

Held Thursday, February 16, 2023 at 6PM20

THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES regular session public meeting held today Thursday, February 16, 2023 at 6 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

TRUSTEE ROLL CALLS: Bowling Green Township officials present Chairman Trustee Richard L. Holcomb calling meeting to order with Trustees Duane J. Wolf and David K. Trihaft.

VISITORS: Ohio Township Association Risk Management Authority (OTARMA) annual policy coverage communications 1/19/23 board meeting Trustee Wolf questions replacement cost on township building, & equipment - OTARMA Customer Service Representative M. O'Neill 1/24/23 "yes on building & equipment miscellaneous like mowers, no on auto truck & trailers, C. Hibner has renewal info for next meeting" - Jennifer Conroy 2/16/23 today scheduled visit "M. J. Knapp Insurance Jennifer Conroy attendee dialog documented OTARMA Invoice date 2/16/2023 annual policy coverage effective date 3/28/2023 2023-2024 Anniversary Contribution amount \$4,797 and Statement of Values printed on 2/16/2023 township equipment valuations" - Trustee Wolf dialog miscellaneous township equipment, mowers, trailers, tractor price to replace documented Ag-Pro Quote Summary Equipment Total \$125,147.25 John Deere 6145M Cab Tractor prepared by Sawyer Parrott 1/6/23 expired 2/5/23. Trustee Wolf Motion increase price (valuation) to replace equipment Trustee Trihaft second vote roll calls three ayes.

Marion County Historical Society Randy Windland 1/10/23 notification will attend along with Brandi Wilson director of the Marion County Historical Society - Today 2/16/23 attendees Windland and Wilson dialog "The Marion County Historical Society was founded in 1969 to nurture interest in the history of Marion County, Ohio. Our mission is to collect, preserve and share Marion County History documented pamphlets "Guarding our mission of collecting preserving sharing, programs and activities, pledge or gift, townships COVID money". Trustee Trihaft dialog social media, radio, news. No Motion.

Brian Thomas Chief of the Scioto Valley Fire District attendee dialog family, academics, affiliations, Marion Township Fire Department, staffing, MedCare letter to townships, transparency, meeting with other chiefs to get to know 911 coverage, mutual aid, area department numbers, calls, board. Trustee Trihaft dialog MedCare, New Vision, Grand Township. Trustee Wolf dialog service bills. No Motion.

Doug Schoen and Austin Schoen 8630 Windfall Road attendees dialog township website see what you do, Spectrum come through and cover area, have Hughsnet spotty internet, township section across lane stream drainage tile stream clogs up can I dig out. Trustee Wolf dialog Spectrum contract with government, Marion-Hardin and Codding, Winnemac and other township roads, phases, call contractor and ask, turning on tomorrow, area, federal application Spectrum, Hardin, Union, Marion, call 800 number, okay to run in ROW, we do mostly roads and cemeteries. Trustee Holcomb dialog state, will check out, stop by and see, backhoe sits there, roads and cemeteries, drain farmers, dig up make sure okay. Trustee Trihaft dialog Spectrum second phase State Route 37, Windfall, call and ask. No Motion.

SCIOTO VALLEY JOINT FIRE DISTRICT (SVFD):

Scioto Valley Joint Fire District Governing Board Member Trustee Wolf dialog documented "Fire Board 02-08-23 Did Oath of Office for new Firefighter Hensel Two new Local Trainees Two Members just passed the Firefight 1 training No new info on grants. Applied for several more Rescue Boat Total calls for Jan 26 Ems was 20 and Fire 6 New Addition is looking good Doing and equipment exchange for a John Boat With Marion Township" and "Medicount The EMS Billing Experts Scioto Valley Fire District - 319 EMS Billing Review For The Period Of: 1/1/2021 to 12/31/2021 & 1/1/2022 to 12/31/2022"; and fire department bought a \$200,000 certificate of deposit at 4%-four percent, Richwood Bank, apparatus fund. Trustee Trihaft dialog Mount Victory bank, squad. No Motion. Board dialog request Trustee Wolf get SVFD LaRue ally improvement revenue & expenditure report from Tom Ford. Trustee Wolf dialog no money from New Bloomington. No Motion.

RECORD OF PROCEEDINGS: Bowling Green Township Record of Proceedings 1/19/23 regular reorganization meeting Trustee Wolf approve minutes as read Trustee Trihaft second vote roll calls three ayes.

OLD BUSINESS AND / OR UNFINISHED BUSINESS:

Township Equipment - Forks - Murphy Tractor & Equipment Quote Summary Prepared By: Matt Brutscher Quote Id: 27881996 Ted Crane Created On: 06 December 2022 Total \$1750 Last Modified On: 19 January 2023 Expiration Date: 16 February 2022 [2023] Equipment Summary ARROW 70B6000-48S Qty-1 Extended Equipment Total \$1,981 - Board meeting today 2/16/23 purchase order #7-2023 date 2/16/23 pending. No dialog. No Motion.

Township Cemetery - The Supply Place Powered by ACE Business Quote Date: 01/19/23 Sales Associate: Doug Brake Company Name: Bowling Green Township Contact: Duane Wolf SKU 7238926 Item Grub Ex 28.87LB Bag Quantity 15 Each Price \$56.99 Extended Price \$854.85 - Trustee Wolf documented 1/23/23 Mcauliffs Ace Hardware delivered 15@7238926 Grub Ex 28.87lb@56.99 invoice #388876 purchase order #8-2023 amount \$854.85 payment warrant #9787 pending. No dialog. No Motion.

Township Building - Size and Placement of Possible New Building Fiscal Years 2021-2023: Mark Lecky, Mark Lecky Architects, LLC Re Architectural & Engineering Proposal 01 amount \$16,939.04 trustees approved purchase order #21-2022 then 9/15/22 and now 1/1/23 purchase order #1-2023 purpose New Storage Building Bowling Green Township 8500 Guthery Rd LaRue, Ohio 43332 - Trustee Wolf and Mark Lecky Architects, LLC on 1/13/23 received original survey and plans from Makeever. - Makeever and Associates, Inc. Surveying proposal amount \$8,750 trustees approved purchase order #24-

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2022 then 11/17/22 and now 1/1/23 purchase order #2-2023 - Makeever & Associates, Inc. Invoice Number: 32620 Invoice Date 1/31/23 Project #22-231 Bowling Green Township Client ID: 22-231 Professional Services for the Period: 1/1/2023 to 1/31/2023 Billing Group: 001 Topographic Survey & Preparation of Construction Site Plans for a new building at Bowling Green Township during January 2023 Professional Services: Topographic Surveys Sub-Total: \$3,215.94, Grading Plan Sub-Total \$94.88, Site Layout Sub-Total \$2,223.39 and Expenses: Equipment Totals \$305.88, Materials Total \$8.15, Billing Group 001 Totals: \$5,848.24, Total Project Invoice Amount \$5,848.24 Aged Receivables: current \$5,848.24 – Payment warrant #9789 amount \$5,848.24 pending township records management communication understanding Trustee Wolf received Makeever original survey and plans on 1/13/23, on 1/19/23 township public board meeting Trustee Wolf holds back Makeever original survey and plans then and now on 2/16/23 township public meeting Trustee Wolf dialog “they are preliminary” holds back Makeever original survey and plans. Board understanding Makeever & Associates, Inc., “Dave Engle 2/13/23 documented Please see attached site plans. These were also sent to Duane Wolf and Mark Lecky on January 13. [2022-231-001-1-13-2023.pdf](#) Dwg. No. 2022-231-01 Progress Set of Construction Plans For Bowling Green Township Board of Trustees original sheet size = 24”x 36” original date 1/13/2023. I forgot to attach the topo drawing. See attached here: [2022-231-TOPO.pdf](#) Dwg. No. 2022-231 Topographic Survey For Bowling Green Township Board of Trustees original sheet size = 24”x36” date 12/13/2022”. No original survey and plans submitted for township public record. No Motion.

– Geotechnical Consultants Inc. Subsurface Exploration proposal amount \$4,200 trustees approved and Chairman Trustee Trihaft signed proposal acceptance then 12/15/22 and now 1/1/23 purchase order #3-2023 – Geotechnical Consultants Inc. Work Invoice #042820 Date 1/10/23 Due Date 2/9/23 Job Number 22-G-27355- Bowling Green Twp Storage Building 8500 Guthery Road La Rue, Ohio Subsurface Exploration and Geotechnical Engineering report dated 1/6/23 unit price 4,200, Credit for 1 boring not drilled -255, total \$3,945.” – Payment warrant #9788 amount \$3,945 pending township records communication understanding Trustee Trihaft received original invoice 1/10/23 and holds back from board of trustees public meetings held 1/13/23 then and now 2/16/23. Board understanding “Trustee Wolf documented 1/31/23 Contractors, Afternoon, Can you [township fiscal officer] send me the couple of contractor information that we have used to do concrete work so I can pass it onto Delaware [Delaware] Building. Also have you gotten the bills for the soil and survey yet. They both said that they thought it was sent out but maybe the first of the month and they would check on it”...2/1/23 [township fiscal officer] reply re: Contractors, Scott Forman, No Bills”. “Trustee Wolf documented 2/4/23 I just saw this [ARInvoice INV – 2023-01-27T102528.pdf 2.06](#) Geotechnical Consultants Inc. “Michelle Hoeflich 1/27/23 documented Hi Duane, Here is the invoice. It was sent on the 10th. I’m sorry that you didn’t receive it. We have your invoice email set up as [dktrihft...@...com](#). Please let me know if I need to update this”. Trustee Wolf forwarded electronic invoice 2/4/23. No dialog. No Motion.

– Sourcewell Cooperative Purchasing Program – BlueScope Construction Government Services – Delaware Buildings Systems – Board meeting today 2/16/23 Trustees Wolf documented “VP Buildings Varco Pruden a division of BlueScope Buildings North America, Inc., Bluestone Construction Project Storage Building Drawing Release History Type Preliminary Drawings Date 2/15/2023 Description Not For Construction, 26-twenty-six-page-file name 23661 Storage_ Modified Rigid Frame date 1/31/2023”. Trustee Wolf dialog costs, building progress, special meeting if it gets that far talk about building. Trustee Trihaft dialog talk, take notes, meeting without fiscal officer. No Motion. Board dialog understanding transparency, accountability, responsibility, township meetings open to the public [Ohio Auditor of State Keith Faber, Ohio Township Handbook seeks to assist township officials with public service. A township fiscal officer is required to be present at all meetings, whether such meetings are held at the regular meeting date or at some other time, since the minutes of all meetings must be reported. The board must give at least 24 hours advance notice of all special meetings. A special meeting is open to the public pursuant O.R.C. 121.22 the board of trustees must establish a reasonable method whereby any person may determine time, place and purpose of all special meetings. The Open Meetings Act prohibits any private prearranged discussion of public business by a majority of the members of a public body regardless of whether the discussion occurs face to face, telephonically, by video conference, or electronically by email, text, tweet, or other form of communication. White v. King 147 Ohio St.3d 74 (2016)... Any formal action taken, must be taken at an open meeting... Ohio Revised Code 121.22 Public Meetings specifically provides that all meetings of the board of township trustees are public meetings open to the public at all times. Bowling Green Township Board of Trustees public meetings are scheduled at 6 p.m., third Thursday each month in the township building location at Guthery Road junction Ohio 37, south of LaRue. Any changes to this schedule or notice on special meetings shall be posted at the township building and published on the township website, [bgtownship.com](#)]

Township Building – Equipment Bay Heaters – Board meeting today 2/16/23

Trustee Trihaft dialog talk with Wenigs. Trustees Wolf and Holcomb dialog. No invoice. No Motion.

Township Equipment – 2018 International Series 4300 Red Dump Truck –

Board meeting today 2/16/23. No dialog. No Motion.

Township Equipment – Fuel - Trustees Trihaft and Holcomb ordered fuel 1/3/23 Central Ohio Farmers Co-op, Inc., ticket #231123-250.3-gal@\$3.385 plus \$.78 tax total 848.05. Payment warrant #9785 amount \$848.05 pending.

Township Roads - Codding – Marion-Hardin – Spectrum – Charter Communications, Inc. and its Subsidiaries Blanket Right of Way Bond sum of Ten Thousand Dollars – Board meeting today 2/16/23 Trustee Wolf documented bond, Spectrum communication, Charter Communications,

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Inc. and Subsidiaries, dialog county prosecutors, Chuck Hall approved to form, Amy Kerr, Friday. No Motion.
 Township Roads – 2022 Year End Roadway Certification – Clark Road South
 Resolution #20211027 for the AEP Project DeCliff LaRue Transmission Line Project WHEREAS; it is recommended that Bowling Green Township adopt a resolution regarding the AEP Project (DeCliff LaRue Transmission Line), located in Bowling Green Township in Marion County, and WHEREAS; the Marion County Engineering Department is entering into a Road Use and Maintenance Agreement, hereafter referred to as RUMA, with AEP, Bowling Green Township will designate the Marion County Engineering Department to act on our behalf on this project WHEREAS; Bowling Green Township Board of Trustees hereby gives signatory authority to the Chairman of Bowling Green Township – Trustee Holcomb Time Sheet – Trustee Holcomb Shelly Aggregate Purchase Order Documented Clark Road Berm - Marion County Engineer “miles Certification Meeting 2/7 or 2/8” forwarded 1/20/23 email to Wolf, Trihaft, n/a Holcomb, and 2/26/23 Shannon Massey reminder reply cc trustees updated to call for scheduling road certification – Board meeting today 2/16/23 Trustee Trihaft dialog documented list to post in township hall “2023 Township Trustees and Fiscal Officers Courtesy of Bradley K. Irons”, Marion County Engineer changed Prospect Township Trustee Jerry Schultz replaced township vacancy, Trustee Harry Hilgenberg resigned. Trustees dialog today 2/16/23 Clark road stone bills berming, patch pot holes, writes checks, Clark road berms, aggregate, chip & seal percentage, asphalt on Clark patch & berm & bill when we chip & seal over areas, send bill, curve, time, chip & seal, aggregate, hours reiterating dialog with Brad [Irons, Marion County 2020 Road Use and Maintenance Agreement county signed 12/10/2020 with American Transmission Systems, Incorporated] asked for township trustee time sheet documentation on Clark road stone bills for berming Clark road, Clark road berm aggregate, aggregate tickets, hours. The Board of Trustees dialog [bill] have it by the next meeting, berm aggregate used on berm approved by Trustee Trihaft Motion Trustee Wolf second vote roll calls three ayes.

PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS:

UAN Backup CD 01/17/23 exchanged 2/16/2023 stored offsite.

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Holcomb dialog documented 1/25/23 plow snow 1/30/23 stone Clark road

Trustee Wolf dialog documented Township Time Card 2/23 24 McAuliffe's 25 Fire 26 Fire / Murphy 27 Website / GCI 30 Website 31 Spectrum 3 Fire 4 BP / Website / GCI 6 BP / Website / Fire / Spectrum 7 BP / Fire / GCI 8 Engineer / Prosecutor / S.O. / Fire Board / BP / Website / Spectrum / Roux 9 Prosecutor / BP / Prosecutor / S.O. 10 Prosecutor / BP / Fire / Spectrum 11 BP 12 BP / Fire 13 BP / Fire 14 BP 15 BP 16 BP / Fire

Trustee Trihaft dialog documented Twp Hours mid Jan mid Feb Jan 19 heat on - twp meeting 20 drove north roads 22 plow roads 23 drove south roads 25 Dick & I plow snow & slush 27 drive north roads 28 drive south roads Feb 2 drove north roads 3 drive south roads 6 call Duane & Dick set up time for engineers 8 Dick & I met Duane at county building – certify roads Duane and I put up a couple of signs – 9 talk to Wenigs again – 10 talk Gary Wenig about our heat heaters – 14 drive north roads 15 drive south roads

American Rescue Plan of 2021 (ARPA Funds) or The Act (COVID-19) – State and Local Fiscal Recovery Fund Program Non-Entitlement Units of Local Government – FY2022 Resolution 20220217:01 - The Project described serves objectives of the Act by providing services traditionally provided by a government, namely road repair, maintenance, report balance \$14,383.09 as of 1/31/23.

Then and Now Purchase Order #7-2023 \$1981 Murphy Tractor & Equipment Co. purpose Quote Summary Equipment ARROW 70B6000-48S (forks) Qty-1 Extended Equipment Total \$1,981; Regular Purchase Order #s 8-2023 \$854.85 McAuliffe's Ace Hardware purpose The Supply Place Powered by ACE Business Quote Item Grub Ex 28.87LB Bag Quantity 15 Each Price \$56.99 Extended Price \$854.85; #9-2023 Marion City-County Disaster Services / EMA purpose 2023 Sub-Division Share of Emergency Management Service subdivision fees. Total amount encumbered for selected purchase orders \$3,197.65 the aforementioned certified by fiscal officer amounts required to meet contract, agreement, obligation, or expenditure total for selected purchase orders, has been lawfully appropriated, authorized or directed for such purpose is in the treasury or in the process of collection and approved by Motion Trustee Wolf second Trustee Trihaft vote roll calls three ayes.

February \$17,400.43 payment listing #s 9778-9789 review by trustees:

9778	02/16/2023	02/09/2023	PR	Richard L Holcomb	\$895.94	○
Purpose: 4992868						
9779	02/16/2023	02/09/2023	PR	David K. Trihaft	\$894.86	○
Purpose: 4993920						
9780	02/16/2023	02/09/2023	PR	Duane J. Wolf	\$854.86	○
Purpose: 4993501						
9781	02/16/2023	02/09/2023	PR	Robin L. Anderson	\$1,469.01	○
Purpose: 4993986						
9782	02/16/2023	02/09/2023	WH	Ohio Public Employees Retirement System	\$1,150.46	○
Purpose: February withholding						
9783	02/16/2023	02/14/2023	AW	Verizon	\$120.36	○
Purpose: Wireless service monthly charges mobile broadband unlimited 25% access discount 4-lines						
9784	02/16/2023	02/14/2023	AW	MID OHIO ENERGY COOPERATIVE INC.	\$157.00	○
Purpose: Electric service meter 70817-7 1855 kWh 1038days 32 12/31/22-2/1/23						
9785	02/16/2023	02/14/2023	AW	MARION CITY-COUNTY DISASTER SERVICE	\$361.80	○
Purpose: 2023 Sub-Division Share of Emergency Management Service subdivision fees for this year using the 2020 population census, along with the 5.05 annual increase.						
9786	02/16/2023	02/14/2023	AW	Central Ohio Farmers Co-op, Inc.	\$848.05	○
Purpose: 250.3Gais@3.385-1/3/23@12:40:59-12:45:32 ticket#231123+ .78FedTax dialog Trustees Trihaft & Holcomb 1/4/23+1/19/23 Bd Mtgs						
9787	02/16/2023	02/14/2023	AW	McAuliffe's Ace Hardware	\$854.85	○
Purpose: 15@GrubEx28.87lb delivery inv#388876 1/23/23 Trustee Wolf dialog cemetery moles 1/19/23 Bd Mtg						
9788	02/16/2023	02/14/2023	AW	Geotechnical Consultants, Inc.	\$3,945.00	○
Purpose: Job#22-G-27355-1/6/23-CMiller-Subsurface Exploration and Geotechnical Engineering report date 1/6/23+Credit1/6/23-CMiller-Credit for 1 boring not drilled Trustee Wolf dialog 1/19/23 Bd Mtg						
9789	02/16/2023	02/14/2023	AW	Makeover & Associates, Inc.	\$5,848.24	○
Purpose: Project#22-23 1 1/3 1/23 inv#32620 Topographic Survey & Preparation of Construction Site Plans for a new building at Bowling Green Township during January 2023 Trustees Wolf & Holcomb dialog documented 12/15/22 Bd Mtg						

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Trustee Wolf Motion to pay Trustee Trihaft second vote roll calls three ayes. Fund activity. Fund summary.

CITIZEN SERVICE: Jones - Trustee Holcomb dialog Dale Jones wants to buy 4-four, 2@\$150-resident graves and 2@\$800 non-resident graves. Trustee Trihaft look at and call, verify. No Motion.

Baker - Omni Pools 1/23/23 call to county regional planning indicated Bowling Green Township not zoned, checking with township office confirms no permit re Baker. No Motion.

COMMUNICATION: Bowling Green Township press release, reorganization, AFR, schedule, website, Marion Star News Briefs. Board dialog published online and printed. No Motion

EV Power Equipment 2-copy(s) Trustee Wolf dialog keep one. No Motion. Marion County Sheriff 1/22/23 "press release level 1 snow advisory"; and

Trustee Wolf provided township officials printout via 2/8/23 email "Marion Police Department / Bowling Green Twp. Oct.1, 2022. Trustee Wolf dialog documented "copy report for everyone re Ryan Zempter 2/9/23 9:12AM email", John Lightner. Trustee Trihaft dialog odor "SE Jones radishes", John Lightner. No Motion.

Marion Public Health 2/7/23 notice on district advisory council scheduled Wednesday, 3/1/23@6PM meeting. Trustee Trihaft dialog received DAC agenda and minutes. No Motion.

Ohio Bureau of Workers' Compensation Balances are \$0.00 as of 2/6/2023 Ohio DAS Coop Purchasing Program contracts 1/24-2/14/23, OhioDAS membership certificate 5/1/23 thru 5/1/24, no invoicing, renewal payment will not be required. No Motion.

Ohio Department of Commerce Division of Real Estate & Professional Licensing, List, active cemetery information updated online 2/6/23, rules and regulations. No Motion.

Ohio Public Utilities Commission (PUCO) then 1/19/23 Board Meeting concerning Trustee Holcomb communication \$35 invoice 2200114373 and now 2/16/23 Board meeting update

communication handout to trustees "PUCO Invoice # 22-00114373 payment pending list of seven calls placed 1st quarter 2022" and "What is the purpose of the damage prevention registration fee?". Board dialog reviewed

township public meeting record of proceedings for 1st quarter 2022 and PUCO-7-seven-OH811 call data not found there, communication pending, PUCO OH811 call data request pending. Trustee Wolf dialog

excavating, conducting business, must register. No Motion.

Richwood Bank collateral will be released, authorized signature of township fiscal officer, copies of the replacement collateral for the township, scan, return by email Friday 2/17/23 Motion

Trustee Trihaft second Trustee Wolf Board Resolution today 2/16/23 meeting vote roll calls three ayes.

Richwood Marketing Website Traffic 1/3-31, All Traffic 74 previous 26, all referrals 4; and ROP 15Dec22 + 4Jan23Website copy(s) to Trustee Wolf 2/6/23 date of request. No Motion.

United States Department of Commerce Boundary and Annexation Survey (BAS) completed 2/2/23 online by township fiscal officer. Trustee Wolf dialog river boundary. No Motion.

NEW BUSINESS: Township Annual Mowing Contract - Trustee Holcomb dialog mowing, old method. Trustee Trihaft dialog next month. Trustee Wolf dialog same as last year, qualifications, talk to Tyler,

Tommy and call others, ask Trustee Trihaft about William (Trihaft's son), prosecutor said we can hire as long as David is not involved. Trustee Trihaft dialog he's too busy. Trustee Holcomb dialog Tyler, Bob (Howell).

Board dialog family member(s). No Motion.

ANNOUNCEMENTS: 2023 meetings 6 PM third Thursday each month, next meeting 3/16/2023

ADJOURNMENT 8:25PM: Trustee Wolf Motion Trustee Trihaft second, vote roll calls three ayes.

Robin Anderson / *Dale K. Jones*

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted by a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code. Attest: Robin Anderson, Fiscal Officer.