Minutes of Meeting

RECORD OF PROCEEDINGS

Minutes of Bowling Green Township Board of Trustees Regular Session

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Thursday, October 20, 2022 at 6:00 p.m. 20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session public meeting held today Thursday, October 20, 2022 at 6:00 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee David K Trihaft calling meeting to order with Trustee Duane J. Wolf. Trustee Richard L. Holcomb.

Randy Windland Marion County Historical Society Host dialog documented

"Upcoming Events" and "Marion Township Trustee Open House" handout info to all.

Jim Bird Bowling Green Township Clark Road 13-A Resident dialog repairs needed on Clark road - Understanding subject LaRue Substation off Clark Road S in Bowling Green Township, DeCliff-LaRue Transmission Line Project Road Use and Maintenance Agreement Marion County Engineer and Marion County Commissioners signed on 12/10/2020 between Marion County, Ohio and American Transmission Systems, Incorporated authorized signer Stephen Wilkes Supervisor - Trustee Trihaft dialog Brad will take care of this fall, Montgomery township not as bad as ours. Trustee Wolf dialog county will take care of, will push him along, AEP. Trustee Holcomb county, Brad had to find workers. No Motion

Kathy Masters dialog documented "Kathy Masters For County Commissioner Qualified, Experienced, Reputable, Trustworthy, Financial Experience, Service Record" handout info to all.

Michael McKinniss attended with son, received \$722.22 payment #9723 purpose property services contract terms per point of contact Trustee Wolf. Trustee Wolf Motion pay Michael Trustee Holcomb second vote roll call two ayes. No invoice. No Motion.

RECORD OF PROCEEDING: Bowling Green Township Record of Proceedings 9/15/22 regular board meeting - Reading, Trustee Holcomb Motion to approve Trustee Wolf second vote roll calls two ayes. SCIOTO VALLEY JOINT FIRE DISTRICT (SVFD):

Scioto Valley Joint Fire District Governing Board Member Trustee Wolf dialog documented Fire Board Oct/22, Larue Trick or treat on 29th at 5-6:30 and I think NB, 343 runs last year Sept 1- Fire 20-EMS 5-Other 26 Total, Oct 2-Fire 4-Ems 3-Other, As of Fire Board meeting last week 267 calls for the year, 1500 Grant from Mid Ohio and Donations from the Fire Fighters Assoc. LCA and others for Exercise equipment, 2500 Donation from Walmart Kenton for another Battery Saw, Right now Gear rental is 660 a month, The old school in New Bloomington should be torn down with in the next month per NB, Alley Project is completed, Fixed a bad water leak on 710. Trustees Trihaft and Wolf dialog. No Motion. OLD BUSINESS AND / OR UNFINISHED BUSINESS:

Scioto Valley Fire District - Trustee Wolf dialog alley completed, no bill Understanding 6/16/22 Record of Proceedings "IBERIA Earthworm Construction LLC Proposal Submitted To: Scioto Valley Fire District Street 100 N. Front St. LaRue, Ohio 43332 Phone: Tom 740-360-1014 Date 6/1/22 Job Location: Alley Between Front St. and High St. We will furnish the necessary equipment, labor, material and insurance for the following: Alley Between Front St. and High St. We will mill down various areas on the map highlighted in Yellow for a smooth transition cleanup all the loose debris, and haul away. We will install a pre-level layer of 448 type1 hot mix asphalt to fill in the low and uneven pavement, and compact We will install 2" of hot mix asphalt over this area and compact for the finished top, and pour the edges where needed. Total \$16,902.00 Note: Any water shut off values will be adjusted by the village on this project as discussed with Tom." - Purchase order #16-2022 to Scioto Valley Fire District amount certified \$5700 pending

Township Building - Size and Placement of Possible New Building - Mark Lecky, Mark Lecky Architects, LLC Re Architectural & Engineering Proposal 01 - New Storage Building Bowling Green Township - 8500 Guthery Rd LaRue, Ohio 43332 - Approved during regular board meeting 8/18/22 Trustee Wolf dialog with prosecutor, Motion to go ahead and do this, go with Mark Lacky Trustee Holcomb second, Trustee Wolf dialog "6½ % of \$250,000", vote roll calls three ayes – Board meeting 9/15/22 Trustee Wolf dialog talk with Architect, Spring, no mess in Winter, bid after first of year when weather breaks. Trustee Trihaft dialog when its not cold. Trustee Wolf dialog not winter, reassure, do survey, what we need to do, talk this and then that, Mark Lacky work on, February and March ready, make sure talking about, Lacky working this fall, start first of the month, November, check with him. Board dialog Mark Lecky Architects \$16,939.04 proposal accepted by the board during 8/18/22 board meeting, legal counsel approved 8/22/22 Trustee Wolf "forward Cc" 8/22/22 Mark Lecky Architects proposal in accordance with township legal counsel, W-9 and COL form request compliance 8/23/22 by Lecky, J. Auditor of State Local Government Services assist with township expenditure fund line-item identification, gas tax account code 2021-330-720 to fund Mark Lecky Architects LLC Architectural & Engineering Proposal 01 New Storage Building - Bowling Green Township 8500 Guthery Rd LaRue Ohio 43332 proposal total cost estimated (items 1-7) amount \$16,939.04 Trustee Wolf Motion to approve full amount Trustee Holcomb second vote roll calls three ayes 9/15/22 board approved \$16,939.04 reallocating from gas tax fund line-item identification assist from AOS-LGS, Purchase order #21-2022 amount \$16,939.04 pending. No update. No dialog. No Motion.

Township Cemetery - Fairview - Driveways Measured - Marion County Engineer 4/11/22 Proposed #422 Seal Coat Fairview Cemetery Driveways Quantity and Cost Estimate Total \$4,964.75 - 5/19/22 board meeting Trustee Trihaft dialog documented Iberia Earthworm Construction LLC 5/18/2022 total \$17,835 proposal to the board Trustee Wolf Motion to approve Iberia Trustee Holcomb second vote roll call three ayes. Earthworm Construction Co. PO #14-2022 dated 5/19/22 amount \$17,835 pending. Trustees Trihaft and Wolf dialog documented 9/16/22 and 9/17/22 cemetery driveways chip & seal completed

Iberia Earthworm \$17,835 invoice #2237 payment #9716 pending. No dialog. No Motion.

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Township Cemetery - Guthery - Cemetery Parking - Sager parcel

#030120000201 - No dialog. No Motion.

Township Equipment - M-B Companies, Inc. Hydraulic Power Broom Model HL/HT-020312 2012 - Ryan W. Gibson Broom & Cart Job - 8/3-8/8/22 Trustee Wolf dialog documented... "David and I picked up the broom and dropped it at Ryan's so he can start figuring out how to attach it to the loader". 8/18/22 board meeting Trustees Trihaft and Wolf dialog got it, estimate \$750 to \$1000 amount to approve bracket for broom to fit on tractor and that part for bucket caster wheels, Ryan (Gibson, RC Fab) make set bucket on in Winter, snow blade on. Trustee Wolf Motion appropriate \$1500 for material and labor to do 2-two jobs Trustee Holcomb second vote roll calls three ayes. PO #19-2022 \$1500 R. Gibson broom work pending. Board dialog today 10/20/22 broom value \$4500 added inventory, \$0.00 due OTARMA. Trustees Wolf and Trihaft 9/17/22 dialog documented broom completed, \$1000 invoice #344997 payment #9715 pending. Trustee Wolf dialog documented 10/18/22 cart completed, \$300 invoice #476856 payment #9727 pending. No dialog. No Motion.

Township Equipment - The Dexter Company - Bermer by Hydraulic Truck Conveyor - H.T.C. Model 1200 Belt Spreader - Trustee Wolf 6/16/22 board meeting proposal documented The Dexter Company Quotation Date 6/15/2022 Re: H.T.C. Conveyor Spreader \$9200 + shipping/handling est. \$750 + labor to install \$300 + greaseable bearings for idler rollers \$450 + short hose kit \$300 + \$200 for SS-QDs + rework old spreader to go on ITC Mounts \$225 + leg stand installed at factory \$450 all above totaled \$11,875 - Hydraulic Truck Conveyor Mode 1200 Specifications Stand Information on HTC Dan Naufzinger Business Card Trustee Wolf dialog bermer, \$11,875 Quotation Dexter. Trustees dialog specifications. Trustee Trihaft Motion we go ahead with bermer through Dexter \$11,875 give Trustee Wolf authority to follow up Trustee Holcomb second vote roll calls three ayes. Purchase order #15-2022 to Dexter Company amount certified \$11,875.00 pending. Trustee Wolf dialog documented 9/30 thru 10/19/22 bermer installation on dump truck completed, reviewed Dexter \$200 invoice #64392 description Hydraulic Hose Whip with Flat-Face Std. Steel Quick Disconnects for HTC Spreader possible duplicate charge compared with \$11,875 invoice #64393, payment #9726 pending. No dialog. No Motion.

Township Equipment - The Dexter Company - \$500 Safety Strobe Lights and Installation on 2018 Dump Truck INTL H 4000/4300 - Trustee Wolf 6/16/22 board meeting proposal documented "5/16/22 email from dnaufzinger@..... to add 2 Strobe facing backwards like we talked about your looking at \$500 that's installed. Thanks Dan" - Trustee Wolf dialog Dexter, \$500 lights, dump truck done, netting covers bed dealer and can fix and have authority to fix. Trustees Trihaft dialog 2-two strobe lights, flat parts \$500 make bracket and installation Motion spend up to \$500 on strobe lights Trustee Wolf second vote roll calls three ayes. Whereupon board dialog Ohio Township Association Risk Management Authority (OTARMA) 2022 MORE Safety Grant Program Application amount request (\$500 maximum) purpose safety strobe lights installation on township plow truck. Trustee Wolf Motion that we apply for the MORE Grant Trustee Holcomb second vote roll calls three ayes. Purchase order #18-2022 to Dexter Company amount certified \$500 pending. Trustee Wolf dialog documented 9/30 thru 10/18/22 Dexter description EL-8890302 GRILL Strobe-Amber/Clear LED (extreme brite) amount \$125, EL-8890310 GRILL Strobe-Amber/Green LED (extreme brite) amount \$125, Labor/Wiring to install strobes amount \$250, total \$500.00 invoice #64391 payment #9726 pending. No dialog. No Motion.

Township Equipment - The Dexter Company - Truck Bed Cover Repair -2018 Dump Truck INTL H 4000/4300 - Trustee Trihaft 6/16/22 board meeting proposal dialog truck bed cover repair, doesn't move. Trustees dialog specifications. Trustee Trihaft Motion give Trustee Wolf authority to get truck cover fixed Trustee Holcomb second vote roll calls three ayes. - Trustee Wolf dialog documented 9/30 thru 10/18/22 Dexter description Buyers Part# 5541095 600W/90:1 Electric Tarp Gear Motor amount \$240, Labor to replace Tarp Motor amount \$75, Shipping/Handling amount \$17.85, total \$332.85 invoice

#64390 payment #9726 pending. No dialog. No Motion.

Township Equipment - 2019 John Deere 310L Backhoe - No update. No

dialog. No Motion.

Township Equipment - Fuel Tanks - Diesel and Propane - Trustees Trihaft dialog documented 9/19/2022 "Got fuel tank stickers" picture of "No Smoking" "1993...3" "Danger Diesel Fuel...", 9/30/2022 "Ordered fuel...", Central Ohio Farmers Co-op, Inc. \$937.61 ticket #230591 payment #9720 pending. Trustees Wolf and Trihaft dialog documented propane sale #10090 Qty-415.1-Gals@\$1.949 UN 1075 Propane per Trustee Trihaft purchase order on 10/5/22 Trustee Wolf Motion pay propane Trustee Holcomb second vote roll calls three ayes, Central Ohio Farmers Co-op, Inc. \$809.03 payment #9728 pending. Township Equipment - JD 6145M Cab Tractor - Wiper - No warranty

paperwork by 9/15/22. No update. No dialog. No Motion.

Township Equipment - JD 225GP CX15 Flex-Wing Rotary Cutter - No

update. No dialog. No Motion.

Township Notice Pursuant to ORC 505.87 Nuisance Abatement, control, or removal of vegetation, garbage, refuse, and other debris - Parcel 030020000200 Owner Roux, Jane A - Address 10107 LaRue Mt Victory Rd LaRue OH 43332-8810 - Mailing Address Roux Jane A PO BOX 168 - Trustee Wolf documented sign quantities... "3-No Dumping signs-36 By Order of Township Trustees"... Subject: RE: Marion County Garage email dated 8/22-9/1/22". No update. No dialog. No Motion.

Township Risk Management - Ohio Township Association Risk Management

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Authority (OTARMA) – KLA Risk Consulting For Management & Safety Re: August 18, 2022 – OTARMA Risk Control Visit (trustees receive copy) 8/26/22 letterhead - Board Meeting 9/15/22 statement of action taken form, Trustee Holcomb Motion to table till next meeting Trustee Wolf second vote roll calls three ayes. — Board meeting today 10/20/22 Trustee Wolf dialog will look at recommendation 01 – 08/18/2022 provide annual sexual/anti-harassment training video from the OTARMA Resource Library Motion to approve other three, barriers when we do building. Trustee Trihaft dialog documented got stickers, picked up signs. Trustee Wolf dialog signs, six to nine months will have done Trustee Trihaft Motion to approve 2, 3 and 4 to be completed within nine months Trustee Holcomb second vote roll calls three ayes.

Township Road Arbella Y-Jct. Fairview - No update. No dialog. No Motion. Township Road - Clark – Road Use and Maintenance Agreement entered into

by and between Marion County, Ohio (hereinafter referred to as "County"), acting by and through its Board of Commissioners, and its respective Townships and AEP Ohio Transmission Company, Inc. (hereinafter referred to as "AEP") – Marion County Engineer - Rough Road Signs understanding 5/19/22 board meeting Motion buy 4-four rough road signs from engineer - Trustee Holcomb 6/16/22 board meeting dialog Brad fixes Clark. Noted 10/20/22 Board Meeting Visitor Jim Bird dialog. Trustee dialog. No Motion.

Township Road – Codding – Trustee Holcomb dialog documented township road map location, invoice#2455955 qty.29.78-ton #304 L/S Codding North Culvert 9/26/22 aggregate tickets #s1570052, 079 and 9/30/22 aggregate ticket #1570680. Shelly payment #9721 amount \$311.19 pending.

Township Road - Windfall-Jct. S.R. 37 - Ohio Department of Transportation

- Guardrails - No update. No dialog. No Motion.

Township Signs - Marion County Engineer - Marion County Garage - Trustee Trihaft documented 9/19/2022 "picked up signs". Marion County Engineer 10/5/22 invoice #914 Qty.3-36x30-No Dumping Sign@97.75 amount \$293.25, Qty.3-Loose Gravel Ahead Sign@79.50 amount \$238.50, Qty.3-30x30 Pavement Ends Sign@67.45 amount \$202.35, Qty.2-Stop Ahead Symbol Sign-High Intensity 30"x30" @79.50 amount \$159.00, 1 Delivery Charges \$69.71 Picked up on 9/19/22 Total \$962.81. Then & Now Purchase order #22-2022 Marion County Engineer pending. Payment #9724 amount \$962.81 pending.

Township Voting Precinct - Marion County Board of Elections - Board dialog voters received info... precinct location "Precinct # 023 New Precinct Name: Bowling Green Township.

Township Website "bgtownship.com" - Richwood Marketing report Website

Traffic 46 previous 57, 1 referred – No dialog. No Motion.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

UAN Backup CD 9/14/2022 exchanged 10/15/2022 stored offsite. Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Trihaft dialog Mid-September – Mid-October – Sep 15 blow out office, township meeting 16 chip & sealed cemetery today 17 Duane & I get broom from Ryan try out on Fairview 18 drive north roads 19 to Marion Oil stickers for fuel tank, county garage pickup signs 21 drive south roads 23 drive north roads 26 Duane & I cut brush Guthery cemetery 28 drive south roads 29 to Waldo township meeting Oct 2 drive north roads 3 call to All Occasions for meal price, drive thru cemetery 4 talk Duane & Butch Kristy Benson set up township meeting cancel All Occasions 5 stop Green Camp order propane 8 drive south roads 12 drive north roads 15 drive south roads 19 turn on heat building. Trustee Trihaft dialog today 10/20/22 "Christy Benson \$18@person decided December 8th, 6-social 6:30-meal menu, door prizes Coonies 5@\$20 gift certificates Motion we buy 5@\$20 gift certificates for quarterly meeting Trustee Wolf second vote roll calls three ayes. Board dialog vendor, trustee discretionary expense, David or Duane purchase. Trustee Wolf Motion to amend go ahead and buy Trustee Holcomb second go ahead and reimburse purchase.

Trustee Wolf documented Township Time Card Oct/22 – Sep 15 Meeting 16 Fairviewv17 Picked up Broom from Ryan 20 Stopped several days to paint the bracket on the broom with paint so it doesn't rust 22 Drove roads 26 Email from Auditor about the audit results/Guthery and Fairview with David 30 Engineers Banquet 1 Dropped off Dump Truck to Dexter 8 Drove Roads 11 FD 12 Fire Board 17 Dealing with Dexter/Ryan/Mark L 18 Dexter/Ryan 20 Dexter. Noted 9/20/2022 Trustee Wolf "Plotners receipt #303564, broom paint, wasp spray, pot holes brush", \$41.75 payment #9719 pending. Noted 10/20/2022 board meeting Motion on mileage to Dexter / IRS increases mileage rate for remainder of 2022 7/1 thru 12/31/22 Trustee Trihaft Motion we reimburse mileage to Dexter for Duane & Richard second by Trustee Holcomb vote roll calls three ayes understanding Trustee Wolf mileage reimbursement amount \$95 payment #9729 pending.

Trustee Holcomb documented drive road daily, haul stone for culvert on north end Codding, cover culvert on west side, haul stone for east side, took truck Bucyrus to be worked on, took part for spreader to Bucyrus 38-mile x 2, mow ditches on south end. Noted 10/20/2022 board meeting Motion on mileage to Dexter / IRS increases mileage rate for remainder of 2022 7/1 thru 12/31/22 Trustee Trihaft Motion we reimburse mileage to Dexter for Duane & Richard second by Trustee Holcomb vote roll calls three ayes understanding Trustee Holcomb mileage reimbursement amount \$47.50 payment #9730 pending.

AMERICAN RESCUE PLAN ACT OF 2021 (ARPA FUNDS) OR THE ACT (COVID-19):

Year 2022 American Rescue Plan Act - State and Local Fiscal Recovery Fund Program Non-Entitlement Units of Local Government – Trustee Wolf dialog \$14,375.80 balance. No Motion ONEOHIO OPIOID SETTLEMENT (Participation in the OneOhio Region 18 Governance Structure):

No update. No dialog. No Motion.

OHIO AUDITOR OF STATE (AOS) 2021-2020 BASIC AUDIT:

AR GRAPHICS 800 325 8094 FORM NO 10148

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Thursday, October 20, 2022 at 6:00 p.m. Held Ohio Auditor of State Basic Audit For the years ended December 31, 2021 and 2020 completed - Basic audit totaled \$397.70, 2.5hrs.@ \$41 8/9-8/13/22 \$102.50 payment #9708 cleared, 7.2 hrs.@\$41 8/15-9/24/22 \$295.20 payment #9718 pending. Ohio Auditor of State Basic Audit Report Certified for Release 9/27/2022. The State of Ohio Keith Faber Ohio Auditor of State Star Rating System (StaRS) "Achievement in Open and Transparent Government presented to Bowling Green Township, Marion County, 1/1/2020 to 12/31/2021, Keith Faber, Ohio auditor of State, Date signed 09/27/2022". Bank reconciliation, \$688,692.19 bank balances as of 8/31/2022. Cleared payments \$10,883.98. Cleared receipts \$18,627.23. August county auditor total \$13,741.56, net fee -\$5.03. elcre Appropriation Supplemental Be It Resolved, Trustee Wolf Motion Trustee Holcomb second vote roll calls three ayes, Resolution of Approval to reallocate the permanent appropriation by modifying the following appropriation from one account line item to another within the gasoline tax fund per AOS-LGS ID account code 2021-330-720-Capital Outlay to account code 2021-330-720-Buildings to fund Mark Lecky Architects LLC Architectural & Engineering Proposal 01 New Storage Building – Bowling Green Township 8500 Guthery Rd LaRue Ohio 43332 proposal total cost estimated (items 1-7) amount \$16,939.04: Purchase order (PO) #21, #22, #23 certified by fiscal officer amounts all totaled \$18,484.70 required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection Trustee Holcomb Motion to approve Trustee Wolf second vote roll call three ayes. October 2022 payment listing advice #s9710-9727 reviewed by board: 0 10/13/2022 PF 10/20/2022 Purpose: 4993986 10/20/2022 10/13/2022 PR \$851.56 0 Richard L Holcomb 1 10/20/2022 10/13/2022 PR Purpose: 4992868 2 10/20/2022 10/13/2022 PR 5884.21 0 David K. Triha 9712 10/20/2022 10/13/2022 PR Purpose: 4993920 9713 10/20/2022 10/13/2022 PR Purpose: 4993501 9714 10/20/2022 10/13/2022 WH Purpose: October withholding 9715 10/20/2022 10/15/2022 AW 5839.70 0 Duane J. Wolf Ohio Public Employees Retirement System \$1,130.72 0 Ryan W. Gibson \$1,000.00 4997 John Deere (Tractor) Euro-mount brackets 20"x45"x3/6" plate and bro attach plate removed truck mount per Trustee Wolf & Trustee Trihaft 0 0 0 0 0 0 ee 2022 Std. Trustee Wolf Motion to pay bills Trustee Holcomb second vote roll calls three ayes. Fund summary. Revenue summary. Appropriation summary. Fund status. Sharon Schwaderer 10/8/22 "Michael mowing..." Board dialog. No Motion. CITIZEN SERVICE: Marion County Engineer Salt Purchase amounts. Board dialog. No Motion. COMMUNICATIONS: Mid-Ohio Energy Cooperative, Inc. election. Board dialog. No Motion. Pipeline Safety Resources For Emergency. Board dialog. No Motion. Ohio DAS Weekly Report(s) of Contracts & Amendments. No Motion. Ohio Department of Job & Family Services Inactivation. No Motion. Richwood Marketing Website Traffic 46 previous 57, 1 referred. No Motion. Shelly RE: Aggregate Pricing Increase 2023. Board dialog. No Motion. Trustees Wolf & Trihaft received Paveworks. Board dialog. No Motion. Equipment - Trustee Wolf dialog proposed jack to put attachments on dump NEW BUSINESS: truck, Ryan make a jack to higher and lower. Trustee Holcomb dialog jack, outside frame, hydraulic jack. Trustee Trihaft dialog legs, move around, look at, spreader hook up. Trustee Wolf Motion talk to Ryan and get ideas, costs and figure out something Trustee Holcomb second vote roll calls three ayes. Trustee Wolf dialog "I did personally... snow and salting LaRue bank with ANNOUNCEMENTS: own equipment. Board dialog bank vendor, disclosure, legal counsel notification, transparent. No Motion. Trustees dialog Bookman Auction, LaRue village parcels. No Motion. 2022 Meetings 6 p.m. third Thursday of each month, next meeting/11/17/22 Trustee Wolf Motion Trustee, Trihaft second, vote roll calls three ayes. ADJOURNMENT 8:20 PM: and & Tr

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