

# RECORD OF PROCEEDINGS

Minutes of Bowling Green Township Board of Trustees Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Thursday, November 16, 2023 at 6PM \_\_\_\_\_ 20 \_\_\_\_\_

*THE BOWLING GREEN TOWNSHIP BOARD OF TRUSTEES* regular session public meeting held today Thursday, November 16, 2023 at 6 PM understanding public notice posted board meeting dates and times at public entrance of township building and on township website "bgtownship.com".

**TRUSTEE ROLL CALL:** Bowling Green Township officials present Vice Chairman Trustee Duane J. Wolf calling meeting to order with Trustee David K. Trihaft, Chairman Trustee Richard L. Holcomb absent. Trustees Wolf and Trihaft dialog reasoning ill.

**VISITOR/GUEST SIGN IN:** Emily Davis, Richwood Bank dialog documented IntraFi. ICS & CDARS information and speaks to public and municipal fund customers, the township, regarding required conversion beginning 1/1/24 to insured cash sweep (ICS) account option, voluntarily exiting at year's end 12/31/23 the Ohio Pooled Collateral System (OPCS), provided sample monthly statement summary of ICS Accounts overview for public funds in the State of Ohio allows the township to stay in compliance with Ohio Revised Code (ORC) Chapter 135.145 Redeposit of interim moneys, cash management for township government finance officers, township fiscal officer not utilizing online banking, continuance of the office of township fiscal officer, general election, tax levies, township trustees, Wolf family works at Richwood Bank, other trustees, Trihaft, absent Holcomb. Trustee Trihaft dialog resolution next regular or special meeting. Board dialog understanding township officer history speaks to online banking prohibited by trustee Mallett Motion <sup>1</sup>, township continuance of the office of township fiscal officer <sup>2</sup>, authority, options appointing a fiscal officer or reappointing fiscal officer <sup>3</sup>, memorandum of agreement for deposit of public funds <sup>4</sup>, tax holiday <sup>5</sup>. No Motion.

**SCIOTO VALLEY JOINT FIRE DISTRICT (SVFD) GOVERNING BOARD:**

Scioto Valley Joint Fire District Governing Board Member Trustee Wolf – Fire Board Report 11-23 Donations received in honor of Joyce and Henry Mitchell Used to get Christmas gifts for the firefighters. Discussed gifts for firefighters. Raise given to all levels of staffing except for the officers. Oct calls fire 12 ems 10 for a total of 246. Adjusted the paramedic class payment for Conley to be split with us and Marion Township since he has been hired fulltime and that is included with his hiring package we offered to split with them. All the rental gear was replaced with new gear. Board dialog. No Motion.

- Fire Board Report Oct 2023 Didn't get the AFG grant for fire hose. Going to pay the rewrite fee to apply again. BWC grant for 15,000 for gear dyer and gloves and Hoods. Have received 4300 from gov deals for the year. Painting in the bays by the sheriffs office corrections team. Runs for sept Fire 6 Ems 18 total for the year is 218. One of the fire fighters has applied for their Paramedic school to be paid for. Trustee Trihaft dialog calls to Arbella, Larry Fields. Trustee Wolf dialog field fires. Board dialog. No Motion.

**OLD BUSINESS AND / OR UNFINISHED BUSINESS:**

Ohio Department Of Transportation (ODOT) 9/8/23 District 6 letterhead Re: MAR-37-8.44: PID 97722 project to replace SR 37 bridge over the Scioto River in Village Spring 2026. – Board meeting today 11/16/23 Trustee Wolf dialog contacted county engineer, will contact, record the roads, sign, 2026 project. Trustees Wolf and Trihaft dialog semi traffic on Winnemac, junctions at corner on Allen, corner on LaRue -Mt. Victory - Board meeting 9/21/23 Trustee Wolf dialog Township Road 11-Allen detour, request document for contact information. No Motion.

Ohio Township Association Risk Management Authority (OTARMA) annual policy coverage communications on 2024 Election & Faithful Performance Coverage, Oath of Office forms for 1-one Trustee (Duane J. Wolf received form) and 1-one Fiscal Officer, OTARMA Renewal Questionnaire completion contingent upon 12/31/23 total annual expenditures, Proxy, asset changes. No dialog. No Motion.

Township Building – Size and Placement of Possible New Building Fiscal Years 2021-2023 – No dialog. No Motion.

Township Cemetery – Guthery – Board meeting today 11/16/23 Trustee Wolf dialog looks nice needs trimmed up. Trustee Trihaft dialog documented text@1:48PM 10/24/23 C & S working on stones in Guthery cemetery this afternoon. Township Office text Thanks for the info. Trustee Wolf text 📄. Township Office text@2:23PM 10/27/23 the township office received C&S Restorations, Inc. invoice item Guthery Cemetery reseal Glue 7 stick markers back together completed 10/24/23 at cost approved by trustees. Trustee Trihaft text Ok thanks. C & S Restorations and Foundations Purpose 10/24/23 Inv#4377 Guthery cemetery reseal glue (7) stick markers back together payment #9905 amount \$875.00 pending.

Township Equipment – No dialog. No Motion.

Township Road 15-B Arbella Culvert approval by the trustees then 8/17/23 and now date 10/19/23 issued purchase order #17-2023, Trustee Wolf signed today, audit purpose. No Motion.

Township Road 38-A LaRue-Green Camp and CR-12 LaRue-Mt.Victory – Pearce Services Agent on behalf of 2024 Frontier Project #2514950 Permit Application Right-Of-Way Utility Work – Resolution #20230420:01 filed 4/21/23 County Engineer Frontier / Pearce RUMA CR12\_TR38A, received County Engineer Guidelines and Application for Utility Companies - Trustee Wolf dialog 5/18/23 talk with county engineer, tag along, talk about when he gets a letter from Frontier. No Motion.

Township Road 42-A Ground Hog South Section – 9/11/23 Citizen Service Request - Pot Hole – No dialog. No Motion.

<sup>1</sup> Bowling Green Township Record of Proceedings 1/11/2012 Page 1 of 2

<sup>2</sup> Marion County Board of Elections Election Summary Report 11/7/2023 Page 4/12

<sup>3</sup> Bowling Green Township Record of Proceedings 2/5/1987 Page 241, 3/5/1987 Page 243, 4/2/1987 Page 245

<sup>4</sup> Bowling Green Township Record of Proceedings 4/20/2020 Page 3

<sup>5</sup> Bowling Green Township Record of Proceedings 5/18/2023 Page 5

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Township Road 42-B Ground Hog North Section 1.8320 Miles Jct CR43 End Jct CR41 - Marion County Engineer 10/13/23 Closed Road - Bridge - De Vries Dairy - No dialog. No Motion. PRESENTATION OF ADMINISTRATIVE and FINANCIAL REPORTS and RECORD OF PROCEEDINGS:

Trustee Trihaft Motion to accept minutes Trustee Wolf second two ayes.

UAN Backup CD 11/07/23 exchanged 10/13/23 stored offsite.

Time Sheets documented by trustees pursuant ORC 505.24 section (C):

Trustee Wolf documented Township timecard Nov 23 23 Drove rds 24 Drove Rds 31 Sign replacement with Dick 8 Arbella 9 Arbella/Drove Rds 12 Website 13 Cemetery 15 Engineer - Township timecard Oct 23 28 Helped remove flat tire on tractor/ Township Association Meeting 29 Dropped off tire to Rogers Tire 2 Picked up tire and helped put it back on Drove Rds 6 Arbella Rd 7 Arbella Rd 9 Helped closed Arbella 10 Arbella Rd 11 Arbella Rd 12 Arbella Rd 13 Arbella Rd 14 Arbella Rd 15 Drove Rds. Trustee Trihaft dialog no timesheet didn't have time. Trustee Holcomb documented drive roads daily, clean aerator in sink faucet, clean iron out of toilet, remove weeds across from Slone on Allen Rd, mow ditches.

Marion County Auditor 10/31/23 October-2023 monthly distribution report direct deposit accounting total \$15,454.81; and Richwood Bank 10/31/23 Statement Reconciliation report; and

Financial Resolution by Trustee Trihaft Motion to approve all financial statement reports Trustee Wolf second vote roll calls two ayes the following county auditor direct deposit revenue, uniform account network direct deposit receipt detail, bank reconciliation, balances \$660,708.49, outstanding & cleared payments, cleared receipts, fund summary, revenue summary, appropriation summary, cash journal, payment listing, cash flow.

Financial Resolution by Trustee Trihaft Motion to pay bills Trustee Wolf second vote roll calls two ayes approved the following payment #s9898-9908 on chart below:

Table with columns: ID, Date, Description, Name, Amount, Status. Includes entries for Robin L. Anderson (\$1,469.01), Richard L Holcomb (\$895.94), David K. Trihaft (\$894.86), Duane J. Wolf (\$854.86), Ohio Public Employees Retirement System (\$1,150.46), Verizon (\$120.36), MID OHIO ENERGY COOPERATIVE INC. (\$112.00), C & S RESTORATIONS AND FOUNDATIONS (\$875.00), BUREAU OF WORKERS' COMPENSATION (\$669.00), QUILL CORPORATION (\$117.99), Tyler Howell (\$833.33). Total Payments: \$7,992.81

CITIZEN SERVICE: Trustee Trihaft dialog help Watkins load a deer, pothole at Linwood Jct SR37. Board dialog. No Motion.

COMMUNICATION: Ohio Department of Administrative Services [DAS] contracts. No Motion. Ohio Department of Job & Family Services 11/9/23 letterhead communication on change in Ohio Law starting 10/29/23. No Motion. (Post meeting noted missing from file) Ohio Township News Nov./Dec. 2023. No Motion.

Ohio Cooperative Living November 2023. No Motion. Shelly Materials 2024 Price List Effective January 1, 2024. No Motion. Trustee Trihaft dialog documented 10/27/23 information on Herb and Joyce Mitchell fatal car accident. Board dialog. No Motion.

Marion County Board of Elections 11/7/23 Election Summary Report 100% Page 4 of 12, Trustee Bowling Green Township Duane J. Wolf. Trustee Trihaft dialog voted absentee. Trustee Wolf dialog voted early. Board dialog voting precincts. No Motion.

OPERS 10/20/23 statement payment check #9870 Employer \$.02 Credit. Board dialog. No Motion. Internal Revenue Service 10/23/23 e-file your info return for free. Board dialog. No Motion. Auditor of State 2023 Virtual Uniform Accounting Network (UAN) Year End Update 10/31/23 registration confirming township fiscal officer shall attend webcast Dec 2023. No Motion.

Trustee Trihaft dialog Marion County Township Association 12/6/23@6PM social 6:30PM dinner, Judge Ballenger will be present to sign bonds and a swearing in ceremony will be conducted for newly elected and re-elected officials. No Motion.

Trustee Trihaft dialog Andrew, Bowling Green Township 1914 land history book, Carey auction, Higgins, Trihaft, Sager. Board dialog. No Motion.

NEW BUSINESS: Trustee Wolf dialog September website report on COVID comparisons from September to November reported 75-Marion County, 1-hospitalized, no deaths, 44-recovered. No Motion.

ANNOUNCEMENTS: 2023 meetings 6PM third Thursday each month, next meeting 12/21/23.

ADJOURNMENT 7:47PM: Trustee Trihaft Motion to adjourn Trustee Wolf second, two ayes.

Township of Bowling Green concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with law, including Section 421.22 of Ohio Revised Code. Attest: Fiscal Officer Robin Anderson.

Handwritten signatures of Robin Anderson, Duane J. Wolf, and David K. Trihaft.