

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held Thursday, December 15, 2022 at 6:00 p.m. 20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session public meeting held today Thursday, December 15, 2022 at 6:00 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee David K. Trihaft calling meeting to order with Trustees Richard L. Holcomb and Duane J. Wolf.

VISITOR: Michael McKinniss attended with son Max, received \$722.22 payment #9756 purpose property services contract terms per point of contact Trustee Wolf, dialog this year's services. Trustee Wolf Motion to pay Michael Trustee Holcomb second vote roll call two ayes. No invoice. No Motion.

RECORD OF PROCEEDING: Bowling Green Township Record of Proceedings 11/17/22 regular board meeting reading Trustee Wolf Motion to approve Trustee Holcomb second vote roll calls two ayes.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVFD):
Scioto Valley Joint Fire District Governing Board Member Trustee Wolf dialog documented Fire Board Dec 2022 At our meeting we talked: Mares radios user costs. They have the addition cleaned out for the most part and set up the new lockers. They had a great work day to do this. And the weight room. No end of year meeting. Reed Irey was promoted to Lt. Talked about staffing again. Remodeled the room where they are putting the new compressor and approve an electrician to rewire everything. Trustees Trihaft and Wolf dialog Irey family, Bethany (Trihaft).

OLD BUSINESS AND / OR UNFINISHED BUSINESS:
Township Association - Marion County 4th-quarter 12/8/22 dinner meeting at Dry Lane Construction. Trustees dialog H.B. 140 Ballot Transparency. Trustee Trihaft dialog documented township trustees attended Marion County Township dinner, ticket receipt reimbursements pending, David K. Trihaft \$25 payment #9759, Duane J. Wolf payment #9760, Richard L. Holcomb payment #9761.

Township Building - Size and Placement of Possible New Building - Mark Lecky, Mark Lecky Architects, LLC Re Architectural & Engineering Proposal 01 - New Storage Building - Bowling Green Township - 8500 Guthery Rd LaRue, Ohio 43332 - Approved during regular board meeting 8/18/22 Trustee Wolf dialog with prosecutor, Motion to go ahead and do this, go with Mark Lacky Trustee Holcomb second, Trustee Wolf dialog "6 1/2 % of \$250,000", vote roll calls three ayes - Board meeting 9/15/22 Trustee Wolf dialog talk with Architect, Spring, no mess in Winter, bid after first of year when weather breaks. Trustee Trihaft dialog when its not cold. Trustee Wolf dialog not winter, reassure, do survey, what we need to do, talk this and then that, Mark Lacky work on, February and March ready, make sure talking about, Lacky working this fall, start first of the month, November, check with him. Board dialog Mark Lecky Architects \$16,939.04 proposal accepted by the board during 8/18/22 board meeting, legal counsel approved 8/22/22, Trustee Wolf "forward Cc" 8/22/22 Mark Lecky Architects proposal in accordance with township legal counsel, W-9 and COL form request compliance 8/23/22 by Lecky, J. Auditor of State Local Government Services assist with township expenditure fund line-item identification, gas tax account code 2021-330-720 to fund Mark Lecky Architects LLC Architectural & Engineering Proposal 01 New Storage Building - Bowling Green Township 8500 Guthery Rd LaRue Ohio 43332 proposal total cost estimated (items 1-7) amount \$16,939.04 Trustee Wolf Motion to approve full amount Trustee Holcomb second vote roll calls three ayes 9/15/22 board approved \$16,939.04 reallocating from gas tax fund line-item identification assist from AOS-LGS, issue date 9/15/22 Purchase order #21-2022 amount \$16,939.04 pending - Board meeting 10/20/22 no update dialog or motion - Board meeting 11/17/22 Trustee Wolf dialog documented 11/14/22 Mark on agenda for 7:30. He is going to call in so we can talk over several things. I also am attaching a couple of quotes for the survey and he is getting ahold of a couple of companies for the soil testing: Guider Winkle Quote for Surveying, Makeever and Associates Surveying. Trustee Wolf dialog documented 11/17/22 re Mark Lecky Architects, LLC drawings for meeting forwarded via email, print copy handouts, concrete, no cement. Board meeting 11/17/22 trustees on phone call with Mark Lecky dialog documented budget 100 sq. ft. \$350,000 metal building package preliminary pricing next meeting, concrete supply issues, options, electric panel, soil test, survey quotes. Trustee Wolf Motion Makeever and Associates Surveying approve estimate amount \$8750 Trustee Holcomb second vote roll calls three ayes motion passed, purchase order #24-\$8750 dated 11/17/22 board approved and signed Makeever & Associates, Inc. acceptance proposal agreement and forwarded to M. Lecky cc Trustees Wolf and Trihaft and county legal. Board dialog error correction township building location address, township office address, AOS LGS line item identification. Trustee Wolf dialog township office forward correspondence, forms compliance. No Motion. Trustee Wolf documented kWh usage on Mid Ohio Energy Cooperative Inc. invoice - Board Meeting today 12/15/22 Trustee Wolf dialog documented 12/13-15 Mark Lecky cost estimate by Delaware Building Systems Inc. with a metal building as proposed total with contingency \$342,100, state bid, co-op purchasing, learning, research, no bill. Trustee Holcomb dialog Golden Giant. Trustee Wolf dialog documented proposal recommendation 2-two attachments", soil test bids passed around, Mark sent three, two replied, GCI and PSI, recommends low bid GCI \$4200, six weeks to complete field work and issue final report Trustee Holcomb Motion go with GCI Trustee Wolf second vote roll calls three ayes motion passed for sum of \$4200 Geotechnical Consultants Inc. Proposal For Subsurface Exploration and Report accepted and signed by Trustee Trihaft understanding township office forwards board proposal acceptance with forms request to C. Miller cc M. Lecky and Trustees Wolf and Trihaft and county legal. Trustees Wolf and Holcomb dialog Makeever did their stuff Monday 12/12/22, no bill. No Motion.

Township Cemetery - Guthery - Cemetery Parking - Sager parcel #030120000201 - No update. No dialog. No Motion.

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Township Equipment – Board meeting 11/17/22 Trustee Wolf dialog proposed McAuliffe's Ace Hardware Business Quote total \$345.91 hammers, extinguishers & bracket, smoke & CO2 detector, Scotts GrubEx. Trustees dialog resolve Motion by Trustee Wolf to purchase 4@2.5LB-16" Mini sledge hammer@16.99=67.95; 2@wall mount 5LB fire extinguisher@59.99=119.98; 3@First Alert battery smoke and CO2 detector@32.99=98.97 total \$286.91 Trustee Holcomb second vote roll calls three ayes. McAuliffe's Ace Hardware payment #9753 amount \$286.91 pending.

Township Equipment – The Dexter Company – Berner by Hydraulic Truck Conveyor - H.T.C. Model 1200 Belt Spreader – No update. No dialog. No Motion.

Township Equipment – 2018 International Series 4300 Red Dump Truck – \$500 Safety Strobe Lights Installation – Ohio Township Association Risk Management Authority (OTARMA) 2022 MORE Safety Grant Program Application amount request (\$500 maximum) purpose safety strobe lights installation on township plow truck, township 11/22/22 receipt#71-2022 amount \$500 acknowledged – Board meeting 11/17/22 Trustee Wolf dialog pins in snow plow, repairs, skid pads or snow plow, dump truck, lift salt spreader, Murphy forks, prior meeting Motion talk to Ryan and get ideas, estimates on proposed jack to put attachments on dump truck, Ryan working at dairy, get estimates. Trustee Holcomb dialog steps, miles on truck odometer 11,890. Navistar International 4300 warranty notification documented and acknowledged by the trustees. No Motion. – Board meeting today 12/15/22 Trustee Wolf dialog documented talked to Ryan, weld \$400 and weld some steps on truck, proposed Murphy Fork kit information dated 12/6/22 quote summary equipment total \$1,750, in stock, not order wouldn't get before first of year Motion to table till after first of year Trustee Holcomb second vote roll calls three ayes. Trustee Trihaft dialog have in place, get it. Trustee Wolf dialog not order till after first not unless there is an issue would let everyone know.

Township Equipment - 2019 John Deere 310L Backhoe – No update. No dialog. No Motion.

Township Equipment – Fuel Tanks - Diesel - Trustee Holcomb dialog today 12/15/22 fueled equipment. Board dialog order diesel fuel after the first of year. No Motion.

Township Equipment - JD 6145M Cab Tractor – Wiper – No warranty paperwork by 9/15/22. No update. No dialog. No Motion. – Board meeting today 12/15/22 Trustee Wolf dialog documented 11/29/22 oil under tractor looks like it is coming from one of the loader hoses. Trustee Trihaft dialog tractor never leaked again, Ag Pro billing, get a couple of couplers tomorrow. No Motion. Board dialog documented Nov-Dec Township office received John Deere updated organization terms & conditions and JDLink telematic service agreement and John Deere catalog. No motion.

Township Equipment – JD 225GP CX15 Flex-Wing Rotary Cutter – No update. No dialog. No Motion.

Township Notice Pursuant to ORC 505.87 Nuisance Abatement, control, or removal of vegetation, garbage, refuse, and other debris - Parcel 030020000200 Owner Roux, Jane A - Address 10107 LaRue Mt Victory Rd LaRue OH 43332-8810 - Mailing Address Roux Jane A PO BOX 168 – Trustee Wolf documented sign quantities... “3-No Dumping signs-36 By Order of Township Trustees”... Subject: RE: Marion County Garage email dated 8/22-9/1/22”. No update. No dialog. No Motion.

Township Risk Management - Ohio Township Association Risk Management Authority (OTARMA) – KLA Risk Consulting For Management & Safety - Re: August 18, 2022 – OTARMA Risk Control Visit (trustees receive copy) 8/26/22 letterhead - Board Meeting 9/15/22 statement of action taken form, Trustee Holcomb Motion to table till next meeting Trustee Wolf second vote roll calls three ayes. – Board meeting 10/20/22 Trustee Wolf dialog will look at recommendation 01 – 08/18/2022 provide annual sexual/anti-harassment training video from the OTARMA Resource Library Motion to approve other three barriers when we do building. Trustee Trihaft dialog documented got stickers, picked up signs. Trustee Wolf dialog signs, six to nine months will have done Trustee Trihaft Motion to approve 2, 3 and 4 to be completed within nine months Trustee Holcomb second vote roll calls three ayes. – Board meeting 11/17/22 Trustee Wolf dialog watched 35-40-minute sexual/anti-harassment training video, county prosecutor use county policy, does township have policy, Wendy French email and got something, that and a hat. Board dialog county policy accepted by the township board of trustees. No Motion. Board meeting today 12/15/22 Trustee Wolf dialog documented “Marion County commissioners Discriminatory/Harassment Policy”, acknowledgement form that township employees read and sign annually at January meeting, KLA recommendations completion time period, signs. No motion. Board dialog document “June 13, 2001 record of proceedings KLA Consulting Re May 09, 2001 Bowling Green Township Board of Trustees Loss Control Meeting recommendations motion to accept Township Sexual Harassment/Marion County Policy”. No motion. The township received OTARMA Election of Board of Directors, calendar for township office, 2023 coverage changes. No Motion.

Township Road Arbella Y-Jct. Fairview - No update. No dialog. No Motion.

Township Road - Clark – Road Use and Maintenance Agreement entered into by and between Marion County, Ohio (hereinafter referred to as “County”), acting by and through its Board of Commissioners, and its respective Townships and AEP Ohio Transmission Company, Inc. (hereinafter referred to as “AEP”) – Marion County Engineer - Rough Road Signs understanding 5/19/22 board meeting Motion buy 4-four rough road signs from engineer - Trustee Holcomb 6/16/22 board meeting dialog Brad fixes Clark. Noted 10/20/22 Board Meeting Visitor Jim Bird dialog repairs needed on Clark road. Trustee Holcomb 11/17/22 board meeting dialog documented aggregate purchase total 27.64 Ton 411 L/S Clark road mapped west berm location used bermer today, Clark road resident Jim Bird dialog, more stone dialog. Board dialog

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aggregate purchase exceeds purchase order, BC#3-2022 available balance. Trustee Wolf dialog Clark west berm looks good, Motion appropriate \$2000 for more aggregate Trustee Holcomb second vote roll calls three ayes. Board meeting today 12/15/22 Trustee Wolf dialog AEP on Clark, Brad Irons, Art Cheney, temporary patch for winter and fix next spring, at corner and down at Bird woods, rough road signs up by AEP. Trustee Holcomb dialog documented 11/17-18 purchased 56.62 tons 411 L/S Clark west berm map location \$659.62 invoice #2477634 also on 11/21-22 purchased 35.43 tons 411 L/S Clark Road \$412.76 invoice #2478074, Shelly Materials Inc. total amount \$1,072.38 payment #9752 pending.

Township Road - Codding - 11/17/22 board meeting Trustee Holcomb dialog Spectrum, internet, two months. No Motion. - No update. No dialog. No Motion.

Township Road Ground Hog-Jct. Mt. Olive Green Camp - 11/17/22 board meeting Trustee Holcomb dialog pot holes on Ground Hog and Mt. Olive Green Camp. Trustee Trihaft dialog stop sign broke off, called Stacey (Eckard, County Garage) - No update. No dialog. No Motion.

Township Road - Windfall-Jct. S.R. 37 - Ohio Department of Transportation - Guardrails - No update. No dialog. No Motion.

Township Signs - No update. No dialog. No Motion.

Township Website "bgtownship.com" - Richwood Marketing report Website Traffic 35, 0 referred - No dialog. No Motion.

Verizon - Board dialog township office Jetpack activation for auditor of state 12/5/22 yearend update webinar. No Motion. Verizon \$120 4-lines charged payment #9755 pending.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

UAN Backup CD 11/14/2022 exchanged 12/10/2022 stored offsite.

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Trihaft dialog documented Twp Hours mid November to mid December - Nov 17 call county road sign, Mt. Olive Sager, Township meeting 19 drive south roads 20 drive north roads 21 help Dick put on scraper blade 24 drive south roads 25 drive north roads 29 help Duane look for oil leak Dec 1 do emails and communication to Kristy Benson & Levon 3 drive south roads 4 drive north roads 7 to township building get wipe to Butch's set up tables and clean 8 Mark Jones grave for Stacy, quarterly meeting, clean up afterwards 9 Stacy dug Jones grave, check hole 13 drive south roads 14 drive north roads

Trustee Holcomb dialog documented drive roads daily 11/26/22 grade berms 12/5/22 grade berms 12/14/22 fuel equipment 12/15/22 hookup snow equipment.

Trustee Wolf dialog documented Township Time Card December 2022 18 ordered supplies from McAuliffe's 21 Put Broom on tractor and took it to Richard on Clark Rd/ Drove Roads 22 Ryan G / McAuliffe's brought equipment for the township and I dropped off the Receipt to the Township office/Prosecutor 29 Tractor has oil under it Couldn't get it to leak while we were there Cleaned oil up and moved equipment around 1 Picked up Floor dry from NAPA and Batteries from Plotners and dropped receipts at Township office and sent text. Makeever Paperwork 5 Makeever 6 Murphy Tractor 7 Banquet set up 8 Township Association Banquet 12 Sheriff's Office/Makeever coming today to Survey/Roads 13 Ryan Gibson/ Architect/ Prosecutor 14 Prosecutor/Fire Board Meeting/FD 15 Put Plow on truck and Tractor

AMERICAN RESCUE PLAN ACT OF 2021 (ARPA FUNDS) OR THE ACT (COVID-19):

Year 2022 American Rescue Plan Act - State and Local Fiscal Recovery Fund Program Non-Entitlement Units of Local Government - Report Balance \$14,379.45 as of 12/15/22.

ONEOHIO OPIOID SETTLEMENT (Participation in the OneOhio Region 18 Governance Structure):

No update. No dialog. No Motion.

November bank reconciliation, \$615,222.64 bank balances as of 10/31/22. Outstanding payments \$1,900.42. Cleared payments \$41,723.63. Cleared receipts \$13,561.83. October county auditor total \$13,480.56. October fund activity.

Supplemental Appropriations - Year 2022 April - November 11/17/22 Board Meeting - Resolution modifying appropriation amount \$8,750 from one account line item to another within gas tax fund (see AOS LGS line item identification) purpose Makeever & Associates Trustee Holcomb Motion Trustee Wolf second vote roll calls three ayes.

November fund activity, bank reconciliation balance \$616,150.52, cleared payments \$11,989.29, cleared receipts \$12,917.17, county auditor \$12,323.87 receipts detail.

Year 2022 purchase order status #s1-24 - Blanket Certification #4-\$2000 dated 11/17/22 board approved for more aggregate - Purchase Order #24-\$8750 dated 11/17/22 board approved and signed Makeever & Associates, Inc. acceptance proposal agreement and forwarded to M. Lecky cc Trustees Wolf and Trihaft and county legal. The Aforementioned certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection. December \$9,582.75 payment listing advice #s9743-9762 review by trustees:

9743	12/15/2022	12/08/2022	PR	Richard L Holcomb	\$851.53
	Purpose:	4992868			
9744	12/15/2022	12/08/2022	PR	David K. Trihaft	\$884.19
	Purpose:	4993920			
9745	12/15/2022	12/08/2022	PR	Duane J. Wolf	\$839.67
	Purpose:	4993501			
9746	12/15/2022	12/08/2022	PR	Robin L. Anderson	\$1,421.08
	Purpose:	4993986			
9747	12/15/2022	12/08/2022	WH	Ohio Public Employees Retirement System	\$1,130.70
	Purpose:	December withholding			
9748	12/15/2022	12/08/2022	WH	Ohio Treasurer of State	\$203.33
	Purpose:	Fourth quarter withholding			

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9749	12/15/2022	12/08/2022	WH	School District Income Tax	\$106.02	○
Purpose: Fourth quarter withholding						
9750	12/15/2022	12/08/2022	WH	United States Treasury	\$626.61	○
Purpose: Fourth quarter withholding						
9751	12/15/2022	12/10/2022	AW	BUREAU OF WORKERS' COMPENSATION	\$556.00	○
Purpose: Policy Period dates 1/1/2023-1/1/2024 current billing cycle						
9752	12/15/2022	12/10/2022	AW	Shelly Materials Inc.	\$1,072.38	○
Purpose: Invoice(s)2477634 + 2478074 Clark Road total 92.05ton 4 11L/S aggregate purchase by Trustee Holcomb						
9753	12/15/2022	12/10/2022	AW	Mcauliffe's Ace Hardware	\$286.91	○
Purpose: Invoice#K86861 qty(s)4-hammers 2-fire ext 3-smoke & CO dctr Trustee Wolf purchase						
9754	12/15/2022	12/10/2022	AW	TREASURER OF STATE	\$534.00	○
Purpose: AOS - UAN User Fee - 1st QTR 23 - JAN FEB MAR						
9755	12/15/2022	12/10/2022	AW	Verizon	\$120.36	○
Purpose: Verizon 4-Lines Charges Oct24-Nov23						
9756	12/15/2022	12/10/2022	AW	Michael McKinniss	\$722.22	○
Purpose: Property Services Contract Terms per Point of Contact Trustee Wolf						
9757	12/15/2022	12/10/2022	AW	Plotner Hardware	\$17.77	○
Purpose: Sales Receipt#308490 qty 3-batteries need new purchase by Trustee Wolf 12/1/22						
9758	12/15/2022	12/10/2022	AW	NAPA-	\$20.98	○
Purpose: Invoice#452061-Floor dry 12/1/22 purchase - Noted 11/29/22 Trustee Wolf forwarded picture dialog oil under tractor looks like it is coming from one of the loader hoses						
9759	12/15/2022	12/10/2022	AW	DAVID K. TRIHAFT	\$25.00	○
Purpose: Marion Co Twp 12/8/22 dinner ticket paid by David Trihaft for reimbursement						
9760	12/15/2022	12/12/2022	AW	Duane J. Wolf	\$25.00	○
Purpose: Marion Co Twp 12/8/22 paid by Duane Wolf reimburse						
9761	12/15/2022	12/12/2022	AW	RICHARD L. HOLCOMB	\$25.00	○
Purpose: Marion Co Twp 12/8/22 paid by Richard Holcomb reimburse						
9762	12/15/2022	12/12/2022	AW	MID OHIO ENERGY COOPERATIVE INC.	\$114.00	○
Purpose: Electric service meter 69304-69827 kWh 523 10/31-11/30/22						

Trustee Wolf Motion to pay bills Trustee Holcomb second vote roll calls three ayes. December fund, revenue, appropriation fund summary(s), status, system year 2022 cash flow summary by fund.

FISCAL YEAR END PROCESS:

Ohio Revised Code 505.04 Annual Inventory Asset Additions and Confirmation Reports Year 2022 – Board dialog reviewed active and inactive assets. No Motion.

Ohio Revised Code 149.42 Township Records Commission -Whereas in accordance with the Ohio Revised Code 149.42 Township Records Commission Year 2022 resolve whereupon trustee chairperson and fiscal officer acknowledge there are no applications for township records inventory disposal. Trustee Wolf Motion to approve resolution second by Trustee Holcomb vote roll call three ayes.

2022-2023 Tax and Wage Documentation - W-2, 2022-2023 Ohio Township Association compensation charts. Auditor of State information on township governing board, Uniform Accounting Network employee information, W-4, IT-4. Board dialog complete forms, return by 12/31/22; and

Resolution Year 2023 Annual Compensation - Wages Per Ohio Revised Code §505.24 and §507 .09 allocates for salary disbursement. Township trustee and fiscal officer salaries based on annual budget, certificate of the total amount from all sources available for expenditures, and balances pending yearend revision Trustee Wolf Motion Trustee Holcomb second vote roll calls three ayes.

Resolution Year 2023 Annual Revenue Budget Measures – Governing board adopts 2023 Annual Revenue Budget Measure - County budget commission / auditor certificate of estimated resources, pending yearend tax revision and total amount from all sources available for expenditures and balances approved by the board Trustee Wolf Motion Trustee Holcomb second vote roll calls three ayes.

Resolution Year 2023 Resolution Annual Appropriation Measures – Governing board adopts 2023 Annual Appropriation Measures – Board approves temporary appropriations by December 31, 2022 authorizing encumbrances and expenditures measures effective January 1, 2023 Motion Trustee Trihaft second Trustee Wolf vote roll calls three ayes.

Resolution Year 2023 Blanket Certificates and Purchase Orders - duplicate discretionary spending authority in 2023 effective January 1, 2023 – Board dialog 2022 purchase orders listing status expires December 31, 2022 understanding invoices received after yearend shall carryover same level of expenditure authority on payment process for January 2023 meeting Trustee Trihaft Motion Trustee Holcomb second vote roll calls three ayes.

Fiscal Integrity Act Certification Summary 4/1/2020-12/5/2022.

Treasurer of State CPIM Certified 2022 Annual Notice of Exemption.

CITIZEN SERVICE: Trustee Trihaft dialog documented Mark Murphy would like 2-two graves close to Wilson's, King's or McKinniss, want to be buried around people he grew up with. Tod him we would check graves to look for empty lots. Board dialog time period. No Motion.

COMMUNICATIONS: Ohio DAS Weekly Report(s) of Contracts, Amendments – Trustee Wolf dialog membership status. No Motion.

FC Energy important propane safety information. No dialog. No Motion.

FE Ohio Utilities Complete Pre-Winter inspections, maintenance and grid modernization. No dialog. No Motion.

Earthworm Construction LLC Season's Greetings. Board dialog. No Motion.

Richwood Marketing report Website Traffic 35, previous 33, 0 referred, previous 5. No dialog. No Motion.

League of Women Voters Jody Demo-Hodgins verified public officials document. Board dialog. No Motion.

NEW BUSINESS: None.

ANNOUNCEMENTS: 2023 meetings 6 p.m. third Thursday each month, board dialog no yearend meeting Motion next meeting 01/19/2023 Trustee Wolf second Trustee Holcomb vote roll calls three ayes.

ADJOURNMENT 8:17 PM: Trustee Wolf Motion Trustee Holcomb second, vote roll calls three ayes.