18/22 Trustee Wolf dialog "Architect, Claridon, pretty good, trouble with building, not him, Bill (William Owen, First Assistant Prosecutor Attorney) approved as to form that Mark sent dealing with his standard form, talk with Mark, bring it up tonight, though I have questions on state wages over \$250,000, said yes over \$250,000 or close, costs cover 6 ½ % of \$250,000 re "Mark Lecky Architects LLC Architects/Planners 2-two page letterhead dated 07-13-22 MARK LECKY ARCHITECTS LLC Architects/Planners, address, phone number, email Lecky@Mxxx.com Mark D Leckv Principal Architect, Trustee Duane Wolf, Trustee Richard Holcomb, Trustee David Trihaft, Bowling Green Township 8500 Guthery Rd LaRue, Ohio 43332 Re: Architectural & Engineering Proposal 01 New Storage Building - A/E Fee: Items 1-5: Provided for a total minimum cost of 6.5% of the budget construction cost of \$250,000 = \$16,250 Reimbursable expenses, listed at \$689.04 Permit & review fees Site topographic & boundary survey Site soils investigation, report and foundation soils design buy a geotechnical engineering company Total cost estimated \$16,939.04... do we want to use Mr. Lacky, the county uses, sign off, use." Understanding board dialog Trustee Wolf not including township office Cc on e-mail with prosecutor. Trustee Wolf dialog with prosecutor, Motion to go ahead and do this, go with Mark Lacky Trustee Holcomb second, Trustee Wolf dialog "6½ % of \$250,000", vote roll calls three ayes. Trustee Trihaft dialog find in emails. Trustee Wolf proceeded signing proposal copy not approved by legal counsel, but accepted by trustees. Understanding board dialog caution reiterating 7/21/22 record of proceedings "Trustee Wolf dialog will send contract to prosecutor..." fiscal officer requesting Trustee Wolf "Cc township office on e-mail with prosecutor" whereupon documenting formal indication of principal communication distributing township records "Re Architectural & Engineering Proposal 01 – New Storage Building – Bowling Green Township – 8500 Guthery Rd LaRue, Ohio 43332". Trustee Wolf dialog "Bill okayed it... ask him to

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send stuff to you... trust...". Understanding township fiscal officer dialog regarding certification of funds shall not proceed until township office has official record of Lacky proposal approved by legal counsel, county prosecutor. Trustee Trihaft dialog "another ... meeting... drop it". Board dialog "dropped". No Motion.

Township Cemetery – Fairview – Watkins Lot 224/6 graves – 7/21/22 Board Meeting Trustee Holcomb dialog documented "grave thing" handed over to Trustee Trihaft. Trustees Trihaft and Holcomb dialog "look up Watkins (lot 224/6 graves) Tim & wife want two graves beside Larry & Maxine, do cremation burial within two weeks, they will be in next grave. No Motion. - Dialog documented 7/22/22 Township officials in 1992 & 2012 recorded Lot 224 Watkins Monument Maxine-1 & Larry-2; 7/22/22 through 8/09/22 Trustee Trihaft verified Lot 224 grave 1-north Maxine 2-Larry; Trustee Trihaft documented graves reserved 3-Laura 4-Holly 5-Tim and wife; Trustee Trihaft documented pictures of Watkins lot 224/6 grave south cremains burial Watkins Baby Alissa Sue 8/11/22@1 PM; Receipt#52-2022 amount \$250 Tim Watkins payment ck#595; Trustee Wolf dialog tiny urn – Trustee Trihaft dialog today 8/18/22 documented Watkins funeral is 8/11/22@1 PM... needs to move lots down... Laura Dillon information. No Motion.

Township Cemetery – Fairview - Citizen Complaint – Marty Cooper – No dialog. No Motion.

Township Cemetery – Fairview - Driveways Measured - Marion County Engineer 4/11/22 Proposed #422 Seal Coat Fairview Cemetery Driveways Quantity and Cost Estimate Total \$4,964.75 – 5/19/22 board meeting Trustee Trihaft dialog documented Iberia Earthworm Construction LLC 5/18/2022 total \$17,835 proposal to the board Trustee Wolf Motion to approve Iberia Trustee Holcomb second vote roll call three ayes. Trustee Trihaft dialog documented 8/10/2022 "Bob Nicon from Earthworm called and said they don't have the proposal where we okayed the chip and seal. It can be emailed. Thanks." PO #14-2022 dated 5/19/22 amount \$17,835 pending Fairview Cemetery drives job completion, keep spraying. Trustee Wolf dialog flag off, wide drive section (Britton and Snyder Lots) don't tar & chip, flag off straight line. Trustee Trihaft dialog get AEP out of way. No Motion.

Township Cemetery - Guthery - Cemetery Parking – Sager parcel #030120000201 – No dialog. No Motion.

Township Equipment – Claridon Township of Marion County – Purchase order #17-2022 to Claridon Township Board of Trustees amount certified \$5,000.00 pending purchase of Broom by M-B Companies, Inc. Hydraulic Power Broom Model HL/HT – 8/3-8/8/22 Trustee Wolf dialog documented Claridon accepted \$4500 for broom will Cc township office Claridon tax id number, 8/4/22 invoice M-B Broom MDL#HT-7 with hydraulic lift assembly, 4-four photos, serial number, amount \$4500 pending payment #9691, "David and I picked up the broom and dropped it at Ryan's so he can start figuring out how to attach it to the loader". Trustees Trihaft and Wolf dialog got it, estimate \$750 to \$1000 amount to approve bracket for broom to fit on tractor and that part for bucket caster wheels, Ryan (Gibson, RC Fab) make to set bucket on in Winter, set snow blade on. Trustee Holcomb dialog mower. Trustee Wolf dialog \$1500. Trustee Trihaft dialog high estimate. Trustee Wolf Motion appropriate \$1500 for material and labor to do 2-two jobs Trustee Holcomb second vote roll calls three ayes.

Township Equipment – The Dexter Company – Bermer by Hydraulic Truck Conveyor - H.T.C. Model 1200 Belt Spreader – Trustee Wolf 6/16/22 board meeting proposal documented The Dexter Company Quotation Date 6/15/2022 Re: H.T.C. Conveyor Spreader \$9200 + shipping/handling est. \$750 + labor to install \$300 + greaseable bearings for idler rollers \$450 + short hose kit \$300 + \$200 for SS-QDs + rework old spreader to go on ITC Mounts \$225 + leg stand installed at factory \$450 all above totaled \$11,875 – Hydraulic Truck Conveyor Mode 1200 Specifications – Stand – Information on HTC – Dan Naufzinger Business Card – Trustee Wolf dialog bermer, \$11,875 Quotation Dexter. Trustees dialog specifications. Trustee Trihaft Motion we go ahead with bermer through Dexter \$11,875 give Trustee Wolf authority to follow up Trustee Holcomb second vote roll calls three ayes. Purchase order #15-2022 to Dexter Company amount certified \$11,875.00 pending. No invoice. No dialog. No Motion.

Township Equipment – The Dexter Company - \$500 Safety Strobe Lights and Installation on 2018 Dump Truck INTL H 4000/4300 – Trustee Wolf 6/16/22 board meeting proposal documented "5/16/2022 email from dnaufzinger@..... to add 2 Strobe facing backwards like we talked about your looking at \$500 that's installed. Thanks Dan" - Trustee Wolf dialog Dexter, \$500 lights, dump truck done, netting covers bed dealer and can fix and have authority to fix. Trustees Trihaft dialog 2-two strobe lights, flat parts \$500 make bracket and installation Motion spend up to \$500 on strobe lights Trustee Wolf second vote roll calls three ayes. Whereupon board dialog Ohio Township Association Risk Management Authority (OTARMA) 2022 MORE Safety Grant Program Application amount request (\$500 maximum) purpose safety strobe lights installation on township plow truck. Trustee Wolf Motion that we apply for the MORE Grant Trustee Holcomb second vote roll calls three ayes. Purchase order #18-2022 to Dexter Company amount certified \$500 pending. No invoice. MORE application on hold. No dialog. No Motion.

Township Equipment – The Dexter Company – Truck Bed Cover Repair - 2018 Dump Truck INTL H 4000/4300 – Trustee Trihaft 6/16/22 board meeting proposal dialog truck bed cover repair, doesn't move. Trustees dialog specifications. Trustee Trihaft Motion give Trustee Wolf authority to get truck cover fixed Trustee Holcomb second vote roll calls three ayes. – No dialog. No Motion.

Township Equipment - 2019 John Deere 310L Backhoe – No dialog. No Motion.

Township Equipment – Diesel and Propane Fuel Tanks – Trustee Wolf dialog

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hazard signage, reset propane tank on blocks. Trustee Trihaft dialog our tank, needs painted. No Motion.

Township Equipment - JD 6145M Cab Tractor – Wiper – Trustee Wolf dialog documented 7/25-8/05/22 dropped the tractor at AgPro, David's number to call, keys on table in case someone picks up. I just brought the tractor back. The warranty paperwork wasn't done yet so they (AgPro) said they would mail it. They only replaced the arm. Said the motor was fine. Richard also said something about wanting to use the scraper before we put the mower back on but up to you guys. I will help if needed. Trustee Trihaft dialog reply ok. No warranty paperwork by 8/18/22. No Motion.

Township Equipment – JD 225GP CX15 Flex-Wing Rotary Cutter – No dialog. No Motion.

Township Notice Pursuant to ORC 505.87 Nuisance Abatement, control, or removal of vegetation, garbage, refuse, and other debris - Parcel 030020000200 Owner Roux, Jane A - Address 10107 LaRue Mt Victory Rd LaRue OH 43332-8810 - Mailing Address Roux Jane A PO BOX 168 – Trustee Wolf dialog first of month they took a dumpster load out, dent, they want to wait till Spring, follow-through with time frame they want, signs, no dumping by township trustees, put signs up, see it from drive, one in grass and talk to her, Lore (Loreen Roux) and Steve, Isaac grandkid, sold, new owners know of this agreement. Trustee Holcomb dialog Roshon property. Trustee Wolf dialog legal said could do ourselves, nothing in writing, workout with family, papers, could do, work it out, Spring, sign off on mid-April get done. Trustee Trihaft dialog by 4/1/22 or no later than April first. Trustee Wolf dialog see back in there, no cover, wide open. Trustee Holcomb dialog get neighbors. Trustee Wolf dialog I'll come up with something, dumping, legal, draw up for Roux to sign off on. Understanding 4/22/22 fiscal officer dialog documented legal counsel guidance re Notice Pursuant to R.C. 505.87 form used in the past by township board of trustees; and reiterating Marion Public Health District environmental health authority on dumping, authorized nuisance abatement. Trustee Trihaft dialog trespassing. Trustee Wolf Motion work up something with verbiage, legal, sign Trustee Holcomb second vote roll calls three ayes. Trustee Wolf dialog “formal notice does need legal, letterhead”. Fiscal officer requesting Trustee Wolf “Cc township office on e-mail with legal on this matter” whereupon documenting formal indication of principal communication and or distributing township records. No Motion.

Township Road Arbella Y-Jct. Fairview - No dialog. No Motion.

Township Road - Clark - ROAD USE AND MAINTENANCE AGREEMENT entered into by and between MARION COUNTY, OHIO (hereinafter referred to as “County”), acting by and through its Board of Commissioners, and its respective Townships and AEP OHIO TRANSMISSION COMPANY, INC. (hereinafter referred to as “AEP”) – Marion County Engineer - Rough Road Signs understanding 5/19/22 board meeting Motion buy 4-four rough road signs from engineer - Trustee Holcomb 6/16/22 board meeting dialog Brad fixes Clark. No dialog. No Motion.

Township Road – Codding – Road south big culvert – No dialog. No Motion.

Township Road - Windfall-Jct. S.R. 37 - Ohio Department of Transportation - Guardrails – No dialog. No Motion.

Township Safety – Fire Extinguisher Inspection – Trustee Wolf dialog documented 6/2/2022 fire extinguisher, SVFD or SILCO billing the township. No invoice. No Motion.

Township Website “bgtownship.com” - Richwood Marketing report Website Traffic 48 previous 55 – Trustee Wolf dialog Americans With Disabilities Act (ADA) complaint. No Motion.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

UAN Backup CD 7/18/2022 exchanged 8/16/2022 stored offsite.

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Trihaft dialog “did not pickup timesheet”. No documentation.

Trustee Holcomb documented 8/2 Tuesday drive to Marion look at broom. 8/4 Thursday cut off sign post on Winnemac North, clean ditch on Arbella culvert. 8/6 grade stone on gravel roads 8/9 finish mowing ditches.

Trustee Wolf documented Township timecard July 25 Prosecutor / Claridon / AgPro. Dropped off Tractor at AgPro Richwood 30 Text with Lori R about some clean up on the Larue Mt Victory Property. July 31 Went and looked at the Larue Mt Victory Property / Drove Roads Aug 1 Prosecutor / Claridon 2 Prosecutor / Went to Claridon / La Rue Mt Victory Property. 3 Claridon 5 Picked up Tractor At Ag Pro Richwood 8 Picked up Road Broom at Claridon. Cemetery with David. They said they would bill us, sent pictures to her also and then dropped off to Ryan to start to figure out on how to get it mounted to our Loader. 10 Fire Board / Prosecutor 11 Watkins Cremains Burial then dropped off Check and Paperwork to Fiscal Officer / Prosecutor 12 Prosecutor 14 Drove Roads 15 Advised that the consultant from OTARMA wants to meet on Thursday before our meeting, I said I could meet with him. 17 Michael talked with me about mowing at the Township hall / Texted with Roux. 18 Talked with Mark about a few Questions and procedures. Meet with OTARMA Rep.

AMERICAN RESCUE PLAN ACT OF 2021 (ARPA FUNDS) OR THE ACT (COVID-19):

Year 2022 American Rescue Plan Act - State and Local Fiscal Recovery Fund Program Non-Entitlement Units of Local Government First and Second Tranche Distributions final report as of May 13, 2022 amount \$65,310 compares to UAN Receipt Detail \$65,310.11. No dialog. No Motion.

ONEOHIO OPIOID SETTLEMENT (Participation in the OneOhio Region 18 Governance Structure):

No dialog. No Motion.

OHIO AUDITOR OF STATE (AOS)2020-2021 Financial Audit:

BEAR GRAPHICS 800.325.8094 FORM NO 10148

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Ohio Auditor of State (AOS) Ohio Compliance Supplement Preface, June 2022 – Board review dialog documented: Notes to the Financial Statements for the Years Ended December 31, 2021 and 2022. The Ohio Auditor of State (AOS) Office - Certificate of Fiscal Integrity Act Requirements 2020-2024 Term, completed by Robin Anderson. AOS E. Barto, CPA 7/26/22 Bowling Green Township 2020-2021 Financial Audit Procedure, procedures. AOS D. Karlquist, Assistant Auditor 8/15/22 Bowling Green Township Basic Audit 2020-2021, the plan. AOS J Leu, Senior Audit Manager 8/17/22 Bowling Green Township Basic Audit 2020-2021, 8/22/22 works. Trustee Trihaft Motion to do if the township is eligible for basic audit Trustee Holcomb second basic audit vote roll calls three ayes. Trustee Wolf ask for quote for full audit procedures. Township fiscal officer dialog reply "I don't know". Trustees acknowledge documentation.

Bank reconciliation, \$680,948.94 adjusted bank balances as of 7/31/2022. Outstanding payments \$1,369.59. Cleared payments \$7,810.16. Cleared receipts \$57,518.71. Outstanding receipts \$12,301.55. County auditor deposits in transit \$12,301.55. July county auditor receipt detail #s 45, 46, 47, 49, 50 total revenue \$42,392.43, total charges \$-5,309.88, Total net receipts \$37,082.55. American Rescue Plan Act (ARPA) Second Tranche amount \$32,655 date 7/12/22 receipt#44. Board dialog. No Motion.

August 2022 Payment listing advice #s 9681-9692 total \$10,883.98:

9681	08/18/2022	08/11/2022	PR	Richard L Holcomb	\$851.56	○
Purpose: 4992868						
9682	08/18/2022	08/11/2022	PR	David K. Trihaft	\$884.21	○
Purpose: 4993920						
9683	08/18/2022	08/11/2022	PR	Duane J. Wolf	\$839.70	○
Purpose: 4993501						
9684	08/18/2022	08/11/2022	PR	Robin L. Anderson	\$1,421.05	○
Purpose: 4993986						
9685	08/18/2022	08/11/2022	WH	Ohio Public Employees Retirement System	\$1,130.72	○
Purpose: August withholding						
9686	08/18/2022	08/11/2022	AW	Verizon	\$120.36	○
Purpose: Verizon 4-Lines Charges Jun24-Jul23 Inv#9911899611						
9687	08/18/2022	08/11/2022	AW	QUILL CORPORATION	\$112.58	○
Purpose: Township office supplies order#162806702: HP 58A Black Standard Yield Toner Cartridge + Post-it Pop-up notes 3x3 YW						
9688	08/18/2022	08/11/2022	AW	MID OHIO ENERGY COOPERATIVE INC.	\$74.00	○
Purpose: Electric service meter 68232-68458 kWh 226 6/30-7/31/22						
9689	08/18/2022	08/16/2022	AW	Shelly Materials Inc.	\$202.59	○
Purpose: Trustee Holcomb purchase order total qty. 18.31 Tons aggregate Invoice 7/27/22 8.93 ton ticket#1560308 "Coddling Rd South" + 9.38 ton ticket#1560316 "Clark Rd Berm"						
9690	08/18/2022	08/16/2022	AW	Ag-Pro	\$24.99	○
Purpose: Trustee Wolf purchase order Trimmer string inv#P25630 qty. 1-description 70 M.095IN CF Disp01A						
9691	08/18/2022	08/16/2022	AW	Claridon Township Board of Trustees	\$4,500.00	○
Purpose: Trustee Wolf authorized Invoice M-B Broom MDL#HT-7 with hydraulic lift assembly 8/4/22 PO#17-2022 amount \$4,500 + 8/8/2022 documented 4 Photos "David and I picked up the broom and dropped it at Ryan's so he can start figuring out how to attach it to the loader"						
9692	08/18/2022	08/16/2022	AW	Michael McKinniss	\$722.22	○
Purpose: Property Services Contract Terms per Point of Contact Trustee Wolf						
					Total Payments:	\$10,883.98

Trustee Wolf Motion to pay bills Trustee Holcomb second vote roll calls three ayes. Fund summary. Revenue summary. Appropriation summary. Fund status. Receipt detail August 2022.

CITIZEN SERVICE: Fairview cemetery Snyder lot 236 / 6 graves / John & Martha & heirs, "Connie Snyder-Speck, DJ" dialog documented by township fiscal officer. Trustee Trihaft dialog. No Motion.

COMMUNICATIONS: Marion City/County Regional Planning Commission OPWC Issue 1 Infrastructure Projects Round 37. No Dialog. No Motion.

Ohio Department of Administrative Services Reports. No dialog. No Motion.

Marion County Prosecuting Attorney 8/4/22 letterhead Re: Senate Bill 52 on Wind & Solar Facilities. Board dialog. No Motion. Trustees Trihaft and Holcomb acknowledged document.

Ohio Department of Job and Family Services – Board dialog statements, payments, deactivate, elected officials, JFS 20110 (9/2010) Disposition of Business form, n/a . No Motion.

Ohio Department of Taxation August 2022 S4CY21-T Local Tax Certification form received 8/9/22. No dialog. No Motion.

Ohio Auditor of State Bulletin 2022-008 Assistance Listing #21.027 Coronavirus... (CSLFRF). No dialog. No Motion.

NEW BUSINESS: Ohio Township Association Risk Management Authority (OTARMA) / KLA Risk Consulting / Mike Charback Risk Consultant – Trustee Wolf dialog three-year review meeting today, Mike Charback will send recommendations, fuel tanks, pavement to stone roads, sexual harassment policy, proof of insurance, driving policy, cemetery plot map. Trustee Trihaft dialog tanks, call to Co-op. No Motion.

ANNOUNCEMENTS: Marion County budget hearings 2022 for 2023 scheduled Monday, 8/22/2022 @ 11:30AM for Bowling Green Township – Trustee Trihaft dialog meet in bigger auditorium. No Motion.

2022 Meetings 6:00PM third Thursday of each month, next meeting 9/15/22 Trustee Holcomb Motion Trustee Wolf second, three ayes.

ADJOURNMENT 8:06 PM:

David K. Trihaft

[Signature]

Richard L. Holcomb

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.