

Held Thursday, September 15, 2022 at 6:00 p.m. 20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session public meeting held today Thursday, September 15, 2022 at 6:00 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee David K. Trihaft calling meeting to order with Trustee Duane J. Wolf. Trustee Richard L. Holcomb arrived at 6:46 PM.

VISITOR: Michael McKinniss received payment #9706 purpose property services contract terms per point of contact Trustee Wolf. Trustee Wolf Motion pay Michael Trustee Trihaft second vote roll call two ayes, dialog mowing, bug spray. No invoice. No Motion.

RECORD OF PROCEEDING: Bowling Green Township Record of Proceedings 8/18/22 regular board meeting – Reading, Trustee Wolf Motion to approve Trustee Trihaft second vote roll calls two ayes.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVFD):

Scioto Valley Joint Fire District Governing Board Member Trustee Wolf dialog documented Fire Board Report from 9/14/22 Received grant from Walmart Kenton. Sold more stuff on Gov Deals. Going to have committee on the hand Book. Work on fee schedule for run reports. Going to be having a Lieutenant Test and a captain's test. Working on getting the dry wall done in the new part. Talked with Brian about how things are going with the new schedule. Trustees Wolf and Trihaft dialog third of five payments on squad loan. Board dialog grants, insurance. No Motion.

OLD BUSINESS AND / OR UNFINISHED BUSINESS:

Scioto Valley Fire District – Record of Proceedings 6/16/22 Understanding "IBERIA Earthworm Construction LLC Proposal Submitted To: Scioto Valley Fire District Street 100 N. Front St. LaRue, Ohio 43332 Phone: Tom 740-360-1014 Date 6/1/22 Job Location: Alley Between Front St. and High St. We will furnish the necessary equipment, labor, material and insurance for the following: Alley Between Front St. and High St. We will mill down various areas on the map highlighted in Yellow for a smooth transition cleanup all the loose debris, and haul away. We will install a pre-level layer of 448 type1 hot mix asphalt to fill in the low and uneven pavement, and compact. We will install 2" of hot mix asphalt over this area and compact for the finished top, and pour the edges where needed. Total \$16,902.00 Note: Any water shut off valves will be adjusted by the village on this project as discussed with Tom." - Purchase order #16-2022 to Scioto Valley Fire District amount certified \$5700 pending. Trustees Wolf and Trihaft dialog next week, route 95 curbs, millings, Mount Victory, volunteer fire department call response time. No Motion.

Township Building - Size and Placement of Possible New Building - Mark Lecky, Mark Lecky Architects, LLC Re Architectural & Engineering Proposal 01 – New Storage Building – Bowling Green Township – 8500 Guthery Rd LaRue, Ohio 43332 – Approved during regular board meeting 8/18/22 Trustee Wolf dialog with prosecutor, Motion to go ahead and do this, go with Mark Lacky Trustee Holcomb second, Trustee Wolf dialog "6½ % of \$250,000", vote roll calls three ayes - Trustee Wolf dialog talk with Architect, Spring, no mess in Winter, bid after first of year when weather breaks. Trustee Trihaft dialog when its not cold. Trustee Wolf dialog not winter, reassure, do survey, what we need to do, talk this and then that, Mark Lacky work on, February and March ready, make sure talking about, Lacky working this fall, start first of the month, November, check with him. Board dialog Mark Lecky Architects \$16,939.04 proposal accepted by the board during 8/18/22 board meeting, legal counsel approved 8/22/22, Trustee Wolf "forward Cc" 8/22/22 Mark Lecky Architects proposal in accordance with township legal counsel, W-9 and COL form request compliance 8/23/22 by Lecky, J. Auditor of State Local Government Services assist with township expenditure fund line-item identification, gas tax account code 2021-330-720 to fund Mark Lecky Architects LLC Architectural & Engineering Proposal 01 New Storage Building – Bowling Green Township 8500 Guthery Rd LaRue Ohio 43332 proposal total cost estimated (items 1-7) amount \$16,939.04 Trustee Wolf Motion to approve full amount Trustee Holcomb second vote roll calls three ayes. Understanding purchase order amount \$16,939.04 from township gas tax fund line-item identification assist from AOS-LGS.

Township Cemetery – Fairview - Citizen Complaint(s) - Marty Cooper - Trustee Trihaft dialog documented Cooper taken care of where Dick (Trustee Holcomb) dug in his yard and culverts, dirt in his yard, seeded, strawed, dirt along lane seeded 5-five graves, Mcauliffe's Ace Sun/Shde seed 25# 8/20 invoice Trustee Trihaft "paid myself", refund amount \$84.99 pending payment #9702 No Motion.

Township Cemetery – Fairview - Driveways Measured - Marion County Engineer 4/11/22 Proposed #422 Seal Coat Fairview Cemetery Driveways Quantity and Cost Estimate Total \$4,964.75 – 5/19/22 board meeting Trustee Trihaft dialog documented Iberia Earthworm Construction LLC 5/18/2022 total \$17,835 proposal to the board Trustee Wolf Motion to approve Iberia Trustee Holcomb second vote roll call three ayes. Earthworm Construction Co. PO #14-2022 dated 5/19/22 amount \$17,835 pending. Trustee Trihaft dialog got a call, next week. Trustee Holcomb dialog marked, guy, white vehicle. No Motion.

Township Cemetery - Guthery - Cemetery Parking – Sager parcel #030120000201 – No update. No dialog. No Motion.

Township Equipment – M-B Companies, Inc. Hydraulic Power Broom Model HL/HT-020312 2012 - 8/3-8/8/22 Trustee Wolf dialog documented... "David and I picked up the broom and dropped it at Ryan's so he can start figuring out how to attach it to the loader". 8/18/22 board meeting Trustees Trihaft and Wolf dialog got it, estimate \$750 to \$1000 amount to approve bracket for broom to fit on tractor and that part for bucket caster wheels, Ryan (Gibson, RC Fab) make set bucket on in Winter, snow blade on. Trustee Holcomb dialog mower. Trustee Wolf dialog \$1500. Trustee Trihaft dialog high estimate. Trustee Wolf Motion appropriate \$1500 for material and labor to do 2-two jobs Trustee Holcomb second vote roll calls

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three ayes. PO #19-2022 \$1500 R. Gibson broom work pending. Trustees Wolf dialog stop and see Ryan, parts ordered, weld and paint, hydraulic cylinder. Trustee Trihaft dialog busy, signed asset confirmation report dated today adding broom equipment to OTARMA. No Motion.

Township Equipment – The Dexter Company – Bermer by Hydraulic Truck Conveyor - H.T.C. Model 1200 Belt Spreader – Trustee Wolf 6/16/22 board meeting proposal documented The Dexter Company Quotation Date 6/15/2022 Re: H.T.C. Conveyor Spreader \$9200 + shipping/handling est. \$750 + labor to install \$300 + greaseable bearings for idler rollers \$450 + short hose kit \$300 + \$200 for SS-QDs + rework old spreader to go on ITC Mounts \$225 + leg stand installed at factory \$450 all above totaled \$11,875 – Hydraulic Truck Conveyor Mode 1200 Specifications – Stand – Information on HTC – Dan Naufzinger Business Card – Trustee Wolf dialog bermer, \$11,875 Quotation Dexter. Trustees dialog specifications. Trustee Trihaft Motion we go ahead with bermer through Dexter \$11,875 give Trustee Wolf authority to follow up Trustee Holcomb second vote roll calls three ayes. Purchase order #15-2022 to Dexter Company amount certified \$11,875.00 pending. Trustee Wolf dialog today 9/15/22 Dexter’s called and it will be another week or so will call when they got the stuff in, truck up to him. Understanding Dexter, bermer, strobe lights, truck bed cover repair up to Trustee Holcomb. Trustee Holcomb dialog sounds great. No Motion.

Township Equipment – The Dexter Company - \$500 Safety Strobe Lights and Installation on 2018 Dump Truck INTL H 4000/4300 – Trustee Wolf 6/16/22 board meeting proposal documented “5/16/22 email from dnaufzinger@..... to add 2 Strobe facing backwards like we talked about your looking at \$500 that’s installed. Thanks Dan” - Trustee Wolf dialog Dexter, \$500 lights, dump truck done, netting covers bed dealer and can fix and have authority to fix. Trustees Trihaft dialog 2-two strobe lights, flat parts \$500 make bracket and installation Motion spend up to \$500 on strobe lights Trustee Wolf second vote roll calls three ayes. Whereupon board dialog Ohio Township Association Risk Management Authority (OTARMA) 2022 MORE Safety Grant Program Application amount request (\$500 maximum) purpose safety strobe lights installation on township plow truck. Trustee Wolf Motion that we apply for the MORE Grant Trustee Holcomb second vote roll calls three ayes. Purchase order #18-2022 to Dexter Company amount certified \$500 pending. MORE application on hold. No update. No dialog. No Motion.

Township Equipment – The Dexter Company – Truck Bed Cover Repair - 2018 Dump Truck INTL H 4000/4300 – Trustee Trihaft 6/16/22 board meeting proposal dialog truck bed cover repair, doesn’t move. Trustees dialog specifications. Trustee Trihaft Motion give Trustee Wolf authority to get truck cover fixed Trustee Holcomb second vote roll calls three ayes. – No update. No dialog. No Motion.

Township Equipment - 2019 John Deere 310L Backhoe – No update. No dialog. No Motion.

Township Equipment – Fuel Tanks - Diesel and Propane – Trustees Trihaft and Wolf dialog risk management recommendations, stickers, fuel levels, DEF. No Motion.

Township Equipment - JD 6145M Cab Tractor – Wiper – No warranty paperwork by 9/15/22. No update. No dialog. No Motion.

Township Equipment – JD 225GP CX15 Flex-Wing Rotary Cutter – No update. No update. No dialog. No Motion.

Township Notice Pursuant to ORC 505.87 Nuisance Abatement, control, or removal of vegetation, garbage, refuse, and other debris - Parcel 030020000200 Owner Roux, Jane A - Address 10107 LaRue Mt Victory Rd LaRue OH 43332-8810 - Mailing Address Roux Jane A PO BOX 168 – Trustee Wolf documented sign quantities... “3-No Dumping signs-36 By Order of Township Trustees”... Subject: RE: Marion County Garage email dated 8/22-9/1/22”. No purchase order. No update. No dialog. No Motion.

Township Risk Management - Ohio Township Association Risk Management Authority (OTARMA) – KLA Risk Consulting For Management & Safety Re: August 18, 2022 – OTARMA Risk Control Visit (trustees receive copy) 8/26/22 letterhead - Chairman Trustee Trihaft read recommendations 1 – 4 implementations may reduce potential liability exposures, "Statement of Action Taken" form provided to respond in writing within 60 days of receipt. Trustee dialog recommendations, signs ordered, call Cop on labeling, barriers, move for building, steel pipe filled with concrete, statement of action taken form, Trustee Holcomb Motion to table till next meeting Trustee Wolf second vote roll calls three ayes.

Township Road Arbella Y-Jct. Fairview - No update. No dialog. No Motion.

Township Road - Clark – Road Use and Maintenance Agreement entered into by and between Marion County, Ohio (hereinafter referred to as “County”), acting by and through its Board of Commissioners, and its respective Townships and AEP Ohio Transmission Company, Inc. (hereinafter referred to as “AEP”) – Marion County Engineer - Rough Road Signs understanding 5/19/22 board meeting Motion buy 4-four rough road signs from engineer - Trustee Holcomb 6/16/22 board meeting dialog Brad fixes Clark. No update. No dialog. No Motion.

Township Road – Codding – Trustee Holcomb dialog documented township road map location, groundhog, fence, stone tickets in truck dated 8/26/22 aggregate ticket #s1566337, 363 qty.18.23 tons 304 L/S Shelly Materials amount \$190.50 pending payment advice #9707. No Motion.

Township Road - Windfall-Jct. S.R. 37 - Ohio Department of Transportation - Guardrails - No update. No dialog. No Motion.

Township Roads - Marion County Engineer's 422 Chip & Seal Invoice #309:

Quantity	Description	Rate	Amount
428.98 tons	#8 Limestone	\$ 35.90	\$ 15,400.38

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12,900 gal	HFRS-2P Seal Liquid	\$ 2.73	\$ 35,217.00
8 hours	Inspection	\$ 59.14	\$ 354.84

Understanding Record of Proceedings Minutes Special Meeting Session Wednesday, April 6, 2022... "Motion Trustee Holcomb Second Trustee Trihaft vote roll calls three ayes Bowling Green Township Board Resolution For Roads Participating in Marion County Road Program 4.138 miles understanding county approximates \$16,000 per centerline mile of road, total \$66,320; and whereas township trustees traditionally use township gas tax funds expenditure for road project described herein the objective purpose government services use of American Rescue Plan Act Funds (ARPA) Funds for 2022 Township Road Program Participating in Marion County Engineer's #422 Chip Seal Program containing roads: 11-A Allen 14' width 1.393 length begin TR5-end Jct CR2; 1-B Coddling 14' width 1.712 length begin Jct CR7-end Jct CR49; 42-A-1 Ground Hog 16' width 0.783 length begin Jct CR45-end Jct CR43; 44-C Bell School 10' width 0.257 length begin TR7-end 3410 D. Wright; board of trustees approved total 4.145 approximate miles. Trustee Wolf Motion use ARPA money for #422 Chip Seal Program Trustee Holcomb second vote roll call three ayes..." - Today 9/15/22 Trustees Trihaft and Holcomb dialog \$354 inspection costs re Marion County Engineer 8/16/22 invoice #309 Project 2022 Chip/Seal Program Invoice Total \$50,972.22 pending payment #9701. No Motion.

Township Safety - Fire Extinguisher Inspection - Scioto Valley Fire District billing fire extinguisher inspections/trip charge 2022 cert tags 8/21/22 amount \$50.38 pending payment #9703.

Township Signs - Marion County Engineer - Marion County Garage - Trustee Wolf dialog "signs are in". Trustee Trihaft dialog "was in Marion yesterday". Trustee Holcomb dialog "I'm in there all the time". Board dialog understanding Trustee Wolf documented email 8/22-9/1/22 "Subject: RE: Marion County Garage... We would like 3 of the no Dumping, 3 of the loose gravel ahead and 3 of the Pavement Ends. We also just remembered we need 2 Stop Ahead Signs also. What do you think of the time frame?" No purchase order. No amount. No invoice. No Motion.

Township Voting Precinct - Marion County Board of Elections - Trustee Wolf dialog Marion Star today published "Marion County consolidating voter precincts ahead of November election", changes. No Motion.

Township Website "bgtownship.com" - Richwood Marketing report Website Traffic 57 previous 47 up 21.28% - Trustee Wolf dialog website link, state, coronavirus. No Motion.

Township 911 Call Log - Marion County Sheriff - Trustee Holcomb and Wolf dialog sheriff calls report next month. No Motion.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

UAN Backup CD 9/9/2022 exchanged 8/16/2022 stored offsite.

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Trihaft dialog Mid-July - Mid-Aug July 21 twp meeting 22 find graves for Tim Watkins, to Tim's house 23 drive south roads, dump water (dehumidifier) 26 drive north roads 30 drive south roads, dump water 31 drive north roads Aug 6 do some spraying 8 Duane & I to Claridon twp pick up broom drop off to Ryan that evening 9 to cemetery with Watkins grave 10 dig cremains hole 11 got green carpet, burial, level stone drive, cut Mulberry trees along graves 14 drive south roads, dump water 15 drive north roads. Mid-Aug - Mid September Aug 18 twp meeting 20 Ace Hardware grass seed 22 pick up Duane and Dick went to engineer office, stop prosecutor office, budget hearing 24 drive south roads, dump water 25 drive north roads Sept 1st talk Duane, Marty Cooper 2 met Cooper at his house 3 drive south roads, dump water 4 drive north roads 6 mark spot for ODNR for deer head building 7 work Coopers yard, fill in dirt culvert ends, level graves to seed, dirt along graves along lane (Britton and Snyder monument frontage restoration along driveway) 11 seed 5-five graves, Cooper yard 12 to cemetery spray lanes 13 call from Earthworm come next week to chip & seal cemetery drives 14 dump water, building

Trustee Holcomb dialog will get one

Trustee Wolf documented Township Time Card Sept/22 19 Ryan G / Roux/ Prosecutor 22 Budget Hearing/ Prosecutor / MC Engineer 29 FD 1 MC Engineer/ Architect 3 FD 6 MC Engineer 7 FD 9 Roads 13 Architect 14 Fire Board Meeting/Roads/ Cemetery/ MC Engineer 15 FD/ MC Engineer

AMERICAN RESCUE PLAN ACT OF 2021 (ARPA FUNDS) OR THE ACT (COVID-19):

Year 2022 American Rescue Plan Act - State and Local Fiscal Recovery Fund Program Non-Entitlement Units of Local Government First and Second Tranche Distributions final report as of May 13, 2022 amount \$65,310 compares to UAN Receipt Detail \$65,310.11. Board dialog fund balance \$14,373.93 following Marion County Engineer \$50,972.22 amount pending payment #9701, ARPA resolution to cover road repair and maintenance, chip and seal costs incurred by December 31, 2024. No Motion.

MARION COUNTY BUDGET COMMISSION 2023 BUDGET HEARING:

Marion County Budget Commission approved 2023 township budget at budget hearing held 8/22/22 attended by the township trustees and township fiscal officer. Board dialog Trustee Wolf moved the adoption of the following Resolution: Resolved, by the Governing Board of Bowling Green Township Board of Trustees of Marion County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2023; and Whereas, the Budget Commission of Marion County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill limitation; therefore, be it Resolved, By the

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Governing Board of Trustees Bowling Green Township of Marion County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted and be it further Resolved, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within the ten-mill limitation. And be it further Resolved, that the Clerk/Fiscal Officer of this Board be and he/she is hereby directed to Certify a copy of this Resolution to the County Auditor of said County. Trustee Trihaft seconded the Resolution and the roll being called upon its adoption the vote resulted as follows: Trustee Trihaft, Aye Trustee Holcomb Aye. Trustee Wolf, Aye. Adopted the 15th day of September, 2022. Attest Clerk/Fiscal Officer of the Governing Board of Bowling Green Township.

ONEOHIO OPIOID SETTLEMENT (Participation in the OneOhio Region 18 Governance Structure):

No update. No dialog. No Motion.

OHIO AUDITOR OF STATE (AOS) 2021-2020 BASIC AUDIT:

Ohio Auditor of State (AOS) Audit 8/22/2022 Management Letter signed, township 2021-2020 records received by AOS, Basic Audit now complete and awaiting review as of 9/1/2022; completed basic audit draft Audit Report as of 9/13/2022, 9/15/22 AM return of township records + AOS billing on Barto, E.J. 2.50 Hours 8/9-8/13/22 Basic Audit amount \$102.50 plus 8/29/22 UAN Fees 4th quarter 2022 amount \$534, total statement current balance \$636.50 amount pending payment advice #9708.

Bank reconciliation, \$688,692.19 bank balances as of 8/31/2022. Cleared payments \$10,883.98. Cleared receipts \$18,627.23. August county auditor total \$13,741.56, net fee -\$5.03.

Purchase orders, #19-2022 amount \$1500 purpose R. Gibson broom work, #20-2022 amount \$400 purpose AOS FY20/21 Audit certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection Trustee Wolf Motion to approve Ryan and AOS, total \$1900 Trustee Holcomb second vote roll call three ayes.

September 2022 payment listing advice #s9693-9708 reviewed by board:

Table with columns for invoice number, date, purpose, payee, and amount. Includes entries for Richard L. Holcomb, David K. Trihaft, Duane J. Wolf, Robin L. Anderson, Ohio Public Employees Retirement System, Ohio Treasurer of State, School District Income Tax, United States Treasury, MARION COUNTY ENGINEER, DAVID K. TRIHAFT, Scioto Valley Fire District, Verizon, QUILL CORPORATION, Michael McKinniss, Shelly Materials Inc., TREASURER OF STATE, and MID OHIO ENERGY COOPERATIVE INC.

Total Payments: \$59,005.95

Trustee Wolf Motion to pay bills Trustee Holcomb second vote roll calls three ayes. Fund summary. Revenue summary. Appropriation summary. Fund status.

CITIZEN SERVICE: None – Board dialog quiet month. No Motion.

COMMUNICATIONS: Marion County Engineer Fall Quarterly Meeting of the Marion County Township Association 9/29/22. No dialog. No Motion.

Ohio DAS Weekly Report(s) of Contracts and Amendments, 8/7, 8/21-9/4/22 Ohio Township Association Risk Management Authority Fall 2022 news OTARMA Nominees for upcoming Board of Directors election (trustees receive copy). Board dialog Trustee Wolf. No Motion.

Marion Star recent publication “Marion County Commissioners approve solar, wind restrictions in 4-four more townships” – Trustees dialog reading “approved resolutions from Big Island, Claridon, Richland and Salt Rock townships, Pleasant township, California”. No Motion.

TC Energy Enclosed Important Safety Information about a pipeline(s) in your area, 6-six copies – Trustee Trihaft post bulletin board copy. Trustee Wolf dialog give to (unclear). No Motion. Domain Registry Advertising n/a. No Motion.

NEW BUSINESS: Board dialog Marion County property transfers, property for sale. No Motion.

ANNOUNCEMENTS: Kathy Masters rescheduled for next meeting 10/20/22.

2022 Meetings 6 p.m. third Thursday of each month, next meeting 10/20/22

ADJOURNMENT 8:12 PM: Trustee Wolf Motion Trustee Holcomb second, three ayes.

Handwritten signatures of David K. Trihaft, Duane J. Wolf, and Robin L. Anderson.

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.